

**DOWNTOWN AUSTIN COMMUNITY COURT
ADVISORY COMMITTEE MEETING MINUTES
SEPTEMBER 21, 2012
7:30AM
BOARDS AND COMMISSIONS, ROOM 1101
CITY HALL**

Advisory Members Present:

William Kelly, Univ. of Texas
Marshall Jones, DAA
Hugh Simonich
Bruce Mills

Advisory Members Absent:

Lori Renteria--East Cesar Chavez N.A
Will Hancock, Lifeworks
Tim Miles, Foundation Communities

Guest Members Present:

Jack Darby, Krimelabb
Charlie Betts, DAA
Bill Brice, DAA
Jo Kathryn Quinn, Caritas
Lori Frasco, Caritas
Robin Harris, City Attorney

Staff Members Present

Pete Valdez, Court Administrator
Judge Michael Coffey
Melanie Fletcher, Court Operations
Supervisor
Taylor Seyer, Case Manager
Kim Capobres, Case Manager
Jordan Luminais, Court Clerk Lead
Eve McCabe, Court Clerk Assistant

I. Call meeting to order.

▪ **Opening remarks and introductions.**

Meeting called to order at 7:35am.

Approval of minutes from last meeting July 20, 2012.

Motion for approval by Bill Kelly . Seconded by Bruce Mills.

II. Citizen Communication

Bill Brice – Bill informed the members of the Advisory Committee that the Downtown Austin Alliance has been working on crime statistics and public order issues affecting downtown. Bill commended the staff for the work completed and how the information being provided is useful to the Downtown Austin Alliance. Bill stated that he would be willing to bring the statistics of what they have been working on to the next meeting.

III. Presentation, discussion, and action on the following items:

- a. ESG Homeless Peer Work Group discussion and vote. Marshall re-capped the discussion that took place at the July 20, 2012 meeting regarding the Emergency Solutions Grant requirement of having at least one homeless or formerly homeless

person(s) in a policy-making function within the organization and appoint two members of the advisory to facilitate the ESG Homeless Peer Work Group. Marshall made a motion to implement the ESG Homeless Peer Work Group and to appoint Hugh Simonich and Lori Renteria to the group to represent the committee. Seconded by Bill Kelly. Melanie mentioned that the full Advisory Board must vote on the motion as per an email received by Candy Parham, Boards and Commissions Coordinator. Melanie suggested that the vote be tabled until the next meeting on October 19, 2012. Melanie informed the Advisory Committee of some rules for the ESG Homeless Peer Work Group:

- The committee members serving on the group must be less than a quorum of the board
 - The group is not required to post agendas or take minutes
- b. DACC directly involved stakeholder problem solving discussion. Pete provided the background for this item and informed the Advisory Committee that the court had the opportunity to work with a city employee who was completing the Executive Academy through the City of Austin and approached the court inquiring as to what type of project it could benefit from. The Downtown Austin Community Court felt that it could benefit from a stakeholder survey to determine community perceptions, recommendations for improvement, as well as provide stakeholders with the opportunity to give feedback. Pete stated that the survey was discussed with the advisory and that a better option would be a task group made up of stakeholders to gather the same feedback as the survey would have provided. Bill Kelly asked the committee to review the list of stakeholders that was attached and advise the committee if any other stakeholders should be added to this list. Marshall suggested that there could potentially be possible survey questions at the next meeting.
- c. Boards and Commissions Email Training. Marshall informed the advisory committee that it is mandatory to have city email addresses for communication in compliance with the Open Records Act.
- d. Melanie informed the advisory committee that the next meeting was October 19, 2012 and that the advisory would need to schedule and adopt what the advisory meetings would be for calendar year 2013 and have a election of officers.

IV. No Executive Session held.

V. The next meeting was set for October 19, 2012 at City Hall. Staff will include all 2012 upcoming meeting dates on future agendas.

VI. Adjourned.

There was no motion to adjourn the meeting.