



**AUSTIN AIRPORT ADVISORY COMMISSION  
MINUTES**

**REGULAR MEETING  
TUESDAY, DECEMBER 11, 2012**

The Austin Airport Advisory Commission convened in a regular meeting on Tuesday, December 11, 2012 at 2716 Spirit of Texas Drive, in Room 160 in Austin, Texas.

Chair, Dale Murphy called the meeting to order at 5:01 p.m.

**Commission Members in Attendance:**

Dale Murphy, Chair  
Steven Hart, Vice Chair  
D'Ann Johnson, Secretary  
George Farris  
Ernest Saulmon

**Commission Members Absent:**

James Kelsey  
Rose Marie Klee

**Staff in Attendance:**

Patti Edwards  
Shane Harbinson  
Dave Arthur  
Donnell January  
Perla Compton  
Kane Carpenter  
Jim Halbrook  
Stephen Dick  
Francisco Garza

**Others Present:**

Byron Chavez, RW Armstrong  
Paul Cristina, Kimley-Horn  
Nate Granger, RS&H

**1. CITIZENS COMMUNICATIONS: GENERAL**

None.

## 2. APPROVAL OF MINUTES

The minutes from the meeting of November 13, 2012 were approved on Commission Member George Farris' motion, Commission Member Ernest Saulmon's second on a 4-0 vote. Commission Member James Kelsey, Commission Member Rose Marie Klee and Secretary D'Ann Johnson were absent.

## 3. DEPARTMENT OF AVIATION STAFF BRIEFINGS, REPORTS AND PRESENTATIONS

- a) Planning & Engineering Capital Improvement Project Monthly Status Report was presented by Shane Harbinson, Assistant Director, Aviation Department.
- b) Finance & Operations Reports for Fiscal Year 2013 to date was presented by Dave Arthur, Assistant Director, Aviation Department.
- c) Ground Transportation Service Area (GTSA) Transactions Report for November 2012 was presented by Perla Compton, Grounds Transportation Manager, Aviation Department. See below for a year-to-year comparison.

YEAR TO YEAR COMPARISON			
SERVICE CATEGORY	NOVEMBER 2012	NOVEMBER 2011	% Increase/(decrease)
TAXICAB	27,497	23,720	15.9%
LIMOUSINE	3,431	2,414	42.1%
HOTEL SHUTTLE	3,332	3,102	7.4%
OTHER SHUTTLE	472	494	(4.5%)
CHARTER BUS	38	6	533.3%
OVERALL TOTAL	34,770	29,736	16.9%

- d) Capital Planning for 2014 and FAA Airport Improvement Grant Program was presented by Shane Harbinson, Assistant Director, Aviation Department. Shane Harbinson gave a presentation of the FAA Airport Improvement Grant Program. There is less money being distributed to the FAA when it comes to grant programs, so long term we will have to have a way to manage the airport without using FAA grant money.

Secretary D'Ann Johnson arrived at 5:25 pm.

## 4. ACTION ITEMS

- a) Vote on recommendation to City Council regarding the following:
  - i. Authorize award and execution of Amendment No. 3 to add 45 months through the Texas Multiple Award Schedule (TXMAS) with **RED WING SHOE COMPANY, INC.**, for the purchase of safety shoes and boots in an estimated amount not to exceed \$1,213,245, for a total estimated revised contract amount not to exceed \$2,206,995.

**The motion authorizing action item 4ai was approved on Secretary D'Ann Johnson's motion, Vice Chair Steven Hart's second on a 5-0 vote. Commission Member James Kelsey and Commission Member Rose Marie Klee were absent.**

- ii. Approve an ordinance authorizing the issuance of City of Austin Rental Car Special Facility Revenue Bonds, Taxable Series 2013, in an amount not to exceed \$150,000,000.00, subject to specified parameters set forth in the ordinance, authorizing related documents and approving related fees. These funds will be used to finance costs of the Consolidated Rental Car Facility (CONRAC), including, without limitation, the acquisition and construction of the CONRAC, funding capitalized interest and reserves, and paying the cost of issuance.

**The motion authorizing action item 4aiii was approved on Vice Chair Steven Hart's motion, Commission Member Ernest Saulmon's second on a 5-0 vote. Commission Member James Kelsey and Commission Member Rose Marie Klee were absent.**

## **5. NEW BUSINESS**

- a) Aviation staff report on ABIA sustainable initiatives with airport partners. Kane Carpenter, Environmental Conservation Program Manager, Aviation Department, gave a presentation on environmental efforts that are being made at ABIA (Austin-Bergstrom International Airport). Kane explained the airport recycling program and other efforts being made to lower electrical costs and other resources. Recycling dumpsters have been placed throughout the airport for tenant and airport use. Goals have been set to incorporate the airlines into the program also. 30 tons of trash was recycled at the airport in November. The airport will lower its emissions by 75% (11,000 metric tons of carbon) by using GreenChoice, an Austin Energy program.
- b) Aviation staff report on the airport's performance and operation during 2012 Formula 1 U.S. Grand Prix. Patti Edwards, Director of Airport Security and Operations, Aviation Department, discussed the airports reviews from Formula 1. The general wait time at checkpoints was twenty minutes. Customs processed 54 inbound aircraft. According to FAA reports, ABIA was the 11<sup>th</sup> busiest airport in the United States on the Monday following Formula 1 setting a new record for the airport. Terminal concessions reported sales approximately 30 percent more than ACL. DNC had a 148 % increase in sales on Monday compared to the Monday before Thanksgiving last year. Concessions commented that they need more COTA merchandise to sell next year. Costs for the event are still be calculated.
- c) Aviation staff report on helicopter operations during 2012 Formula 1 U.S. Grand Prix. Stephen Dick, Research Analyst, Aviation Department, gave a presentation of the noise and flight track system report used by the airport during Formula 1. The report has a percentage of where the helicopters went, where they landed, where the complaints came from and why we received the complaints. There was a 1300 percent increase in helicopter traffic in Austin during the Formula 1 weekend.

- d) Aviation staff report on City Council Resolution No. 20121108-052 regarding helicopter operations. Shane Harbinson, Assistant Director, Aviation Department, reported on a directive from the City Council to the City Manager to keep the helicopter operations under control for future events such as Formula 1.
- e) Chair to appoint a working group to study helicopter and heli-facilities operations and make recommendations to Austin Airport Advisory Commission. Chair, Dale Murphy, explained what the working group involves. Chair, Dale Murphy, recommended Commission Member Ernest Saulmon to chair this working group and volunteered to work on the group himself. The third spot was given to Commission Member George Farris.

## 6. OLD BUSINESS (updates)

- a) Status of action items upon which the Commission has made a recommendation to Council. *(Please note the progress of the following items)*

Authorize execution of a construction contract with **THE BARR COMPANY**, for ABIA Terminal Improvements 2012 in the amount of \$6,479,800, including an allowance and alternate bid items, plus a \$323,990 contingency, for a total contract amount not to exceed \$6,803,790. *[Item went before City Council on December 6, 2012, and was approved.]*

Authorize award and execution of a 36-month requirements service contract with **HI-LITE MARKINGS, INC.** to provide airfields marking removal and reapplication of markings removed from runways, taxiways, aprons and ramps, and non-movement areas for the Aviation Department, in an estimated amount not to exceed \$2,004,975, with three 12-month extension options in estimated amounts not to exceed \$668,325 for each extension option, a total estimated contract amount not to exceed \$4,009,950. *[Item went before City Council on December 6, 2012, and was approved.]*

## 7. CONFIRM MEETING DATE AND PLACE AGENDA ITEMS FOR NEXT COMMISSION MEETING

**Date of next meeting:** January 8, 2013

## ADJOURNMENT

**Motion to adjourn the meeting was made by Commission Member Ernest Saulmon, Vice Chair Steven Hart's second on a 5-0 vote. Commission Member James Kelsey and Commission Member Rose Marie Klee were absent.**

**Meeting was adjourned at 6:16 p.m.**