



**PLANNING COMMISSION  
NEIGHBORHOOD PLAN SUBCOMMITTEE MINUTES**

**REGULAR MEETING  
SEPTEMBER 19, 2012**

**The Neighborhood Plan Subcommittee convened in a regular meeting on September 19, 2012 @ 301 W. 2<sup>nd</sup> Street in Austin, Texas.**

**Chair Danette Chimenti called the Board Meeting to order at 6:05 PM.**

**Board Members in Attendance:**

Danette Chimenti  
Jean Stevens  
James Nortey  
Jeff Jack – Ex-Officio member – was absent

**Staff Members In Attendance:**

Francis Reilly - PDRD  
Margaret Valenti - PDRD  
Jody Zemel - PDRD  
Lee Austin - ATD  
Gary Schatz - ATD  
Donna Arwood – PDRD

**1. CITIZEN COMMUNICATION: GENERAL**

Susana Almanza, of the Montopolis Neighborhood Plan Contact Team and the Montopolis Neighborhood Association was present, at the request of the Montopolis Contact Team, to give members an update on the settlement agreement between the Montopolis Neighborhood Association and Delwin Goss and on alleged issues made by Mr. Goss regarding conduct of The Association and Contact Team. A copy of the settlement agreement, along with minutes from both the Contact Team and the Neighborhood Association meetings were distributed.

Karen McGraw, of the Hyde Park Neighborhood Plan Contact Team was present to discuss the City's recently adopted ordinance regarding short term rentals. Ms. McGraw distributed information for board review regarding the Contact Team's desire to amend the Hyde Park NCCD and North Hyde Park NCCD and asked for consideration in seeing the changes enacted.

## **2. APPROVAL OF MINUTES**

The minutes for the regular meeting of July 16, 2012 were approved on Commissioner Chimenti's motion; Commissioner Stevens' second, on a 3 - 0 vote.

## **3. APPOINT SUBCOMMITTEE CHAIR**

The motion to nominate Jean Stevens as Subcommittee Chair was made by Commissioner Nortey; Commissioner Chimenti's second, on a vote of 3-0. Chair Jean Stevens took over the meeting at this time.

## **4. OLD BUSINESS**

**Land Development Code Article 16 Section 25-1-805, Neighborhood Plan Contact Team requirements – Margaret Valenti, Senior Planner, (512) 974-2648, will give an update on the process to receive required contact team documents. This is a continuation from the May 16<sup>th</sup> meeting. (Discussion and/or Possible Action)**

Margaret Valenti presented a report on east side contact teams required tracking of contact team documents. A report on west side contact teams was given at the May 16, 2011 meeting. New members requested a copy of the west side report. Ms. Valenti was asked to return to the regularly scheduled meeting in December to give an update on contact teams that were not in compliance at this meeting and to discuss possible processes for handling complaints against contact teams.

No action was taken.

## **4. NEW BUSINESS**

**Event Parking – Gary Schatz, Assistant Director, Austin Transportation Department, will discuss how neighborhoods can deal with over-parking that takes place during events. (Discussion and/or Possible Action)**

Gary Schatz and Lee Austin were present.

Mr. Schatz suggested that since there are new members on the subcommittee, that he come back to the next regularly scheduled meeting in November with a more detailed presentation. He and Ms.

Austin briefly discussed the background and history of neighborhood parking processes currently in place.

No action was taken.

## **5. STAFF BRIEFINGS**

**Briefing on the East Riverside Corridor Regulating Plan - Consider an ordinance amending Title 25 of the City Code to implement the East Riverside Corridor Regulating Plan. City Staff: Erica Leak, Planning and Development Review Department, 974-2856, [Erica.Leak@AustinTexas.gov](mailto:Erica.Leak@AustinTexas.gov) (Discussion and/or Possible Action)**

This agenda item was cancelled.

## **6. FUTURE AGENDA ITEMS**

November - Urban Renewal Board, East 11<sup>th</sup> and 12<sup>th</sup> Street Corridors – City Staff will discuss differences and similarities between the East 11<sup>th</sup> and 12<sup>th</sup> Street Corridor NCCDs and Urban Renewal Plan. (Discussion and/or Possible Action)

November - Continuation of Event Parking presentation

December - Continuation of Land Development Code Article 16 Section 25-1-805, Neighborhood Plan Contact Team requirements

## **ADJOURNMENT**

Chair Jean Stevens adjourned the meeting at 7:27 PM without objection.