



Austin Mayor's Committee for People with Disabilities
REGULAR MEETING MINUTES

(08, October, 2012)

The Austin Mayor's Committee for People with Disabilities convened in a regular meeting on 08, October, 2012 at 301 West 2nd Street in Austin, Texas.

Vice Chair Ron Lucey called the Board Meeting to order at 12:05 PM

Board Members in Attendance: Vice Chair Ron Lucey, Chip Howe, Kathy Kasprisin, Norman Kieke, and Tanya Winters absent Chair Jesus Lardizabal and Commissioner George Luc

Staff in Attendance: Dolores Gonzalez

1. **Approval of Minutes:** A motion was made by Commissioner Kathy Kasprisin to approve the September 17, 2012 minutes; the motion was seconded by Commissioner Norman Kieke. The motion was approved unanimously by all.
2. **OLD BUSINESS** No old business was discussed during the October 08, 2012 meeting of the AMCPD
3. **NEW BUSINESS**

Presentation: Vincent Delisi- Asst. Division Manager of Environmental Health Services/Austin Travis County Health and Human Services Department: Presenting an update on boarding home requirements to include the results of a survey recently conducted trying to identify HB 216 Boarding Homes.

- State Action
 - May 2009 House Bill 216
 - HB 269 Enables local governments to regulate private boarding homes on a voluntary basis.
 - The law directed the Health and Human Services Commission (HHSC), to develop standards for boarding homes. These new standards were provided by HHSC in August 2010.
- City Action
 - Council Resolution 20091022-043
 - The resolution directed the City's Health and Human Services Department (HHSD), to investigate if a permitting and inspection process was needed for boarding homes.
 - Aug 2010-March 2011 Permitting and Inspection guidelines were established by an advisory committee.
 - April-May 2011 Public Input meetings were conducted.
 - Sept 2011-Feb 2012 findings from the study were reported to the Public Health and Human Service Council.
 - Council Resolution 20120524 allowed a survey to be conducted using city resources.

- Site Survey Timeline and Results
 - May-June 2012
 - The City Code Compliance Division (CCD) and HHSD Environmental Health Services Division (EHSD) conducted joint site visits to various properties.
 - The addresses compiled for the visits were based on APD, CCD, and HHSD databases.
 - A property use questionnaire was used to document properties under inspection by HHSD. The CCD addressed any code violations onsite.
 - June 5 –July 25, 2012
 - CCD and EHSD conducted site surveys of 104 properties
 - The goal of the site surveys was identifying and documenting properties that meet the board and care definition.
 - Results:
 - Eight properties were found to meet the board and care definition
 - 29 properties were group homes of some type
 - 67 properties were inhabited by traditional families/roommates either renting or owner occupied
 - CCD initiated 5 cases with the properties visited.
- Staff Recommendations
 - Properties meeting the definition of board and care should be inspected and permitted using current CCD and EHSD regulations.
 - Additional Ordinances are not required at this time.
 - CCD, EMS, APD, and HHSD should collaborate for investigations and compliance using department appointed SPOCs.
 - Abuses should be referred to APS, DADS, DARS, and ATCIC.
 - HHSD should be available for continued site inspections
 - A service provider list for boarding homes should be generated
 - Annual reports should be generated and submitted to the City Manager's Office.
 - A public education effort should be made to educate the public on permitting requirements, food handler safety and current code restrictions on boarding homes.

COMMITTEE REPORTS:

Access & Youth Committee – Chair Tanya Winters

- Committee Chair Tanya Winters presented an Access Award to Costco as they were unable to attend the awards program in August. Commissioner Winters reminds everyone that the nomination form is up all year and everyone is invited to nominate their favorite businesses.
<http://austintexas.gov/austinaccessawards>
- The Accessible fishing pier public awareness event date has changed to October 14 at Lady Bird Lake near the Holiday Inn.

Awards & Employment Committee – Chair Ron Lucey

- Committee Chair Ron Lucey announced that the Employment Awards were coming up October 29 at the Crowne Plaza and that invitations had already gone out. Please share the invitations with friends and other employers.
 - Committee Chair Lucey also announced that the Awards Committee was still looking for the program's keynote speaker. Ideas are welcome. Judging is complete and staff is working on the program to send to the printer.
 - Two committee partnered events were coming up including Disability Mentoring Day on Oct 17. Committee Chair Lucey thanked Denise Sonleitner for her leadership role as DMD Chair and a record recruiting of almost 100 mentees. Council Member Chris Riley is scheduled to present the proclamation. The Event will be held at the MACC starting at noon.
 - Committee Chair Lucey announced that WCD was coming up Oct 16; we boast as the largest such event in the nation. Planned activities include a march from the Capitol to City Hall, Mayor Leffingwell presentation of the proclamation, and followed by a picnic of food, music and activities at Republic Square Park.
4. **ACTION ITEMS:** A motion was made by Commissioner Tanya Winters during the October 08, 2012 AMCPD meeting to support WCD by paying \$500.00 for Blue Mist to perform at the event. The motion was seconded by Commissioner Kathy Kasprisin. The motion was approved unanimously by all.
5. **PUBLIC HEARING:** No public hearings were held during the October 08, 2012 Meeting.
6. **CITIZEN COMMUNICATION:** none this meeting.
7. **STAFF BRIEFINGS:** Dolores Gonzalez
- **Budget:** report: 6,005.00 was used on the Awards program leaving a balance of zero before the inclusion of new Fiscal Year funds. New funding was received in the amount of \$6,105.00 leaving an ending balance of \$6,105.00.
 - The Office is diligently working on the three signature events for October, White Cane Day, all permitting is completed, Disability Mentoring Day,; matching meetings are completed, and the Employment & disability Awards, entertainment secured; invitation was sent to Singer Desiree Sturdevant.
 - On October 14 CORE Health Foundation is sponsoring an event on the accessible fishing pier. The Flyer is attached and the date was changed from September 29 to October 14. Nicole Harmon, who is in charge of the event, is looking for volunteers to help out. If you are interested in volunteering, please contact Dolores at 974-3256.

CALENDAR

- October 7-12, 2012 Brain Injury Expo
- October 9, 2012 Last Day to register to vote
- Oct 16, 2012 White Cane Day at Republic Square Park
- Oct 17, 2012 Disability Mentoring Day
- Oct 24, 2012 Texas Governor's Committee Awards Houston, TX
- Oct 29, 2012 Employment & Disability Awards program at Crowne Plaza Hotel

8. **Future Agenda Items:** The committee would like to schedule time for the November or December meeting to get an update from the Travis County Workbase Learning Program. Also a presentation on Emergency Planning and Fire Safety for people with disabilities.
9. **ADJOURN** – A motion was made to adjourn the October 08, 2012 meeting by Commissioner Kathy Kasprisin; the motion was seconded by Commissioner Chip Howe. The motion was approved unanimously by all.