




MEMORANDUM

To: Department Directors

From: Marc A. Ott, City Manager 

CC: Robert D. Goode, Assistant City Manager
Elaine Hart, CFO
Bob Gedert, Director, Austin Resource Recovery Department
Byron Johnson, Purchasing Officer

Date: March 8, 2012

Subject: Waste Disposal Contracts

The purpose of this memo is to update City Departments and Offices regarding new procedures to manage and dispose of waste generated through city operations or controlled through city collection.

Background

On March 7, 2013, the City Council redirected an Austin Energy waste disposal contract to be reviewed by Austin Resource Recovery, and present a briefing to the Zero Waste Advisory Commission. The intent is to coordinate waste reduction, waste diversion and waste disposal efforts in support of the 2009 City Council Resolution to pursue Zero Waste.

New Process

Effective immediately, all City Department recycling, composting, and waste disposal contracts are required to be submitted to Bob Gedert, Director of Austin Resource Recovery, for review prior to submission to the Purchasing Office. Austin Resource Recovery will review and provide comments within 30 days of receipt.

Waste flows affected by this new policy includes:

- "Municipal Solid Waste" (e.g. residential, office, retail),
- "Class 1" waste streams (e.g. construction, commercial, industrial, solidified sludge, manufacturer wastes),
- "Class 2" (activated sludge, plant process waste, other special waste) and
- "Class 3" waste streams (e.g. inert waste streams such as glass, brick, concrete, rocks and minerals) and
- "Hazardous Waste" (as defined by TCEQ and EPA).

Medical waste is not affected by this policy and shall be disposed of in accordance with Federal and State laws.

All Departments are required to recycle and compost as much as feasible, in accordance with the Zero Waste goals of the City. Thus, all recycling, composting, and waste disposal contracts and agreements must also be reviewed in advance through Austin Resource Recovery.

There is a current effort to coordinate all hazardous waste contracts through one master agreement. Due to timelines on current contracts, that effort will result in a single aggregate city contract in 2015. In the meantime, hazardous waste contracts must be reviewed through Austin Resource Recovery.

For further information, please contact Bob Gedert at 974-1926.