

## A G E N D A



## Recommendation for Council Action (CMD)

Austin City Council	Item ID:	21193	Agenda Number	4.
---------------------	----------	-------	---------------	----

Meeting Date: January 31, 2013

Department: Contract Management

## Subject

Authorize negotiation and execution of professional services agreements with each of the following three staff-recommended firms (or one of the other qualified responders): STANLEY CONSULTANTS, INC., ENERGY ENGINEERING ASSOCIATES, INC., and AFFILIATED ENGINEERS, INC. for Austin Energy's 2013 Engineering Services for Chilled Water Pipes in Plants & Distribution Service Areas Rotation List for an estimated period of three years or until financial authorization is expended, with the total amount not to exceed \$1,500,000 divided among the three firms.

## Amount and Source of Funding

Funding is available in the Fiscal Year 2012-2013 Capital Budget of Austin Energy.

## Fiscal Note

A fiscal note is attached.

**Purchasing Language:** Staff recommendations are the three most qualified firms out of ten firms evaluated through the City's qualification-based selection process.

**Prior Council Action:**

**For More Information:** James Matlock 322-6273; Jeff Vice 322-6087; Rolando Fernandez 974-7749; April Shaw 974-7141.

**Boards and Commission Action:** To be reviewed by the Electric Utility Commission on January 28, 2013.

**Related Items:**

**MBE / WBE:** This contract will be awarded in compliance with Chapter 2-9B of the City Code (Minority Owned and Women Owned Business Enterprise Procurement Program) by meeting the goals with 15.80% MBE and 15.80% WBE subconsultant participation.

## Additional Backup Information

Austin Energy owns and operates four District Cooling plants for which these engineering services agreements are required: Domain, Mueller Energy Center, Paul Robbins District Cooling Plant and District Cooling Plant No. 2. In addition, Austin Energy provides operational and maintenance services for the City's Combined Transportation Emergency Communication Center and several chilled water customers.

Austin Energy's On-Site Energy Resources Division will provide the desired scopes of service and schedules for projects as necessary. The projects will primarily be additions, extensions and retrofits to existing plants and distribution systems with the objective of increasing system load and/or improving overall operation, efficiency and reliability to benefit customers and the utility. Projects may include, but are not limited to, the addition of a 5,000 ton chiller for District Cooling Plant No. 2 and the installation of chilled water piping for new customers.

This request allows for the development of a professional engineering services agreement with each of the three staff-recommended firms (or one of the other qualified responders) for an estimated period of two years or until financial authorization is expended. The total funding authority for Austin Energy's 2013 Engineering Services for Chilled Water Pipes in Plants & Distribution Service Areas Rotation List is \$1,500,000 with authority for each of three firms at approximately \$500,000.

Initial project assignments will be based on the firm's final ranking as determined during the Request for Qualifications (RFQ) evaluation (highest to lowest), the maximum cumulative contracted amount in comparison to the estimated task budget for that firm, and the firm's qualifications and availability of expertise at the time of project need. If the City is unsuccessful in negotiating a satisfactory agreement with a recommended firm, if a selected firm ceases practice during the contract period, or if the City elects to terminate its agreement with one of the selected firms, the outstanding projects will be assigned to the remaining firm(s) for the duration of the contract period.

Participation subgoals stated in the solicitation were 1.90% African American; 9.00% Hispanic; 4.90% Native/Asian; 15.80% WBE. The recommended firms provided MBE /WBE Compliance Plans which met the goals of the solicitation and were approved by the Small and Minority Business Resources Department.

Notification of the issuance of the RFQ for the subject services was sent to 1,983 firms on September 21, 2012. The RFQ was obtained by 99 firms and 10 submitted qualification statements. Two of the firms were certified MBE /WBE firms.

**RECOMMENDED FIRMS:**

Stanley Consultants, Inc.

Energy Engineering Associates, Inc., dba EEA Consulting Engineers

Affiliated Engineers, Inc.

All three of the firms listed above are located in Austin, Texas.