



**AUSTIN AIRPORT ADVISORY COMMISSION MEETING  
TUESDAY, MARCH 12, 2013 AT 5:00 PM  
ROOM No. 160  
2716 SPIRIT OF TEXAS DRIVE  
AUSTIN, TEXAS**

**CURRENT BOARD MEMBERS:**

Dale Murphy, Chair  
George Farris  
Rose Marie Klee

Steven Hart, Vice Chair  
James Kelsey

D'Ann Johnson, Secretary  
Ernest Saulmon

**AGENDA**

**CALL TO ORDER**

**1. CITIZEN COMMUNICATION: GENERAL**

Speakers signed up prior to the meeting being called to order will each be allowed a three-minute allotment to address their concerns regarding items not posted on the agenda.

**2. APPROVAL OF MINUTES – February 12, 2012**

**3. DEPARTMENT OF AVIATION STAFF BRIEFINGS, REPORTS, AND PRESENTATIONS**

- a) Planning & Engineering Capital Improvement Project Monthly Status Reports.
- b) Finance & Operations Reports for Fiscal Year 2013 to date.
- c) Ground Transportation Staging Area (GTSA) Transactions Report for February 2013.
- d) Update on the airport helicopter operations working group in accordance with City Council Resolution No. 20121108-052.

**4. ACTION ITEMS**

- a) Vote on recommendation to City Council regarding the following:
  - i. Authorize award, negotiation, and execution of a 24-month requirements service contract with LANGUAGE & CONTENT SERVICES, or one of the other qualified offerors to RFP No. TVN0019, to provide Spanish translation services in an estimated amount not to exceed \$140,000, with two 12-month extension options in an estimated amount not to exceed \$70,000 per extension option, for a total estimated contract amount not to exceed \$280,000.
  - ii. Approve Capital Improvement Program 2014.
  - iii. Appointment of Officers and Directors to the ABIA Development Corporation.

- b) Discuss and approve Austin Airport Advisory Commission Annual Internal Review.

## **5. NEW BUSINESS**

- a) Discussion of rules for photography at the Ground Transportation Staging Area (GTSA).

## **6. OLD BUSINESS (updates)**

- a) Status of action items upon which the Commission has made a recommendation to Council.  
*(Please note the progress of the following items)*

Authorize the execution of a 12-month interlocal agreement between the City of Austin and Capital Area Council of Governments (CAPCOG) for access to the Enhanced 9-1-1 Services database for the Aviation Department in an estimated amount not to exceed \$1,400, with four 12-month extension options in an estimated amount not to exceed \$1,400 per year, for a total estimated contract amount not to exceed \$7,000. *[Item went before City Council on February 14, 2013 and passed.]*

Authorize negotiation and execution of a professional services agreement with CDM SMITH INC., or one of the other qualified responders to RFQ Solicitation No. CLMP120, to provide environmental, civil engineering and other consulting services for the Austin Bergstrom International Airport for three years for a total contract amount not to exceed \$1,050,000.  
( Notes: This contract will be awarded in compliance with City Code Chapter 2-9B (Minority Owned and Women Owned Business Enterprise Procurement Program) by meeting the goals with 16.00% MBE and 16.00% WBE subcontractor participation.) *[Item went before City Council on March 7, 2013 and passed.]*

## **7. CONFIRM MEETING DATE AND PLACE AGENDA ITEMS FOR NEXT COMMISSION MEETING**

**Date of next meeting:** April 9, 2013

## **ADJOURNMENT**

The City of Austin is committed to compliance with the American with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least 4 days before the meeting date. Please call Becky Nagel, Aviation Department, at (512) 530-6614 for additional information; TTY users route through Relay Texas at 711.

For more information on the Austin Airport Advisory Commission, please contact Susana Carbajal at (512) 530-6364.