



**PLANNING COMMISSION
NEIGHBORHOOD PLAN SUBCOMMITTEE MINUTES**

**REGULAR MEETING
JANUARY 16, 2013**

The Neighborhood Plan Subcommittee convened in a regular meeting on January 16, 2013 @ 301 W. 2nd Street in Austin, Texas.

Chair Jean Stevens was absent. Commissioner Chimenti chaired the meeting and called the Board Meeting to order at 6:03 PM.

Board Members in Attendance:

Danette Chimenti
James Nortey
Jean Stevens – absent
Jeff Jack (ex-officio member) – absent

1. CITIZEN COMMUNICATION: GENERAL

No citizen communication was presented.

2. APPROVAL OF MINUTES

- a. Approval of the December 19, 2012 minutes.
Commissioner Nortey moved to approve the December 19, 2012 meeting minutes, with a second by Commissioner Chimenti, approved on a vote of 2-0. Commissioner Stevens was absent.

3. OLD BUSINESS

- a. **Event Parking** – Gary Schatz, Assistant Director, Austin Transportation Department, will discuss how neighborhoods can deal with over-parking that takes place during events. This is a continuation from the September 19, 2012 subcommittee meeting. (Discussion and/or Possible Action)

Gary Schatz, Assistant Director, Austin Transportation Department, gave a presentation.

- b. Land Development Code Article 16 Section 25-1-805, Neighborhood Plan Contact Team requirements** – Margaret Valenti, Senior Planner, (512) 974-2648, will give an update on the process to receive required contact team documents. This is a continuation from the May 16 and Sept. 19 meetings. (Discussion and/or Possible Action)

This item was rescheduled to the February 20, 2013 meeting. No discussion took place.

4. NEW BUSINESS

- a. South Manchaca Rezoning Request** – 4405 Merle Drive is located within the South Manchaca planning area which is located within the South Austin Combined neighborhood planning area. The kick-off meeting and the first land use meeting started on Saturday, January 12, 2013. Jason Booth would like to file the zoning case and move forward with this proposed rezoning on the property from LO to LR even though the neighborhood planning process has started. Planning staff suggested he ask the Subcommittee if this item could be put on a full Planning Commission agenda to seek permission to file the zoning change application and to move forward through planning commission and city council.

Maureen Meredith, Senior Planner, was present. Ms. Meredith was instructed to inform the applicant that it was okay to move forward to full Planning Commission agenda.

5. STAFF BRIEFINGS

No staff briefings were presented.

6. FUTURE AGENDA ITEMS

- a. (February) Urban Renewal Board, East 11th and 12th Street Corridors** – Sandra Harkins, Project Coordinator, (512) 974-3128, will discuss differences and similarities between the East 11th and 12th Street Corridor NCCDs and Urban Renewal Plan. (Discussion and/or Possible Action)

Commissioner requests for future agenda items included:

- proposed urban rail neighborhood connections
- follow up on December 19, 2012 agenda presentation regarding affordability in Mueller.

ADJOURNMENT

Commissioner Chimenti adjourned the meeting at 7:25 P.M. without objection.