

## **MEMORANDUM**

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TO: Mayor and Council

FROM: Greg Guernsey, Director

Planning and Development Review Department

DATE: February 28, 2013

RE: 1044 Norwood Blvd. - C14-2012-0146.SH

Postponement Request by Staff

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Staff is requesting a postponement of the above-referenced zoning case from February 28, 2013, to March 7, 2013. This request is due to a previous postponement at the Planning Commission stage of review, and subsequent delays in processing and notification.

Greg Guernsey, Director Planning and Development Review Department

x. Marc A. Ott, City Manager Sue Edwards, Assistant City Manager