



**AUSTIN AIRPORT ADVISORY COMMISSION MEETING  
TUESDAY, APRIL 9, 2013 AT 5:00 PM  
ROOM No. 160  
2716 SPIRIT OF TEXAS DRIVE  
AUSTIN, TEXAS**

**CURRENT BOARD MEMBERS:**

Dale Murphy, Chair  
George Farris  
Rose Marie Klee

Steven Hart, Vice Chair  
James Kelsey

D'Ann Johnson, Secretary  
Ernest Saulmon

**AGENDA**

**CALL TO ORDER**

**1. CITIZEN COMMUNICATION: GENERAL**

Speakers signed up prior to the meeting being called to order will each be allowed a three-minute allotment to address their concerns regarding items not posted on the agenda.

**2. APPROVAL OF MINUTES – March 12, 2012**

**3. DEPARTMENT OF AVIATION STAFF BRIEFINGS, REPORTS, AND PRESENTATIONS**

- a) Planning & Engineering Capital Improvement Project Monthly Status Reports.
- b) Airport Tenant Updates.
- c) Finance & Operations Reports for Fiscal Year 2013 to date.
- d) Ground Transportation Staging Area (GTSA) Transactions Report for March 2013.
- e) Update on the airport helicopter operations working group in accordance with City Council Resolution No. 20121108-052.

#### 4. ACTION ITEMS

- a) Vote on recommendation to City Council regarding the following:
- i. Approve an ordinance authorizing the issuance of City of Austin, Texas, **Airport System Revenue Bonds**, Series 2013, in an amount not to exceed \$60,000,000, providing for the award of the sale of the bonds, authorizing related documents, and approving related fees.
  - ii. Authorize award and execution of a 36-month requirements service contract with **NILFISK-ADVANCE, INC.** to provide runway rubber removal services for the Aviation Department in an estimated amount not to exceed \$152,812, with three 12-month extension options in an estimated amount not to exceed \$50,937 per extension option, for a total estimated contract amount not to exceed \$305,625.
  - iii. Authorize award and execution of contract with **TAG ELECTRIC OF AUSTIN L.P.**, MBE to provide aircraft ground support equipment charging stations for the Aviation Department in an estimated amount not to exceed \$355,380.
  - iv. Authorize award and execution of various requirements supply agreements for an 11-month period through the following cooperative purchasing programs: **TEXAS MULTIPLE AWARD SCHEDULE with W.W. GRAINGER, INC., SID TOOL CO., INC. dba. MSC INDUSTRIAL SUPPLY CO., INC., APPLIED INDUSTRIAL TECHNOLOGIES, and FASTENAL COMPANY**, for the purchase of industrial supplies and equipment for various City Departments, in an estimated amount not to exceed \$5,000,000 each and combined, with five 12-month extension options in an estimated amount not to exceed \$5,000,000 each and combined per extension option, for a total estimated contract amount not to exceed \$30,000,000, each and combined.
  - v. Authorize award and execution of a contract through the Texas Local Government Purchasing Cooperative (BuyBoard) with: **CALDWELL COUNTRY CHEVROLET** for the purchase of 53 light-duty service vehicles in an amount not to exceed \$1,234,560.00 and **PHILPOTT MOTORS, LTD.** for the purchase of 113 light-duty service vehicles in an amount not to exceed \$3,177,326.
  - vi. Authorize award, negotiation, and execution of a 60-month services requirements contract with **MARSH USA, Inc.**, for the administration services of the Rolling Owner Controlled Insurance Program (ROCIP VI) for an estimated amount of \$875,000. The contract also authorizes the administrator to negotiate and purchase workers' compensation, general liability, and excess liability insurance coverage for which the City would pay an estimated amount of \$6,455,000 to provide coverage for contractors participating in ROCIP VI. The total cost of the contract is estimated to be \$7,330,000.
- b) Discuss and approve Austin Airport Advisory Commission Annual Internal Review.

## 5. NEW BUSINESS

- a) Update on CONRAC AIPP artwork project.

## 6. OLD BUSINESS (updates)

- a) Status of action items upon which the Commission has made a recommendation to Council.  
*(Please note the progress of the following items)*

Authorize award, negotiation, and execution of a 24-month requirements service contract with **LANGUAGE & CONTENT SERVICES**, or one of the other qualified offerors to RFP No. TVN0019, to provide Spanish translation services in an estimated amount not to exceed \$140,000, with two 12-month extension options in an estimated amount not to exceed \$70,000 per extension option, for a total estimated contract amount not to exceed \$280,000. *[Item went before City Council on March 21, 2013 and passed.]*

Appointment of Officers and Directors to the ABIA Development Corporation. *[Item scheduled to go before City Council on April 11, 2013.]*

## 7. CONFIRM MEETING DATE AND PLACE AGENDA ITEMS FOR NEXT COMMISSION MEETING

**Date of next meeting:** May 14, 2013

## ADJOURNMENT

The City of Austin is committed to compliance with the American with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least 4 days before the meeting date. Please call Becky Nagel, Aviation Department, at (512) 530-6614 for additional information; TTY users route through Relay Texas at 711.

For more information on the Austin Airport Advisory Commission, please contact Susana Carbajal at (512) 530-6364.