



**HIV PLANNING COUNCIL
BUSINESS MEETING
Meeting Date: July 24, 2012
Minutes from the June 26, 2012 Business Meeting
MINUTES**

Meeting Location: 1520 Rutherford, Austin TX

Meeting Called to order at: 6:17 p.m.

Planning Council Members in attendance: Amber Alvarez, Joseph Collins, Shanika Cornelius, Christopher Hamilton, Paul Hassell, Victor Martinez, Amelia Reinwald, and Curtis Weidner.

City of Austin Staff in attendance: Kimberly Pemberton, Gregory Bolds, and Gloria Bean.

Community Members in attendance: 5

Review and Approval of Minutes:

Meeting minutes from May 22, 2012 were approved with noted corrections.

Chair "Share":

Christopher Hamilton reviewed the Planning Council membership report and stated that Paul Hassell would mentor new planning council member Amelia Reinwald.

Ryan White Part A Administrative Agent Report:

Greg Bolds reviewed the Administrative Agent Report for the month of June. He also reviewed the expenditure report. Quality Management manager Gloria Bean gave a report on Quality management.

Planning Council Business

Special Election for the Planning Council Secretary position:

Shanika Cornelius was nominated for the Planning Council's Secretary Position. No Discussion ensued. **Vote: 8-favor; 0-Opposed; Motion passed.**

Discussion on the final Comprehensive Plan:

Joseph Collins gave a report on the final Comprehensive Plan. He made a motion to accept the final Comprehensive Plan no 2nd was made. The revisions for the Comprehensive plan will be done at the Sub-Committee meeting in July.

Update and discussion of Early Identification of Individuals with HIV and AIDS (EIIHA) collaborative:

Kimberly gave an update on the Early Identification of Individuals with HIV and AIDS (EIIHA) collaborative.

Sub-Committee Reports:

Allocations: Victor Martinez stated that the Sub-Committee looked at the Case Management pilot program.

Care Strategy/Needs Assessment: Christopher Hamilton stated that the Sub-Committee reviewed and discussed Needs Assessment directives for the Administrative Agent concerning Cap Metro.

Quality Management/Evaluations: The Sub-Committee made a motion to accept the survey instruments with noted corrections to the Spanish version and adding a line to the surveys with the address for clients to mail it in. **Vote: 8-favor; 0-Opposed; Motion passed.**

Comprehensive Plan: Did not meet.

Staff Report:

Kimberly Pemberton reviewed the Staff report she asked that all questions pertaining to the staff report be forwarded to her by email or phone call.

Hearing no objection the meeting was adjourned at 7:38 p.m.