



FY 2013-14 CIP Plan Process

Planning Commission - CIP Committee
February 4, 2013

Today's Presentation

- FY 2013-14 CIP Plan – Process Overview
 - Purpose of the Plan
 - PC – CIP Committee Role
 - Capital Planning Office/Budget Office Responsibilities
 - FY 2013-14 CIP Plan outline
 - CIP Process Overview & key dates

FY 2013-14 CIP Plan

Process Overview

- Purpose of the CIP Plan
 - Identifies City's projected major capital improvements over the next five+ years
 - General government and Enterprise departments
 - Funded and unfunded requests
 - Planning and budgeting tool
 - Identifies how we are planning on appropriating and spending capital funds
 - Identifies and prioritizes expected capital needs
 - Based on reasonably anticipated revenues
 - Communication tool for public transparency

PC & CIP Committee Roles

- Planning Commission Role:
 - Make an annual recommendation to City Council on the City Manager's proposed CIP Plan
- CIP Committee Role:
 - Make a recommendation to Planning Commission
 - Draft PC letter for inclusion in CIP Plan
 - Provide oversight/review of draft CIP Plan
 - Provide strategic feedback/guidance to staff for incorporation into this year's CIP plan and/or future CIP plans

CPO/Budget Office Responsibilities

- Strong communication/coordination between Capital Planning and Budget offices
- Capital Planning Office – CIP strategic planning
 - Analyze CIP planning information from citywide perspective – balancing priorities
 - Review department CIP narratives
 - Work with depts. to identify how they are meeting citywide and department priorities through the CIP
 - Facilitate coordination between departments
 - Liaison to the Planning Commission CIP Committee

CPO/Budget Office Responsibilities

- Budget Office – Financial resources
 - Analyze financial information from citywide perspective
 - Review department spending, appropriation, and funding plans
 - Develop bond appropriation/sale schedule
 - Utilize CIP Plan information to develop O&M projections for Financial Forecast
 - Prepare Capital Budget and present to Council

CIP Plan Outline

Volume I

- PC Recommendation Letter
- Guiding Principles
- Factors affecting the CIP
- Imagine Austin
- CIP Plan Process
- FY 2013-14 Plan Overview
- Spending & Appropriation Plan summaries
- Department Pages
 - Department Overview
 - Prior Year Accomplishments
 - FY 2013-14 Work Plan
 - Dept. Project Selection and Prioritization Process
 - Connection to Imagine Austin
 - CIP Funding Sources
 - Unfunded Capital Needs Requests

CIP Plan Outline (continued)

Volume II

- Capital Funding and Spending Overview
- CIP Financing Mechanisms
- CIP Funding Sources
- CIP Spending Summary
- City Financial Policies & the CIP
- Department Pages
 - Spending & Appropriations Plan Summary
 - Project Pages
- Appendix - GO Bond Appropriations and Sale Schedule

FY 2013-14 CIP Process Overview & Key Dates



What are we doing now?



Department CIP
Evaluation and
Prioritization

- Departments are prioritizing capital needs, based on:
 - Technical assessments of infrastructure
 - Public input from planning efforts
 - Requests from City Boards and Commissions
 - Fulfilling voter-approved G.O. bond programs
 - Addressing citywide and department priorities
- Developing proposed spending and appropriation plans for funded and unfunded projects
 - Updating spending plans for completing existing capital projects
 - Plans for allocating GO bond funding to specific projects
 - Developing cost estimates for unfunded requests
 - Reviewing within context of reasonably anticipated sources of funding and ability to deliver projects within timeframe proposed

Next Steps for Staff

Development of
the Draft CIP
Plan

Citywide CIP
Strategic and
Financial Planning

- Capital Planning Office and Budget Office review department submittals (February - March)
 - Review from a citywide strategic and financial planning perspective
 - Ensure spending, appropriations, funding plans balance and reflect CIP planning as described in Dept. narratives
 - Work with departments to adjust as needed
- CPO/Budget Staff compile Draft CIP Plan
 - Budget Office also prepares Draft Bond Sale Schedule, and
 - Provides draft operating costs from CIP projects for Budget Office's annual Financial Forecast of operating expenditures and revenue in April.
- Review with Dept. directors and City Manager
- Provide Draft Plan to CIP committee in April/May

Next Steps for PC – CIP Committee

Planning
Commission
Review and
Approval of the
CIP Plan

- CIP Committee will discuss the 2013 work plan tonight

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- Questions?