Austin Community Technology and Telecommunications Commission
Regular Meeting   http://www.austintexas.gov/cttc

MINUTES
February 13, 2013
City Hall- Austin, Texas

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Current Commission Members:

Lemuel Williams, Jr., Chair	Elizabeth Quintanilla, Vice Chair
Wendell Ramsey	Chip Rosenthal
Melvin White	Taylor Overstreet
VACANT POSITION	

The following items are posted for discussion and possible action.

1. Call to order – January 13, 2013 – 6:35 pm

    Commission members in attendance:
    Elizabeth Quintanilla
    Wendell Ramsey
    Melvin White
    Chip Rosenthal
    Taylor Overstreet

    Commission member absent:
    Lemuel Williams, Jr., Chair

    City Staff in attendance:
    Rondella Hawkins
    Paul Lewis
    John Speirs
    Jane Reina

2. Adoption of agenda.

The agenda was adopted by consent of the Commission.

3.   Citizen Communication: General
     The first 10 speakers signed up prior to the meeting being called to order will each be allowed
     a _three_-minute allotment to address their concerns regarding items not posted on the agenda.

     No citizens signed up for general citizen communication.

4.   Approval of minutes – January 9, 2013 Commission Regular Meeting.

     **The minutes from the Commission regular meeting of January 9, 2013 was approved
     on Commissioner Rosenthal's motion; Commissioner Ramsey's second on a vote of 5-
     0-0. (Commissioner Williams absent)
     http://www.ci.austin.tx.us/edims/document.cfm?id=183685**

5.   Presentation from Hugh Forrest, SXSW Director speaking on the state of SXSW. (wp3)

     Mr. Forrest gave an update on the schedule of events for the Interactive part of SXSW 2013.
     PowerPoint presentation: http://www.ci.austin.tx.us/edims/document.cfm?id=183690

6.   Presentation and possible action on proposed contract amendment for 311 Customer Service
     Request system and services. (Joe Calabrese) (wp3)

     Mr. Calabrese's gave a presentation on the proposed contract amendment for 311 Customer
     Service Request system and services. After some discussion with the Commission a motion
     was passed.

     **Recommend approval of the proposed contract amendment for 311 Customer Service
     Request system and services, with the following recommendations for future actions:
     1. That staff (CTM) develop architecture to ensure integration of the CSR database
     connections in such a way as to provide for flexibility and to avoid lock-in to
     proprietary products.
     2. That staff issue an RFP and take competitive bids before executing purchase of
     applications for public use that utilize the hosted data portal, such as SMS or mobile
     applications.
     3. That 311 staff continue to communicate with the commission and public on its civic
     technology initiatives was approved on Commissioner Rosenthal's motion;
     Commissioner Ramsey's second on a vote of 4-0-1. (Commissioner White
     abstained)(Commissioner Williams absent)**

     http://www.ci.austin.tx.us/edims/document.cfm?id=183688

     Citizen Communications
     Julio Gonzales- with Open Austin spoke on the 4 components of this proposed contract
     amendment.

7.   Status update on Austin GO project. (Matthew Esquibel)(wp4)

Mr. Esquibel presented his update with a PowerPoint presentation.
http://www.ci.austin.tx.us/edims/document.cfm?id=183689

8.   Action on 2012 Workplan Accomplishment. (Commissioner Quintanilla)

      **The 2012 Austin Community Technology and Telecommunications Commission's
      Workplan accomplishments were approved on Commissioner Ramsey's motion;
      Commissioner Rosenthal's second on a vote of 5-0-0. (Commissioner Williams absent)**
      http://www.ci.austin.tx.us/edims/document.cfm?id=183687

9.   Action on 2013 Workplan. (Commissioner Quintanilla)

      **The 2013 Austin Community Technology and Telecommunications Commission's
      Workplan was approved on Commissioner Rosenthal's motion; Commissioner
      Ramsey's second on a vote of 5-0-0. (Commissioner Williams absent)**
      http://www.ci.austin.tx.us/edims/document.cfm?id=183686

10.   Staff briefing on Legislative, Regulatory and Policy update. (Paul Lewis) (wp5)

      Paul Lewis, Assistant Manager of the City of Austin Telecommunications & Regulatory Affairs
      (TARA) Office update included Public, Education and Governmental (PEG) Channel
      Coordination; PEG equipment purchases; State Legislation on SB 259; SB 327; SB 494;
      Federal activity on FCC basic tier encryption; CAP Act; Reform Act and HR 1002. See report
      at:
      http://www.ci.austin.tx.us/edims/document.cfm?id=183673

11.   Staff update on strategic vision for community media capital investment. (Rondella Hawkins)
      (wp1)

      Rondella Hawkins, Director of the City of Austin TARA Office update on strategic vision for
      community media capital investment included background; staff recommendation on PEG
      fund allocation process, and PEG fund allocation outlook. See report at:
      http://www.ci.austin.tx.us/edims/document.cfm?id=183662

12.   Staff update on the Grant for Technology Opportunities Program (GTOPs). (John Speirs)
      (wp2)

      John Speirs, Program Coordinator with the City of Austin TARA Office gave a brief update
      on GTOPs.

      The oral grant presentations to the Grant Review Committee are scheduled for February 15th
      which Commissioner White will be attending. The grant recommendations from this
      committee are schedule to come before this Commission for action at the March 13, 2013
      regular meeting.

      The grant award presentation ceremony at a City Council meeting is tentatively scheduled for
      March 21st or 28th.

We received 31 grant applications.

One of the City's current grant awardees, Texas Folklife Resources, has been selected for our first GTOPs public service announcement (PSA). Once complete it will be presented to the Commission.

Austin Connects is hosting a meet up for GED which is going all online in the next few months.

13. Update reports on networking relationships with other boards/commissions and groups, citywide and Austin Community Technology and Telecommunications Commission (ACT&TC) information items.

Commissioner Rosenthal reported - February 23 – ATX Civic Hack-a-Thon. Info found at www.Open-Austin.org. In June 2013 there will be a National Day of Civic Hacking.

Commissioner White reported – Volunteering at Child Inc. (Headstart Program) in Austin that serves 2,000 families. They are trying to include a parent engage component using technology for the children and parents. 11 locations including some schools.

Commissioner Quintanilla reported – RISE Austin will host an open conference in May 2013. Door 64 is hosting a STEM career fair at the Norris Center on February 15, 2013. The Austin Technology Council is hosting Women in Technology breakfast series on Wednesday mornings for the month of February.

14. Discussion of agenda items for ACT&TC future meetings.

Proposed agenda items for the March 13, 2013 regular meeting:

- Staff update on strategic vision for community media capital investment and discussion and possible action on City of Austin PEG funding allocation process. (Rondella Hawkins) (wp1)
- Discussion and possible action on the 2013 GTOPs Grant Review Committee grant recommendations. (wp2)
- Staff update on the Grant for Technology Opportunities Program (GTOPs). (John Speirs) (wp2)
- City of Austin's Innovations Office update from staff.
- Staff briefing on Legislative, Regulatory and Policy update. (Paul Lewis) (wp5)
- Report from Community Technology Assessment Working Group. (Commissioner Quintanilla) (wp3)
- Report from Open Government Working Group. (Commissioner Rosenthal) (wp4)
- Presentation on SXSW Interactive. (wp3)
- Presentation on ATX Civic Hack-a-Thon. (wp4)

Proposed agenda items for the April 10, 2013 regular meeting:
- Presentation from San Antonio on their PEG multi uses facility. (wp1)

15.   Adjournment

   The meeting adjourned at 9:22 p.m.