

**AUSTIN AIRPORT ADVISORY COMMISSION  
MINUTES****REGULAR MEETING  
TUESDAY, AUGUST 14, 2012**

The Austin Airport Advisory Commission convened in a regular meeting on Tuesday, August 14, 2012 at 2716 Spirit of Texas Drive, in Room 160 in Austin, Texas.

Chair Dale Murphy called the meeting to order at 5:05 p.m.

**Commission Members in Attendance:**

Dale Murphy, Chair	Steven Hart, Vice Chair	D'Ann Johnson, Secretary
George Farris	James Kelsey	Rose Marie Klee

**Commission Members Absent:**

Ernest Saulmon

**Staff in Attendance:**

Susana Carbajal, Dave Arthur, Kellye Mireles, Robert Hengst, Janice white, Perla Compton, Scott Madole, Michelle Moheet

**Others Present:**

Chris Coons, RW Armstrong  
John Wepryk, COA, Public Works Department  
Nate Granger, RS&H

**1. CITIZENS COMMUNICATIONS: GENERAL**

None.

**2. APPROVAL OF MINUTES**

The minutes from the meeting of July 10, 2012 were approved with changes on Vice Chair Steven Hart's motion, Commission Member George Farris' second on a 5-0 vote. Commission Member Ernest Saulmon and Commission Member James Kelsey were absent.

*Approval of minutes with changes to 6.b.*

*6. b) Properties Lease Agreements – Dave Arthur, Assistant Director, Aviation Department. Commission member Rose Marie Klee and Secretary D'Ann Johnson were contacted by various parties on behalf of Wok-N-Roll. The tenant had recently taken out*

*a loan and wanted to continue with their lease. Dave Arthur explained the process that each concessionaire must go through to setup a concession at the airport. In 2008, the east food court concessions, Auntie Ann's, Wok-N-Roll and Waterloo, were offered an extension to their lease to 2017. As part of the agreement they had to spend \$100 per square foot in upgrades and do an assessment of their properties. They were given several extensions on the upgrades and deferred maintenance. Without completion of requirements, a letter was sent out after three years of extensions, telling them their lease would not be extended, but continue on a month to month basis if they finished all maintenance items and stayed in good standing.*

### 3. STAFF BRIEFING, REPORTS AND PRESENTATIONS

- a) Planning & Engineering Capital Improvement Project Status Report Presentation was presented by Robert Hengst, Project Management Supervisor, Aviation Department. Robert Hengst hit on several highlights from Planning & Engineering projects.
- b) Finance & Operations Reports Presentation was presented by Dave Arthur, Assistant Director, Aviation Department.

**Vice Chair Steven Hart left at 5:50 pm.**

- c) GTSA Transactions Report Presentation was presented by Perla Compton, Grounds Transportation Manager, Aviation Department. Perla Compton discussed the GTSA Transactions for July 2012. See below for a year-to-year comparison.

YEAR TO YEAR COMPARISON			
SERVICE CATEGORY	JULY 2012	JULY 2011	% Increase/(decrease)
TAXICAB	21,737	23,548	(7.7%)
LIMOUSINE	2,100	1,755	19.7%
HOTEL SHUTTLE	3,572	2,755	29.7%
OTHER SHUTTLE	591	355	66.5%
CHARTER BUS	2	10	(80.0%)
<b>OVERALL TOTAL</b>	<b>28,002</b>	<b>28,423</b>	<b>(1.5%)</b>

### 4. ABIA Action Items

- a) Authorize execution of a construction contract with **THE BARR COMPANY, AIA**, for the ABIA Terminal Directories project in an amount not to exceed \$241,000.

**The motion authorizing action item 4a was approved on Secretary D'Ann Johnson's motion, commission member George Farris' second on a 4-0 vote. Vice Chair Stephan Hart, Commission Member Ernest Saulmon and Commission Member James Kelsey were absent.**

- b) Authorize award, negotiation, and execution of a 24-month requirements service contract with **THE JW GROUP, INC.**, or one of the other qualified offerors to RFP No. BKH0135, to provide information technology master plan services for the Aviation Department in an estimated amount not to exceed \$1,100,000.

**The motion authorizing action item 4a was approved on Secretary D'Ann Johnson's motion, Commission Member George Farris' second on a 4-0 vote. Vice Chair Stephan Hart, Commission Member Ernest Saulmon and Commission Member James Kelsey were absent.**

- c) Authorize award and execution of a 36-month requirements supply contract with **FORD AUDIO-VIDEO SYSTEMS, INC.** to provide replacement parts for innovative electronic designs (IED) announcement control system at the Austin Bergstrom International Airport for the Aviation Department in an estimated amount not to exceed \$201,213, with three 12-month extension options in estimated amounts not to exceed \$67,071 per extension option, for a total estimated contract amount not to exceed \$402,426.

**The motion authorizing action item 4c was approved on Commission Member Rose Marie Klee's motion, Secretary D'Ann Johnson's second on a 4-0 vote. Vice Chair Stephan Hart, Commission Member Ernest Saulmon and Commission Member James Kelsey were absent.**

- d) Authorize award and execution of four contracts through the Texas Local Government Purchasing Cooperative (BuyBoard) with **CLS EQUIPMENT CO.** for the purchase of one Ford E450 fully equipped TV inspection van body in an amount not to exceed \$143,554; **PHILPOTT MOTORS** for the purchase of 22 medium-duty service vehicles in an amount not to exceed \$1,052,840; **PROFESSIONAL TURF PRODUCTS** for the purchase of four mowers and a trailer in an amount not to exceed \$129,175; and **KIRBY SMITH MACHINERY, INC.** for the purchase of five vibratory rollers and one trailer in an amount not to exceed \$64,705 for various city departments.

**The motion authorizing action item 4d was approved on Secretary D'Ann Johnson's motion, Commission Member Rose Marie Klee's second on a 4-0 vote. Vice Chair Stephan Hart, Commission Member Ernest Saulmon and Commission Member James Kelsey were absent.**

- e) Authorize execution of a construction contract with **CHASCO CONTRACTING LTD, LLP / CHASCO CONSTRUCTORS, LTD, LLP**, for the ABIA New Employee Parking Lot project at the Austin-Bergstrom International Airport (ABIA) in an amount not to exceed \$6,984,973.95, plus a \$698,497 contingency for a total contract amount not to exceed \$7,683,470.95.

**The motion authorizing action item 4e was approved on Secretary D'Ann Johnson's motion, Commission Member Rose Marie Klee's second on a 4-0 vote. Vice Chair Stephan Hart, Commission Member Ernest Saulmon and Commission Member James Kelsey were absent.**

**Commission Member James Kelsey arrived at 6:25 pm.**

- f) Authorize negotiation and execution of a design agreement with **ACCONCI STUDIO INC.**, in an amount not to exceed \$140,000, for artwork for the Consolidated Rental Car Facility at Austin-Bergstrom International Airport.

**The motion authorizing action item 4f was approved on Commission Member Rose Marie Klee's motion, Secretary D'Ann Johnson's second on a 5-0 vote. Vice Chair Stephan Hart and Commission Member Ernest Saulmon were absent.**

## **5. NEW BUSINESS**

- a) CONRAC Project Update – none.
- b) Open discussion on Taxi operations at the airport – update cab drivers on Formula1. Health screening went great. Taxi drivers gave 157 signed requests to Aviation Director, Jim Smith, asking for the ground transportation staging facility bathrooms remain open until the last flight arrives each evening.
- c) Status update on VOR checkpoint. Scott Madole, Airport Operations, Division Manager, reported that Austin-Bergstrom is not sufficient enough to utilize the checkpoint.

## **6. OLD BUSINESS (updates)**

- a) Status of action items upon which the Commission has made a recommendation to Council. *(Please note the progress of the following items)*

Approval of 2013 Proposed Operating Budget. *{Item went before City Council on August 1, 2012 and will be voted on September 10 – 12, 2012}.*

Authorize execution of a construction contract with **VIKING CONSTRUCTION, INC.**, for Presidential Boulevard Pavement Rehab and Resurfacing - Rebid project in the amount of \$885,790.18 plus a \$44,289.51 contingency, for a total contract amount not to exceed \$930,079.69. *[Item went before City Council on August 2, 2012 and passed.]*

Authorize execution of a construction contract with **JERDON ENTERPRISE, L.P.**, for Presidential Boulevard Roadway Safety and Security Improvements at the Austin-Bergstrom International Airport (ABIA) in an amount not to exceed \$3,690,112, plus a \$369,011 contingency for a total contract amount not to exceed \$4,059,123. *[Item went before City Council on August 2, 2012 and passed.]*

Authorize award and execution of a 36-month requirements service contract with **AUSTIN ARBORIST COMPANY, dba AUSTIN TREE EXPERTS; FOREVER GREEN TROPICALS PLANT LEASING, INC., dba FOREVER GREEN; RIOS TREE SERVICE, INC.; and UNITY CONTRACTOR SERVICES, INC.** (MBE), or one of the other qualified bidders for IFB-BV No. SAP0135, to provide tree-trimming and removal services for various City Departments in an estimated amount not to exceed \$3,602,000 each and combined, with three 12-month extension options in estimated amounts not to exceed \$1,286,100 for the first extension option, each and combined; \$1,332,405 for the second extension option, each and combined; and \$1,381,025 for the third extension option, each and combined; for a total estimated contract amount not to

exceed \$7,601,530 each and combined. *[Item scheduled to go before City Council on August 23, 2012.]*

Authorize award and execution of a 36-month requirements service contract with **COTHRON'S SAFE & LOCK, INC.** to provide security locking hardware maintenance and repair for various City Departments at various City locations, in an estimated amount not to exceed \$525,000, with three 12-month extension options in estimated amounts not to exceed \$175,000 per extension option, for a total estimated contract amount not to exceed \$1,050,000. *[Item went before City Council on August 2, 2012 and passed.]*

Authorize award and execution of a 36-month requirements service contract with **FACILITY SOLUTIONS GROUP, INC.** to provide electrical repairs and related services for various City Departments at various City locations, in an estimated amount not to exceed \$720,000, with three 12-month extension options in estimated amounts not to exceed \$240,000 per extension option, for a total estimated contract amount not to exceed \$1,440,000. *[Item scheduled to go before City Council on August 16, 2012.]*

Authorize award and execution of a 36-month requirements service contract with **THYSSENKRUPP AIRPORT SYSTEMS, dba THYSSEN AG** to provide operational and emergency repairs for passenger boarding bridges at the Austin-Bergstrom International Airport for the Aviation Department in an estimated amount not to exceed \$782,600, with three 12-month extension options in estimated amounts not to exceed \$371,520 for the first extension option, \$445,824 for the second extension option, and \$535,000 for the third extension option, for a total estimated contract amount not to exceed \$2,134,944. *[Item went before City Council on August 2, 2012 and passed.]*

- b) Properties Lease Agreements - Dave Arthur, Assistant Director, Aviation Department, gave a presentation on the proposals that had been asked for. All old telephone booths have been removed in the terminal. Several places have been identified where the phone booths were located – a kiosk can now be placed there. Dave Arthur also showed several other places where businesses could be located.
- c) General Aviation - Scott Madole, Airport Operations, Division Manager, gave update on Formula1 concerning general aviation. Michelle Moheet, IT Support, Division Manager, gave an update on internet access for pilots.

## **7. FUTURE AGENDA ITEMS**

## **8. ADJOURNMENT**

**Motion to adjourn the meeting was made by Commission Member Rose Marie Klee, Commission Member George Farris' second on a 5-0 vote. Meeting was adjourned at 6:45 p.m.**

**Date of next meeting:** September 11, 2012