



Joint meeting of Needs Assessment and Care Strategy Committees
August 14, 2012

Meeting Minutes

Members in Attendance: Christopher Hamilton, Justin Irving, Leah Graham

Meeting called to order at 6:10 pm

- Minutes for June 12, 2012 reviewed and approved as written
- Discussed Needs Assessment Project Report.
 - Leah Graham moved to accept report as written.
 - Justin Irving seconded the motion.
 - Vote to approve: 3 in favor, none opposed. Motion carried.
- Reviewed growth rate method and calculations
 - Justin Irving moved to approve method and calculations as written
 - Leah seconded motion
 - Vote to approve 3 in favor, none opposed. Motion carried.
- Reviewed and discussed quantification of need methodology and calculations
 - Discussed each method.
 - Agreed to take out method 5
 - Agreed to eliminate the service categories that are no longer real HRSA approved service categories
 - Justin Irving moved to accept average of methods 1-4 and remove categories not in taxonomy
 - Leah seconded the motion.
 - Vote to approve Quantification of Need calculations using the average of methods 1 through 4, 3 in favor, none opposed. Motion carried.
- Discussed priority setting method and process. Reviewed the PSRA Tool.
 - Agreed to fill out the PSRA sheet with own input by Friday, August 17, and send to John Waller who will compile.
 - Agreed to set a special called meeting on August 21, 2012 to complete PSRA ranking.
 - John will send a blank version to everyone to fill out and bring with them on August 21, 2012.

Adjourn 7:16 pm