

## ZERO WASTE ADVISORY COMMISSION MEETING MINUTES

12/12/2012



Zero Waste Advisory Commission

Regular Meeting Minutes  
12 December, 2012

The Zero Waste Advisory Commission convened in a regular meeting on 12 December, 2012 at 301 West 2<sup>nd</sup> Street, Council Chambers Room, in Austin, Texas.

Co-Chair Cathy Gattuso called the Commission Meeting to order at 6:37 p.m.

Board Members in Attendance:

Cathy Gattuso, Faye Kazi, Brent Perdue, and Dave Sullivan

Staff in Attendance:

Bob Gedert, Vera Labriola, Jessica King, Gretchen Kingham, Ourana Cacho, Aiden Cohen, Sylba Loren, Ron Romero, Vidal Maldonado, Ann Hargrove, Donald Hardee, Phil Tindall, Sam Angoori, Woody Raine, Dee Dee Quinnelly, and Richard McHale.

### 1. CITIZEN COMMUNICATION

No citizens spoke during the opportunity for citizen communication.

### 2. APPROVAL OF MINUTES

Minutes for the regular meeting of 11/14/12 were approved on a Commissioner Perdue motion, Commissioner Sullivan second on a 4-0-0 vote.

### 3. NEW BUSINESS

#### a. Discussion and Action - ZWAC Rules of Procedure

Director Bob Gedert provided an overview of the proposed Rules of Procedure that consisted of three documents: Rules of Procedure, Conflict of Interest and Recusal Rules for the Board Members, and Types of Motions.

No citizens spoke about the agenda item.

Commissioner Sullivan expressed his concerns about the rule that does not let citizens address the board on the staff briefings, and the rule requiring citizens to sign up to address the Commission before the meeting is called to order. Commissioner Sullivan also suggested extending the language under Process of Deliberation and Voting 8) d).

Commissioner Sullivan motioned to approve the Rules of Procedure with a few amendments and Commissioner Kazi seconded the motion.

Commissioner Sullivan proposed an amendment to item 3) encouraging rather than requiring the citizens to sign up to speak to the commission prior to the meeting being called to order, and allow to sign up until the discussion of the agenda item starts. The proposed amendment to item 8) d) of the Rules of Procedure consisted of adding the words "including amendments and subsidiary motions".

The amendments to items 3 and 8) d) were approved on a 4-0-0 vote.

Commissioner Perdue proposed to discuss the rule about not allowing citizens to address the commission on staff briefings at the next regular meeting. Commissioner Sullivan seconded and the motion was approved on a 4-0-0 vote.

The main motion as amended was approved on 4-0-0 vote.

**b. Discussion and Action - Bylaws Update**

Discussion and action of this item was pulled off the agenda and postponed until a future 2013 meeting.

**c. Discussion and Action - URO Phase 2 Ordinance**

Commissioner Brent Perdue recused himself. Due to the lack of a quorum, the item had to be postponed until January 2013 meeting.

**d. Discussion and Action – Multi-departmental Uniform Rental and Cleaning Services Contract**

Phil Tindall, Austin Resource Recovery Contract Compliance Manager, presented a proposal to approve execution of a 48-month requirements supply agreement with UNIFIRST CORPORATION, for the rental of work uniforms, shop towels and cleaning services for Fleet Services, Austin Resource Recovery and Austin Water Utility Department, in an estimated amount not to exceed \$2,305,580 with one (1) 60 month extension option in an amount not to exceed \$2,881,975 for a total agreement amount not to exceed \$5,187,555.

Commissioner Kazi asked about the delay of this item.

Phil Tindall explained that the delay was caused by the lack of bidders; the deadline was extended to receive more bids, which delayed bringing the item forward.

The proposal was approved on a Commissioner Kazi motion, Commissioner Perdue second on a 4-0-0 vote.

**4. STAFF BRIEFINGS**

**a. Demographic Zone Analysis**

Ann Hargrove, Austin Resource Recovery Planner, and Bob Gedert, Director, informed the commission of the demographic zone analysis conducted by the Austin Resource Recovery staff.

Brent Perdue asked a question on data collection about the number of citizens using single-stream bins, and Commissioner Sullivan asked about the time periods for data collection.

**b. Director's Report**

Director Bob Gedert presented a report on the following items: Annual Diversion Goal Assessment, Customer Satisfaction Survey Results, Council Items, Staff Hires and Promotions Update, and Statistical Reports.

**5. FUTURE AGENDA ITEMS**

Single Use Bag Ordinance Education/Outreach - January

FY2012 Accomplishments - January

Staff Presentation on Composting - February

Subcommittees and Workgroups Assignments – January

Annual Reports of Subcommittees and Workgroups – January

Rules of Order (Citizen Input on Staff Briefings) – January

ZWAC Audit – January

URO Phase 2 Ordinance – January

Resolution to Support Single Use Carryout Bag Legislature – January

Bylaws – January or later

**ADJOURNMENT**

Co-Chair Cathy Gattuso adjourned the meeting at 8:07 p.m. without objection.