



To: Zero Waste Advisory Commission

From: Bob Gedert, Department Director, Austin Resource Recovery

Date: December 12, 2012

Subject: **Multi-Departmental Uniform Rental and Cleaning Services Contract**

The purpose of this item is to obtain a favorable ZWAC recommendation for the City Council to approve execution of a 48-month requirements supply agreement with UNIFIRST CORPORATION for the rental of work uniforms, shop towels and cleaning services for Fleet Services, Austin Resource Recovery (ARR) and Austin Water Utility Department in an estimated amount not to exceed \$2,305,580 with one (1) 60 month extension option in an amount not to exceed \$2,881,975 for a total agreement amount not to exceed \$5,187,555.

Background

This contract will provide for continuous rental and cleaning services of uniforms and shop towels for Fleet Services, ARR and Austin Water Utility Department employees provided on a weekly basis. The annual contract amount is \$576,395 of which the ARR portion is \$168,019.

ARR's existing contract with UNIFIRST CORPORATION has an expiration date of January 18, 2013. This new multi-departmental agreement will replace the existing uniform rental contract for ARR. The unit pricing for the new agreement represents an average decrease of one percent from that of the existing contract.

Contract Timeline

July 2nd – Invitation for Bid (Best Value) Issuance Date

July 31st – Bid Due Date

December 12th – ZWAC Meeting

TBD – Date for City Council Consideration/Approval is estimated to be in January 2013

Staff Recommendation

Staff recommends City Council approval for the award and execution of a contract with UNIFIRST CORPORATION for the rental of work uniforms, shop towels and cleaning services for Fleet Services, Austin Resource Recovery and Austin Water Utility Department in an estimated amount not to exceed \$2,305,580 with one (1) 60 month extension option in an amount not to exceed \$2,881,975 for a total agreement amount not to exceed \$5,187,555.