

**AGENDA**



**Recommendation for Council Action (Purchasing)**

Austin City Council	Item ID:	23323	Agenda Number	25.
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Meeting Date:	March 28, 2013
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Department:	Purchasing
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**Subject**

Authorize award, negotiation, and execution of a 120-day requirements service contract with INTERMENT SERVICES, INC., for interment and burial services at five municipal cemeteries in an amount not to exceed \$250,000.

**Amount and Source of Funding**

Funding is available in the Fiscal Year 2012-2013 Operating Budget of the Parks and Recreation Center Department.

**Fiscal Note**

There is no unanticipated fiscal impact. A fiscal note is not required.

Purchasing Language:	Public Health and Safety Exemption.
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Prior Council Action:	
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For More Information:	Cynthia Gonzales, Corporate Contract Compliance Manager, 974-1905
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Boards and Commission Action:	
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Related Items:	
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MBE / WBE:	This contract will be awarded in compliance with Chapter 2-9C of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). This is an emergency service contract, therefore, it is exempt under Chapter 252 of the Texas Local Government Code and no goals were established for this contract.
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**Additional Backup Information**

The City's current contract for interment and burial services expires on March 31, 2013. A procurement of these services has been solicited and responses are currently being evaluated. This contract is an interim contract to be used while the City completes the evaluation and negotiation of the solicited contract. This is a fee for service contract. Fees paid to Contractor will be in accordance with City's Council approved fee schedule.

Without the interim contract the City will be in a condition that threatens its ability to maintain the cemetery in a manner that does not endanger the public health, safety, comfort or welfare as required in Health and Safety Code Section 713.011. This contract will ensure that interment and burial services will continue to be provided by a qualified, trained and experienced burial service provider.