



EXECUTIVE COMMITTEE MEETING
Meeting Date: September 4, 2012
Minutes from the August 7, 2012 Executive Meeting

MINUTES

Meeting Location: 1520 Rutherford Lane, Austin TX

Meeting Called to order at: 6:09 p.m.

Committee Members in attendance: *Paul Hassell, Joseph Collins Shanika Cornelius, and Victor Martinez.*

City of Austin Staff in attendance: *Kimberly Pemberton and Greg Bolds.*

Community members in attendance: 0

Membership applicant interview:

- The Executive Committee interviewed the Scott Chatagnier for membership to the Planning Council. **Vote: 4-favor; 0-opposed; motion passed.**

Approve Minutes

- Minutes from the Executive meeting held on June 5, 2012 were approved with no corrections.

Chair report

- Paul Hassell reviewed the Attendance report and the Membership report he stated that he is Amelia Reinwald's mentor and Victor Martinez is Curtis Weidner's mentor.

Review and discussion of the bylaws regarding termination of membership due to absences and review of Planning Council policies and procedures (tracking attendance and grievance):

- Several discussions ensued on many topics however the executive committee decided to watch attendance and defer policies and procedures to be done in the Adhoc committee.

Ryan White Part A Administrative Agent Report

- Greg Bolds reviewed the Administrative Agent report; he stated that the grant application due date has changed however the specific date has not been released.

Staff report:

- Kimberly Pemberton reviewed the grievance policy and stated the end of nominations would be August 31, 2012.

Committee Report:

Allocations:

- Victor Martinez stated the sub-committee has started the allocation process.

Care Strategy/Needs Assessment:

- Christopher Hamilton was not in attendance to give a report.

Evaluations/Quality Management:

- Paul Hassell stated that there was nothing to report.

Comprehensive Plan:

- Joseph stated that there was nothing to report.

Hearing no objection the meeting was adjourned at 8:22 p.m.