



**HIV PLANNING COUNCIL  
BUSINESS MEETING  
Meeting Date: February 26, 2013  
Minutes from the January 22, 2013 Business Meeting  
MINUTES**

**Meeting Location:** 1520 Rutherford, Austin TX

**Meeting Called to order at:** 6:02 p.m.

**Planning Council Members in attendance:** Seth Shulman, Amelia Reinwald, Charlotte Simms-Sattiewhite, Justin Irving, Paul Hassell, David Barstow, Shanika Cornelius, and Dr. Victor Martinez.

**City of Austin Staff in attendance:** Gloria Bean, Gregory Bolds, and Kimberly Williams.

**Community Members in attendance:** 4

**Review and Approval of Minutes:**

**Quality Management 11-13-2012:** approved as written

**Care Strategy 11-13-2012:** approved with the following corrections: Move minute approval to top of page under heading "minutes from the Care Strategy meeting" and change "taxi and gas cards to" taxi vouchers and gas cards".

**Business meeting 11-27-2013:** were approved with the following corrections: under Allocations sub-committee report (second paragraph) change Dr. Victor Martinez made an amendment to Paul Hassell made and amendment and under the Care strategy sub-committee report change Cap metro to CapMetro.

**Chair "Share":**

Dr. Victor Martinez reviewed the Membership report he noted that the Planning Council is in need of more consumers he also reviewed the new Bylaws and the attendance policy.

**RYAN WHITE PART A ADMINISTRATIVE AGENT REPORT:**

Greg Bolds stated that the Administrative Agent received a letter from HRSA that notified them that they will receive a partial award for fiscal year 2013. He also reviewed the fiscal year 2012 Ryan White Part A Expenditure summary report. Gloria Bean gave a brief review of the Clinical Quality Management program.

**Discuss funding recommendations for \$600,000 of city of Austin general funds:**

A discussion ensued on the meeting being facilitated by Suma Orchard on January 30, 2013 at the Norris Conference Center to discuss possible uses for the money.

**PLANNING COUNCIL BUSINESS:**

The Executive Committee made a motion to accept Christopher Shaw's application for full membership to the Planning Council. **Vote: 9-favor; 0-opposed; motion approved.** Dr. Victor Martinez reviewed the new sub committee's assignments. He stated there will be three standing committees Executive, Allocations, and the Needs Assessment/ Comprehensive Planning sub committees he also said that ad hoc sub committees will be assigned as needed.

**Sub-committee reports:****Allocations:**

Dr. Victor Martinez stated that the sub-committee reviewed expenses from the Administrative Agent report.

**Comprehensive Plan/Needs Assessment:**

Justin Irving stated that the Comprehensive Planning and Needs Assessment sub-committees reviewed the goals from the Needs Assessment report.

**Evaluation/Quality Management:**

Paul Hassell stated that there was no outstanding Business to report.

**Staff Report:**

Kimberly Williams gave an oral staff report. The items discussed were the "Beyond the Plan" newsletter and the vacant Secretary position.

Hearing no objection the meeting was adjourned at 7:16 p.m.

Approved