



**THE LIBRARY COMMISSION
MINUTES**

**REGULAR MEETING
27, August, 2012**

The Library Commission convened in a Regular Meeting on Monday, August 27, 2012 at the Howson Branch, 2500 Exposition Blvd in Austin, Texas

Chair Wendy Price Todd called the Board Meeting to order at 7:02 p.m.

Board Members in Attendance: Chair Wendy Price Todd, Vice Chair Ben Ornelas, Sharon Kahn, and Peggy Pleasant

Board Members Absent: Patricia Dabbert and Olga Wise

Staff in Attendance: Brenda Branch, Director of Libraries; Toni Lambert, Assistant Director of Libraries; John Gillum, Facilities Process Manager; Bonita Snyder-Jones, Managing Librarian; David Inabnitt, Library Services Manager and Toni Grasso, Administrative Manager

1. Citizen Communication: None

2. Approval of Minutes from July 23, 2012 Regular Called Meeting

Motion to approve the minutes as written by Vice Chair Ben Ornelas and second by Commission Member Kahn passed on a 4-0-0 vote

Those members voting aye were: Chair Price Todd, Vice Chair Ben Ornelas and Commission Members Kahn and Pleasant.

Other: Members Dabbert and Wise were absent

3. Introduction of Howson Branch Manager Bonita Snyder-Jones

The Howson branch was built in 1960. It is the smallest branch but averages in the middle for circulation statistics. The green gardening program began in the 1990s and volunteers handle the upkeep.

4. Presentation: Regional Concept

David Inabnitt, Library Services Manager, spoke about the Regional Concept that launched in February 2010. The concept consists of four regional branches, which are larger buildings with higher circulation and Sunday hours, and five regular branches in each region. This concept allows for more effective use of staffing within regions by allowing management to send staff to assist branches with staffing shortages.

5. Old Business

a. Budget Discussion

APL's budget recommendations are for ten full-time positions (FTE) and 2 FTE custodial positions, also a \$85,000 increase in the book budget. Due to the decrease in revenue to hire temporaries, ways are being looked at to save money. The cost-saving measures are:

- 1) Adding self-check machines to more branches

- 2) Move to a floating collection
- 3) Reduce the limits of InterLibrary Loan requests from five to one
 - a) Effective October 1, 2012, customers will only be allowed one active ILL request, this includes holds

6. New Business

- a. Branch Liaison Briefings: none
- b. Staff Briefings
 - 1) Facilities Update: see Director's Report
 - a) APL will be included in this year's Bond election under Proposition 18
 - b) The Willie Mae Kirk renaming ceremony will take place on Saturday, October 6, 2012 at 11am.
 - c) Repairs on the AHC waste water line begin in November
 - d) Starting Tuesday, September 4, 2012 staff will begin working on the drainline on the fourth floor of Faulk. This will necessitate the closing off of 1/3 of the 3rd floor on the west end. Staff will retrieve any materials requested by customers
 - 2) The Summer Reading Program is coming to an end
 - 3) Saturday, September 15, 12 p.m. to 5 p.m. is the O. Henry's Citywide Birthday Party celebrating O. Henry's 150 birthday
 - 4) The Austin Teen Book Festival, sponsored by the Austin Public Library Friends Foundation, will be held September 29, at the Palmer Events Center

7. Future Agenda Items: None

Adjourn: Chair adjourned the meeting at 8:28 p.m. without objection.