



**Electric Board  
Draft MINUTES**

**SPECIAL CALLED MEETING**  
November 28, 2012

The Electric Board convened in a special called meeting on November 28, 2012 at the One Texas Center building, 505 Barton Springs Road, 5th Floor Conference Room 500, Austin, Texas.

Board Chair Randy Pomikahl called the Board Meeting to order at 9:35 a.m.

**Board Members in Attendance:** Randy Pomikahl, Robert Schmidt, Peggy Simpson, Chris Wagner, Tasha McCarter and Ronny Williams. Board Member Randy Walden was absent.

**Staff in Attendance:** Dan McNabb, Carl Thompson, Julie Kirby, Leon Barba, JB Meier, Randy Haydon, Florin Vasile, Allen Small, Steve Booher, Reagan Moore, and Charles Seaver.

1. **APPROVAL OF MINUTES:** The minutes from the meeting of November 7, 2012 were approved on Board Member Wagner's motion and Board Member William's second on a 6-0 vote.
2. **CITIZEN COMMUNICATION:** None.
3. **DISCUSSION AND POSSIBLE ACTION**
  - a. **Written Process for coordinating review of electrical service plans between Commercial Plan Review and Austin Energy.** Austin Energy Design (AED) and Commercial Plan Review (CPR) met and created a Memo of Understanding which was distributed to the Board. AED will review the AE service and CPR will review the NEC requirements. Both Divisions are still working out the process. Board Member Schmidt made a motion to approve the AE Criteria Manual and the MOU plan review process seconded by Board Member Williams for a 6-0 vote. Board requested a status report at a future meeting.
  - b. **Subcontractor definition.** The Board discussed the current definition in the code and proposed changes. This item was postponed.
4. **CONDUCT A PUBLIC HEARING:**
  - a. **Recommendation for draft code amendment for the 2011 NEC local amendments.**

The Board opened the Public Hearing and discussed the proposed language presented by staff regarding subcontracting electrical work. Under Section 80.37 the Board deleted "may" and added "shall".

After Board discussion, Board Member Wagner made a motion to create a Work Group with a mission to investigate and formulate language on subcontracting electrical work. The Work Group is comprised of Board Members Pomikahl, Schmidt, and Wagner, Dave Johnson of IEC, and City staff as needed. The Work Group has the following mission statement and list of objectives relating to the 2011 NEC code amendment.

- Research: Ordinance language from other municipalities.

- Definition of Subcontractor .
- Definition of Supervision and ratio language.
- Section 80.36 Registration (of subcontractors).
- Section 80.39 Offenses (enforcement, 1 strike versus 3 strikes).
- Clarify accountability on electrical work sites.
- Review other pertinent code sections.

The Board directed staff to draft a resolution/ recommendation from the Board to Council supporting the revised code language. The public hearing was closed on Board Member Wagner's motion and Board Member Williams second for a 6-0 vote.

## **5. FUTURE AGENDA ITEMS:**

- Review new process for electric plan reviews between Austin Energy and Commercial Plan Review, so bottlenecks are reduced.
- Public Hearing for Ordinance Work Group code amendment recommendation.

**ADJOURN:** Motion to adjourn the meeting was made by Mr. Schmidt and seconded by Mr. Williams for a vote of 6-0. The meeting adjourned at 10:55 a.m.