



**BUILDING AND STANDARDS COMMISSION  
MINUTES**

**REGULAR MEETING  
Wednesday, August 22, 2012**

The Building and Standards Commission convened in a regular meeting on Wednesday, August 22, 2012 at City Hall, in the Boards and Commission Room, 301 West 2<sup>nd</sup> Street, Austin, Texas.

Chair, Ethelynn Beebe called the Commission Meeting to order at 6:35 p.m.

**Commission Members in Attendance:**

Ethelynn Beebe, Chair; David Brown, Vice Chair; Tim Hill, Charles Cloutman, Daniel Gonzalez, and Steven Alloway.

**Staff in Attendance:**

Chris Moore, BSC Coordinator/Scribe; Steve Ramirez, Assistant Division Manager; Ron Potts, Assistant Division Manager; Keith Leach, Assistant Director; Carl Smart, Director, Dennis Vaughn, Investigator; Malcolm Mills, Investigator; Dan Cardenas, Assistant Director; Jonathan Josephson, Supervisor; Marcus Elliott, Acting Supervisor; Patricia Link, Assistant City Attorney.

**1. EXECUTIVE SESSION (no public discussion)**

In closed session the Commission took up and discussed legal issues related to the Building and Standards Commission subpoena authority and authority regarding substandard buildings found in Chapters 54 and 214 of the Texas Local Government.

**2. CITIZEN COMMUNICATION: GENERAL**

- a. Rebecca Melancon – appeared on behalf of Tiniest Bar in Texas, requesting modification of Order re 817 W. 5<sup>th</sup> Street.
- b. Jim Herbert – appeared on behalf of Tiniest Bar in Texas, requesting modification of Order re 817 W. 5<sup>th</sup> Street.
- c. Nikelle Meade – appeared on behalf of Flemtex Properties, requesting modification of Order re 5330 Fleming Court.
- d. Alana Duro – provided feedback regarding Code Compliance's process for scheduling appointments with tenant complaints.

**3. PUBLIC HEARINGS**

**a. Wood Ridge Apartments, 1900 Burton Drive, Building 1-15**

- i. Required monthly report given by David Andrews. Joseph Kee and Ginger Bernstein also appeared and testified on behalf of the property.
- ii. City Staff presented an update.
- iii. Commission discussed possible actions and questioned the property representatives but did not take action on the existing orders.

**4. APPROVAL OF MINUTES**

The minutes from the regular hearing of July 25, 2012 was approved on Commission Member Hill motion, Commission Member Cloutman seconded on a 6-0-0 vote.

**5. NEW BUSINESS: BRIEFING AND DISCUSSION**

- a. Community Outreach Update – Code Compliance Director – Carl Smart gave a presentation to the Commission entitled, “Managing the Impact of Vacate Order.”

**6. FUTURE AGENDA ITEMS**

- a. The Commission requested that Wood Ridge Apartments, 1900 Burton Drive, Buildings 1-15 remain on the agenda as an action item until compliance is achieved.
- b. The Community Outreach Coordinator will provide an update on availability of resources.
- c. Commission Member Cloutman made a motion to bring back 817 West 5<sup>th</sup> Street for discussion and possible action at the next scheduled hearing, Commission Member Gonzalez seconded and Commission Member Gonzalez made a motion to bring 5330 Fleming Court back for discussion and possible action at the next scheduled hearing, Commission Member Cloutman seconded.
- d. Update on contact information of Commission Members.

**Chair Ethelynn Beebe adjourned the commission hearing at 9:35 p.m. without objection.**