



**AUSTIN AIRPORT ADVISORY COMMISSION
MINUTES**

**REGULAR MEETING
TUESDAY, MARCH 12, 2013**

The Austin Airport Advisory Commission convened in a regular meeting on Tuesday, March 12, 2013 at 2716 Spirit of Texas Drive, in Room 160 in Austin, Texas.

Vice Chair, Steven Hart called the meeting to order at 5:08 p.m.

Commission Members in Attendance:

Dale Murphy, Chair
Steven Hart, Vice Chair
George Farris
Ernest Saulmon
James Kelsey
Rose Marie Klee

Commission Members Absent:

D'Ann Johnson, Secretary

Staff in Attendance:

Susana Carbajal
Dave Arthur
Kellye Mireles
Francisco Garza
Royce Traywick
Robert Hengst
Michelle Moheet
Joseph Medici
Perla Compton
Dale Thompson

Others Present:

Chris Coons, RW Armstrong
Katlon Wiedemann, Garver

1. CITIZENS COMMUNICATIONS: GENERAL

None.

2. APPROVAL OF MINUTES

The minutes from the meeting of February 12, 2013 were approved on Vice Chair Steven Hart's motion, Commission Member Rose Marie Klee's second on a 4-0 vote with the following changes:

- 4 bii) The motion authorizing action item 4bii was approved on Secretary D'Ann Johnson's motion, Commission Member Ernest Saulmon's second on a 5-0-2 vote. Chair Dale Murphy and Commission Member Rose Marie Klee abstained from the vote.

Chair Dale Murphy, Secretary D'Ann Johnson and Commission Member James Kelsey were absent.

Chair Dale Murphy arrived at 5:10 p.m.

Commission Member James Kelsey arrived at 5:13 p.m.

3. DEPARTMENT OF AVIATION STAFF BRIEFINGS, REPORTS AND PRESENTATIONS

- a) Planning & Engineering Capital Improvement Project Monthly Status Report was presented by Robert Hengst, Project Management Supervisor, Aviation Department and Dale Thompson, Project Manager, Aviation Department.
- b) Finance & Operations Reports for Fiscal Year 2013 to date was presented by Dave Arthur, Assistant Director, Aviation Department.
- c) Ground Transportation Staging Area (GTSA) Transactions Report for February 2013 was presented by Perla Compton, Grounds Transportation Manager, Aviation Department. See below for a year-to-year comparison.

YEAR TO YEAR COMPARISON			
SERVICE CATEGORY	FEBRUARY 2013	FEBRUARY 2012	% Increase/(decrease)
TAXICAB	24,980	22,415	11.4%
LIMOUSINE	2,798	2,701	3.6%
HOTEL SHUTTLE	3,181	2,932	8.5%
OTHER SHUTTLE	392	498	(21.3)%
CHARTER BUS	60	10	500.0%
OVERALL TOTAL	31,411	28,556	10.0%

- d) Update on the airport helicopter operations working group in accordance with City Council Resolution No. 20121108-052 was presented by Joseph Medici, Planner Principal, Aviation Department.

4. ACTION ITEMS

a) Vote on recommendation to City Council regarding the following:

- i. Authorize award, negotiation, and execution of a 24-month requirements service contract with LANGUAGE & CONTENT SERVICES, or one of the other qualified offerors to RFP No. TVN0019, to provide Spanish translation services in an estimated amount not to exceed \$140,000, with two 12-month extension options in an estimated amount not to exceed \$70,000 per extension option, for a total estimated contract amount not to exceed \$280,000.

The motion authorizing action item 4ai was approved on Commission Member Ernest Saulmon's motion, Commission Member Rose Marie Klee's second on a 6-0 vote. Secretary D'Ann Johnson was absent.

- ii. Approve Capital Improvement Program 2014.

The motion authorizing action item 4aii was approved on Vice Chair Steven Hart's motion, Commission Member Ernest Saulmon's second on a 6-0 vote. Secretary D'Ann Johnson was absent.

- iii. Appointment of Officers and Directors to the ABIA Development Corporation.

The motion authorizing action item 4aiii was approved on Commission Member Rose Marie Klee's motion, Vice Chair Steven Hart's second on a 6-0 vote. Secretary D'Ann Johnson was absent.

b) Discuss and approve Austin Airport Advisory Commission Annual Internal Review.

The motion to postpone action item 4b until next month was approved on Commission Member Ernest Saulmon's motion, Vice Chair Steven Hart's second on a 6-0 vote. Secretary D'Ann Johnson was absent.

5. NEW BUSINESS

- a) Discussion of rules for photography at the Ground Transportation Staging Area (GTSA).
This has been postponed until next month due to Secretary D'Ann Johnson's absence.

6. OLD BUSINESS (updates)

- a) Status of action items upon which the Commission has made a recommendation to Council.
(Please note the progress of the following items)

Authorize the execution of a 12-month interlocal agreement between the City of Austin and Capital Area Council of Governments (CAPCOG) for access to the Enhanced 9-1-1 Services database for the Aviation Department in an estimated amount not to exceed \$1,400, with four 12-month extension options in an estimated amount not to exceed \$1,400 per year, for a total estimated contract amount not to exceed \$7,000. *[Item went before City Council on February 14, 2013 and passed.]*

Authorize negotiation and execution of a professional services agreement with **CDM SMITH INC.**, or one of the other qualified responders to RFQ Solicitation No. CLMP120, to provide environmental, civil engineering and other consulting services for the Austin Bergstrom International Airport for three years for a total contract amount not to exceed \$1,050,000.

(Notes: This contract will be awarded in compliance with City Code Chapter 2-9B (Minority Owned and Women Owned Business Enterprise Procurement Program) by meeting the goals with 16.00% MBE and 16.00% WBE subcontractor participation.) *[Item went before City Council on March 7, 2013 and passed.]*

7. CONFIRM MEETING DATE AND PLACE AGENDA ITEMS FOR NEXT COMMISSION MEETING

Date of next meeting: April 9, 2013

ADJOURNMENT

Motion to adjourn the meeting was made by Vice Chair Steven Hart, Commission Member Ernest Saulmon's second on a 6-0 vote. Secretary D'Ann Johnson was absent.

Meeting was adjourned at 6:20 p.m.

AVIATION PROJECTS STATUS REPORT

Monday, April 01, 2013

1 - Preliminary

Project Name: IS Security System Upgrade Migration

DOA PM:	Robert Hengst (Bays)	PWD PM:	Estimate:	\$200,000
FDU Number:	4910-8107-3200	Sub-project ID:	6001.077	ABIA Number: P3200
Project Status: Solicitation initiated, specifications in review.				

Project Name: IS Sec. Workstations & Archive Servers

DOA PM:	Robert Hengst (Bays)	PWD PM:	Estimate:	\$215,000
FDU Number:	4910-8107-3201	Sub-project ID:	6001.078	ABIA Number: P3201
Project Status: Solicitation initiated, specifications in review.				

Project Name: Records Management Implementation

DOA PM:	Joe Medici	PWD PM:	Estimate:	\$800,000
FDU Number:	4910-8107-3216	Sub-project ID:	5415.066	ABIA Number: M3216
Project Status: RFP draft is completed and being circulated for staff review and comment. Comments due back by April 12, 2013.				

Project Name: eALP and Utility Mapping

DOA PM:	Robert Hengst	PWD PM:	Estimate:	\$450,000
FDU Number:	4910-8107-3242	Sub-project ID:	6000.103	ABIA Number: A3242
Project Status: RFQ responses due mid-April.				

Project Name: Terminal Improvements FY2013 (Phase 8)

DOA PM:	Jennifer Williams	PWD PM:	Robin Camp	Estimate:	\$1,300,000
FDU Number:	4910-8107-3244	Sub-project ID:	5415.087	ABIA Number:	T3244
Project Status: Received, reviewed, and approved Corgan scope, withstanding the request for change to add a subconsultant to their sub rotation. ABIA decided to eliminate the Wet Pipe Fire Sprinkler scope from the project. As soon as the RFC is approved we will provide a Notice to Proceed and start to set up meetings with appropriate folks.					

Project Name: CONRAC Related Landside Improvements

DOA PM:	Janice White	PWD PM:	Robert Pirtle	Estimate:	\$6,000,000
FDU Number:	4910-8107-3245	Sub-project ID:	6001.093	ABIA Number:	L3245
Project Status: Consultant from the ABIA rotation list has been assigned to address refurbishment of the elevators in the existing parking garage. Consultant is preparing proposal.					

Project Name: Chillers/Boilers - Out Buildings

DOA PM:	Robert Hengst	PWD PM:	Estimate:	\$1,000,000	
FDU Number:	4910-8107-3246	Sub-project ID:	6501.063	ABIA Number:	X3246
Project Status: Encotech proposal approved, awaiting design kickoff in April.					

Project Name: Stormwater Drainage Improvements

DOA PM:	Jennifer Williams	PWD PM:	Alison von Stein	Estimate:	\$2,000,000
FDU Number:	4910-8107-3248	Sub-project ID:	Pending	ABIA Number:	E3248
Project Status: RFQ proposals due April 4th. Determining selection committee.					

AVIATION PROJECTS STATUS REPORT

Monday, April 01, 2013

2 - Design/Study

Project Name: Drainage Master Plan

DOA PM: Joe Medici PWD PM: Robert Pirtle Estimate: \$750,000

FDU Number: 4910-8107-3139 Sub-project ID: 5702.007 ABIA Number: M3139

Project Status: Due to scheduling issues, training class for ABIA PMs is scheduled for April 2, 2013. Consultant team to provide detailed overview of provisions in the DMP and the Technical Guidance Document. Final invoice from consultant will be provided after training is completed.

Project Name: Expert Advisor - ABIA Consolidated Rental Car Facility (CONRAC)

DOA PM: Janice White PWD PM: Robert Pirtle Estimate: \$1,640,000

FDU Number: 4910-8107-3162 Sub-project ID: 6001.006 ABIA Number: L3162

Project Status: PGAL/Ricondo revenue control system reviewed by ABIA and comments returned. PGAL/Ricondo 25 year parking plan completed. Working to complete definition of Phase 2 services including construction inspection.

Project Name: IS Building 7355 Emergency Power Improvements

DOA PM: Rohini Kumarage PWD PM: Alison von Stein Estimate: \$1,200,000

FDU Number: 4910-8107-3163 Sub-project ID: 6001.067 ABIA Number: P3163

Project Status: Completed Survey Work. 60% Plans are due on April 12th for review. Per schedule final design submittal will be on 07/03/13

Project Name: Elevated Roadway and Abutments Structural Repairs

DOA PM: Rohini Kumarage PWD PM: Robert Pirtle Estimate: \$1,700,000

FDU Number: 4910-8107-3172 Sub-project ID: 5415.054 ABIA Number: T3172

Project Status: The consultant submitted 30% design on 03/28/13 to ABIA for review.

Project Name: Wildlife Hazard Assessment - Grant 54

DOA PM: Joe Medici PWD PM: Jules Parrish Estimate: \$266,667

FDU Number: 4910-8107-3179 Sub-project ID: 6000.054 ABIA Number: M3179

Project Status: Awaiting staff recommendations on mitigation measures recommended in the WHMP draft document. Once received, WHMP will be officially submitted to FAA for approval. Anticipate submittal by April 12, 2013.

Project Name: ABIA Parking Operations Improvements

DOA PM: Janice White PWD PM: Robert Pirtle Estimate: \$5,290,000

FDU Number: 4910-8107-3186 Sub-project ID: 6001.070 ABIA Number: L3186

Project Status: Project team onsite data collection of the lower level is complete. Design presented initial scope/preliminary design. ABIA approved one of three schemes.

Project Name: ARFF Building Roof Leak Repairs/Replacement

DOA PM: Dale Thompson PWD PM: Robert Pirtle Estimate: \$453,000

FDU Number: 4910-8107-3211 Sub-project ID: 6000.060 ABIA Number: P3211

Project Status: Consultant working on final design submittal.

Project Name: Terminal East Infill Project

DOA PM: Robert Mercado PWD PM: Burton Jones Estimate: \$6,600,000

FDU Number: 4910-8107-3215 Sub-project ID: 5415.065 ABIA Number: T3215

Project Status: Final Schematic Design & Cost Estimate submitted March 25.

AVIATION PROJECTS STATUS REPORT

Monday, April 01, 2013

Project Name: Bldg. 6005 Improvements - Phase II (P&E)

DOA PM: Robert Mercado PWD PM: Robert Pirtle Estimate: \$2,250,000
FDU Number: 4910-8107-3217 Sub-project ID: 6001.084 ABIA Number: L3217
Project Status: Construction Documents for Building 6005 Renovation are continuing.

Project Name: CONRAC - AIPP

DOA PM: Janice White PWD PM: Robert Pirtle Estimate: \$1,800,000
FDU Number: 4910-8107-3228 Sub-project ID: 6001.066 ABIA Number: L3228
Project Status: Vito Acconci work session with CONRAC design team held February 15, 2013.
Additional garage structural information and aviation guidelines provided.
Planning for public outreach ongoing. Presentation scheduled for April 1st to the AIPP panel.

Project Name: FAA Ductbank Relocation

DOA PM: Dale Thompson PWD PM: Alison von Stein Estimate: \$1,350,000
FDU Number: 4910-8107-3231 Sub-project ID: 6000.064 ABIA Number: A3231
Project Status: MOA has been signed and returned to the FAA. Design questions from the consultant have been submitted to the FAA.

Project Name: BHS assessment and EDS Recapitalization

DOA PM: Robert Hengst PWD PM: Estimate: \$410,000
FDU Number: 4910-8107-3232 Sub-project ID: 5415.071 ABIA Number: T3232
Project Status: Schematic design submitted to TSA in March and approved. Design team is working on 30% submittal due the week of 4/8. Project is moving along well.

Project Name: Taxiway A Completion - Design

DOA PM: Dale Thompson PWD PM: David Smythe-Macaulay Estimate: \$1,000,000
FDU Number: 4910-8107-3241 Sub-project ID: 6000.056 ABIA Number: A3241
Project Status: Survey work complete. Geotech boring locations have been staked - will schedule this work for early April.

Project Name: Landside Roadway Improvements

DOA PM: Jennifer Williams PWD PM: Tony Krauss Estimate: \$2,000,000
FDU Number: 4910-8107-3249 Sub-project ID: 6001.092 ABIA Number: L3249
Project Status: ESD had been onsite performing pavement evaluations. Preliminary Engineering Report to be submitted to ABIA 4/24 for review.

Project Name: Matrix Electrical Room HVAC Improvements

DOA PM: Rohini Kumarage PWD PM: Estimate: \$100,000
FDU Number: 4910-8107-3253 Sub-project ID: 5415.088 ABIA Number: T3253
Project Status: Met with consultant to review 60% comments. The consultant is working on 90% design that is due on April 5th for review.

AVIATION PROJECTS STATUS REPORT

Monday, April 01, 2013

3 - Bid/Award

Project Name: ABIA Terminal Fire Protection Improvements - Ph. 2

DOA PM: Richard Chaney PWD PM: Robert Pirtle Estimate: \$5,700,000

FDU Number: 4910-8107-3176 Sub-project ID: 5415.056 ABIA Number: T3176

Project Status: First advertisement was 11-Mar-2011. Mandatory pre-bi was held on 27-Mar-2013. Bid date is 25-Apr-2013.

Project Name: Ground Support Equipment Electrification

DOA PM: Carrie Stefanelli PWD PM: Estimate: \$500,000

FDU Number: 4910-8107-3218 Sub-project ID: 5415.067 ABIA Number: T3218

Project Status: Contractor selected. Council date tentatively scheduled for April. Project completion by September 2013.

4 - Construction/Execution
Project Name: Noise Mitigation Program Implementation - Grant 40

DOA PM: Melinda Ruby PWD PM: Estimate: \$5,285,636

FDU Number: 4910-8107-3132 Sub-project ID: 5696.001 ABIA Number: N3132

Project Status: MOBILE HOME PARK: To-date, we have made offers on twenty-nine (29) mobile homes. We have purchased twenty-five (25) homes. We anticipate purchasing the four (4) mobile homes under contract in March and April, 2013. Twenty-four (24) of the twenty-five (25) acquired homes have been vacated. Asbestos abatement and demolition has been completed on all twenty-four (24) vacated mobile homes. The next round of abatement and demolition will occur probably in April, 2013 after we have a few more vacant homes. We continue to assist homeowners who are not lawfully present in the U.S. but who have children who are U.S. citizens. We are also assisting mobile home owners explore options for purchasing conventional homes. In addition, we are assisting homeowners to obtain bank accounts in order to get approved for home loans. In summary, of the thirty-eight (38) mobile homes in the park, twenty-five (25) have been purchased. Thirteen (13) mobile homes remain to be purchased.
 LAWSUIT: SH71 Partners filed another amendment to their lawsuit. The City filed another motion to dismiss. To-date, we have utilized the escrow account to help relocate two (2) families.
 AUCTION: The Noise Program netted \$355,581.98 from the sell of the four (4) tracts of land auctioned off in October 2012.

Project Name: Noise Mitigation Program Implementation - Grant 44

DOA PM: Melinda Ruby PWD PM: Estimate: \$1,834,511

FDU Number: 4910-8107-3137 Sub-project ID: 5696.001 ABIA Number: N3137

Project Status: Refer to N3132 for Project Status.

Project Name: Cooling Tower Repairs

DOA PM: Rohini Kumarage PWD PM: N/A Estimate: \$420,000

FDU Number: 4910-8107-3143 Sub-project ID: 6001.063 ABIA Number: P3143

Project Status: Notice To Proceed was issued on 03/14/2013. Completing submittal review. Procurement of Mechanical decking and fans are ongoing tasks. Per schedule, demo/install of decking will begin on April 16th.

Fans.

Project Name: Noise Mitigation Program Implementation - Grant 50

DOA PM: Melinda Ruby PWD PM: Estimate: \$5,887,907

FDU Number: 4910-8107-3150 Sub-project ID: 5696.001 ABIA Number: N3150

Project Status: Refer to N3132 for Project Status.

Project Name: Noise Mitigation Program Implementation - Grant 46

DOA PM: Melinda Ruby PWD PM: Estimate: \$1,952,418

FDU Number: 4910-8107-3154 Sub-project ID: 5696.001 ABIA Number: N3154

Project Status: Refer to N3132 for Project Status.

Project Name: Noise Mitigation Program Implementation - Grant 51

DOA PM: Melinda Ruby PWD PM: Estimate: \$2,575,000

FDU Number: 4910-8107-3157 Sub-project ID: 5696.001 ABIA Number: N3157

Project Status: Refer to N3132 for Project Status.

AVIATION PROJECTS STATUS REPORT

Monday, April 01, 2013

Project Name: Terminal Expansion Joint Improvements

DOA PM: Rohini Kumarage PWD PM: Craig Russell Estimate: \$669,000

FDU Number: 4910-8107-3167 Sub-project ID: 5415.049 ABIA Number: T3167

Project Status: The contractor restarted work on 3/19/13. Currently working on the joint by Gate 5 and 6.

Project Name: ABIA Campus Signage Improvements Phase 2

DOA PM: Janice White PWD PM: Robin Camp Estimate: \$2,650,000

FDU Number: 4910-8107-3180 Sub-project ID: 6001.068 ABIA Number: L3180

Project Status: Weekly construction meetings are being held.
Overall project is 90% complete. Masonry installation underway for roadway directional signs.
Secondary entrance sign work is progressing. Lower level, garage and parking lot signs are 95% complete.
Submittal received for review to add LED lighting to the building identification signs.
ABIA review ongoing.

Project Name: Information Technology Master Plan

DOA PM: Robert Mercado PWD PM: Estimate: \$1,100,000

FDU Number: 4910-8107-3188 Sub-project ID: 6001.072 ABIA Number: M3188

Project Status: Project underway with current conditions being studied.

Project Name: Terminal Improvements 2012 (with T3213)

DOA PM: Robert Hengst PWD PM: Burton Jones Estimate: \$8,270,000

FDU Number: 4910-8107-3190 Sub-project ID: 5415.059 ABIA Number: T3190

Project Status: Construction continues, with almost all areas of the work started.

Project Name: New Employee Parking Lot

DOA PM: Dale Thompson PWD PM: John Wepryk Estimate: \$9,560,300

FDU Number: 4910-8107-3195 Sub-project ID: 6001.074 ABIA Number: L3195

Project Status: Lot J: Site electrical work and storm line work continues.
Lot G: Site electrical work, base material installed.

Project Name: Presidential Boulevard Roadway Safety and Security Improvements - Grant 57

DOA PM: Dale Thompson PWD PM: Alison von Stein Estimate: \$5,226,200

FDU Number: 4910-8107-3196 Sub-project ID: 6001.075 ABIA Number: L3196

Project Status: Current work includes curb & gutter placement & base material installation.

Project Name: ARFF Vehicle - 3000 Gallon - Grant 56

DOA PM: Robert Hengst PWD PM: Estimate: \$768,000
(Harbinson)

FDU Number: 4910-8107-3210 Sub-project ID: 6501.028 ABIA Number: P3210

Project Status: Truck prep ongoing, awaiting delivery.

Project Name: Airfield Security Fence Improvements

DOA PM: Jennifer Williams PWD PM: Estimate: \$341,500

FDU Number: 4910-8107-3212 Sub-project ID: 6000.061 ABIA Number: A3212

Project Status: Work has begun on final phase of fence repairs on East side perimeter fence.

AVIATION PROJECTS STATUS REPORT

Monday, April 01, 2013

Project Name: Special Events

DOA PM: Joe Medici PWD PM: Robin Camp Estimate: \$1,188,000

FDU Number: 4910-8107-3225 Sub-project ID: 6501.029 ABIA Number: M3225

Project Status: CBP: project work completed - as -built drawings submitted.
CP#4: All work items are complete except for additional requested doorstop installation. Currently awaiting AHJ permitting (AFD) review and approval. Anticipate approval in 4 weeks, installation estimated at 1-2 days. Closeout of this scope is anticipated by May 31, 2013.
Special Events Manual: revised document is being reviewed by staff. Comments due by April 5, 2013.
Curbside Analysis: Engineer report received and distributed to staff.
Helicopter Meeting Facilitation: Three outreach meeting conducted with stakeholder group.
Incorporating suggested recommendations into draft ordinance. Draft revisions being reviewed by staff.

Project Name: Phones & Misc PBX

DOA PM: Robert Hengst PWD PM: Estimate: \$50,000
(Moheet)

FDU Number: 4910-8107-3251 Sub-project ID: 6501.060 ABIA Number: X3251

Project Status: Ongoing purchases.

TENANT PROJECTS STATUS REPORT

Monday, April 01, 2013

1 - Preliminary

Project Name: Ascend Hangar Facility Development

Project Sponsor/Client: Ascend

DOA PM: Richard Chaney

ABIA Number: F5001.01

Estimate: \$0

Project Status: Response letter provided to tenant on 30-Jan

Project Name: Mobile Food Trailer

Project Sponsor/Client: LAZIZ

DOA PM: Richard Chaney

ABIA Number: Pending-005

Estimate: \$0

Project Status: First food trailer on site and operating. Permant utilities pending.

Project Name: Tyler's

Project Sponsor/Client: DNC

DOA PM: Richard Chaney

ABIA Number: Pending-006 (F4005)

Estimate: \$0

Project Status: N/C-Meeting held with tenant on 29-Nov to discuss scope and schedule.

Project Name: Hoover's Cooking

Project Sponsor/Client: DNC

DOA PM: Richard Chaney

ABIA Number: Pending-007 (F4005)

Estimate: \$540,000

Project Status: N/C-Meeting held with tenant on 29-Nov to discuss scope and schedule.

Project Name: Austin Mac Works

Project Sponsor/Client: DNC

DOA PM: Richard Chaney

ABIA Number: Pending-008 (F4005)

Estimate: \$0

Project Status: N/C-Meeting held with tenant on 29-Nov to discuss scope and schedule.

TENANT PROJECTS STATUS REPORT

Monday, April 01, 2013

2 - Design

Project Name: Virgin America

Project Sponsor/Client: VX

DOA PM: Richard Chaney

ABIA Number: F100x.xx

Estimate: \$0

Project Status: Coordinating with tenant on their start up package.

Project Name: Southwest Airlines BSO Expansion

Project Sponsor/Client: WN

DOA PM: Richard Chaney

ABIA Number: F1015.xx

Estimate: \$0

Project Status: Initial design in progress.

Project Name: Refurbishment of Auntie Anne's

Project Sponsor/Client: Auntie Anne's

DOA PM: Richard Chaney

ABIA Number: F4003.03

Estimate: \$0

Project Status: NC-Working with tenant on design documents.

Project Name: Briggo Coffee

Project Sponsor/Client: DNC/Briggo

DOA PM: Richard Chaney

ABIA Number: F4005.32

Estimate: \$0

Project Status: Permit documents returned to tenant for processing. Tenant agreement pending.

Project Name: FaraCafe' Refurbishments 2012

Project Sponsor/Client: FaraCafe'

DOA PM: Richard Chaney

ABIA Number: F4006.04

Estimate: \$100,000

Project Status: Permit documents to be returned to tenant for permitting first week of April.

Project Name: Wok n Roll Refurbishment

Project Sponsor/Client: Wok n Roll

DOA PM: Richard Chaney

ABIA Number: F4019.02

Estimate: \$0

Project Status: NC-Tenant consultant provided report on fire damaged wall on 15-Jan-2013. Design development still continues, no submittals to date.

Project Name: Jet Black FBO

Project Sponsor/Client: Jet Black

DOA PM: Richard Chaney

ABIA Number: F5006.01

Estimate: \$20,000,000

Project Status: N/C-Initial building and site plan comments received from PDR.

Project Name: TSA Managers Office, 3547 & 3550

Project Sponsor/Client: TSA/GSA

DOA PM: Richard Chaney

ABIA Number: F6007.08

Estimate: \$75,000

Project Status: N/C- waiting for initial design submittal. Project kick off meeting held 25-Feb-2013.

TENANT PROJECTS STATUS REPORT

Monday, April 01, 2013

Project Name: Vlno Volo

Project Sponsor/Client: Vlno Volo

DOA PM: Richard Chaney

ABIA Number: Pending-003

Estimate: \$0

Project Status: Development of first design submittal in progress. Working to resolve restroom access, and grease trap issues.

Project Name: Booth Fire Hydrant Modification

Project Sponsor/Client: Booth ABIA LLC

DOA PM: Richard Chaney

ABIA Number: Pending-004

Estimate: \$0

Project Status: N?C-Resolved ARFF issues, anticipating initial redesign submittal from tenant first part of March.

Project Name: Lynx-Elegant Limo

Project Sponsor/Client: Lynx

DOA PM: Richard Chaney

ABIA Number: Pending-009

Estimate: \$50,000

Project Status: NC-Tenant has indicated a change in site layout and is preparing new proposed layout for review.

TENANT PROJECTS STATUS REPORT

Monday, April 01, 2013

3 - Bid/Award

Project Name: Hertz Gold Choice Exit Upgrades

Project Sponsor/Client: Hertz

DOA PM: Richard Chaney

ABIA Number: F8009.05

Estimate: \$0

Project Status: Coordinating construction, anticipated start date 04-Mar-2013.

4 - Construction/Execution

Project Name: American Airlines Lease Space Reduction-2012

Project Sponsor/Client:

DOA PM: Richard Chaney

ABIA Number: F1002.11

Estimate: \$137,000

Project Status: Pre-construction meeting held on 13-Mar-2013. Coordinating with tenant and contractor on remaining documents required for issuance of notice to proceed with construction.

Project Name: Armed Forces Reserve Center & Vehicle Maintenance Facility

Project Sponsor/Client: AFRC VMF

DOA PM: Richard Chaney

ABIA Number: F6005.02

Estimate: \$41,500,000

Project Status: Project completion scheduled for spring 2013
Working to resolve fencing issue around IT vault at the NE corner of the tenants lease.

Project Name: LSG Sky Chefs Roof Replacement 2012

Project Sponsor/Client: LSG Sky Chef

DOA PM: Richard Chaney

ABIA Number: F7028.02

Estimate: \$120,000

Project Status: Coordination construction, anticipated start date early Mar.

Project Name: ABIA Consolidated Rental Car Facility (CONRAC)

Project Sponsor/Client: Various

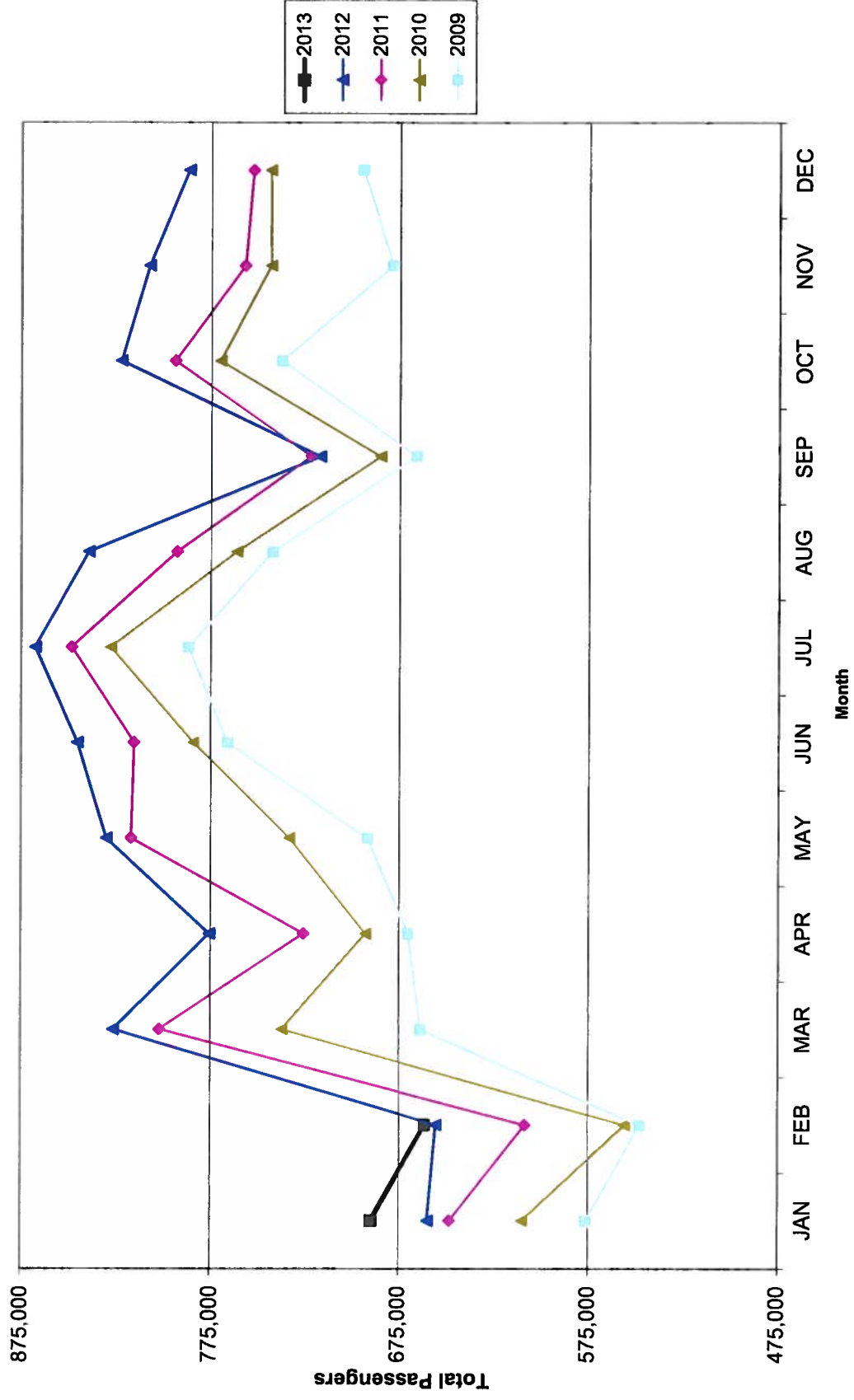
DOA PM: Janice White

ABIA Number: F8011.01

Estimate: \$155,500,000

Project Status: Site plan approved. All contracts and NTPs issued.
Ground breaking set for April 24th.
Barricades being placed for initial three phases of site work.

AUSTIN PASSENGER TRAFFIC 5 Year Trend



Austin-Bergstrom International Airport

Aviation Activity Report

Calendar Year 2013 vs 2012

	02/2013	02/2012	Percent Change	01/2013 - 02/2013	01/2012 - 02/2012	Percent Change
<u>Passenger Activity</u>						
Domestic Enplaned Revenue	319,118	318,950	0.05	645,563	635,583	1.57
Domestic Deplaned Revenue	323,639	319,571	1.27	666,269	644,570	3.37
International Enplaned Revenue	1,064	0	0.00	1,868	0	0.00
International Deplaned Revenue	1,025	0	0.00	2,244	0	0.00
Domestic Enplaned Non-Revenue	8,760	8,964	-2.28	18,778	18,512	1.44
Domestic Deplaned Non-Revenue	7,942	8,074	-1.63	16,847	16,780	0.40
International Enplaned Non-Revenue	6	0	0.00	6	0	0.00
International Deplaned Non-Revenue	2	0	0.00	4	0	0.00
South Terminal-Intl Enplaned Revenue	0	0	0.00	0	0	0.00
South Terminal-Intl Deplaned Revenue	0	0	0.00	0	0	0.00
South Terminal-Intl Enplaned Non-Revenue	0	0	0.00	0	0	0.00
South Terminal-Intl Deplaned Non-Revenue	0	0	0.00	0	0	0.00
Passenger Totals	661,556	655,559	0.91	1,351,579	1,315,445	2.75

CURRENT PASSENGER RECORD = 869,308

RECORD SET = JUNE 2008

Aircraft Operations

Air Carrier	7,243	7,361	-1.60	15,220	14,976	1.63
Commuter & Air Taxi	1,216	1,273	-4.48	2,403	2,463	-2.44
Military	534	480	11.25	1,076	1,056	1.89
General Aviation						
Itinerant	4,274	3,829	11.62	7,903	7,609	3.86
Local	248	172	44.19	445	296	50.34
Total G.A.	4,522	4,001	13.02	8,348	7,905	5.60
Total Operations	13,515	13,115	3.05	27,047	26,400	2.45

Austin-Bergstrom International Airport

Aviation Activity Report

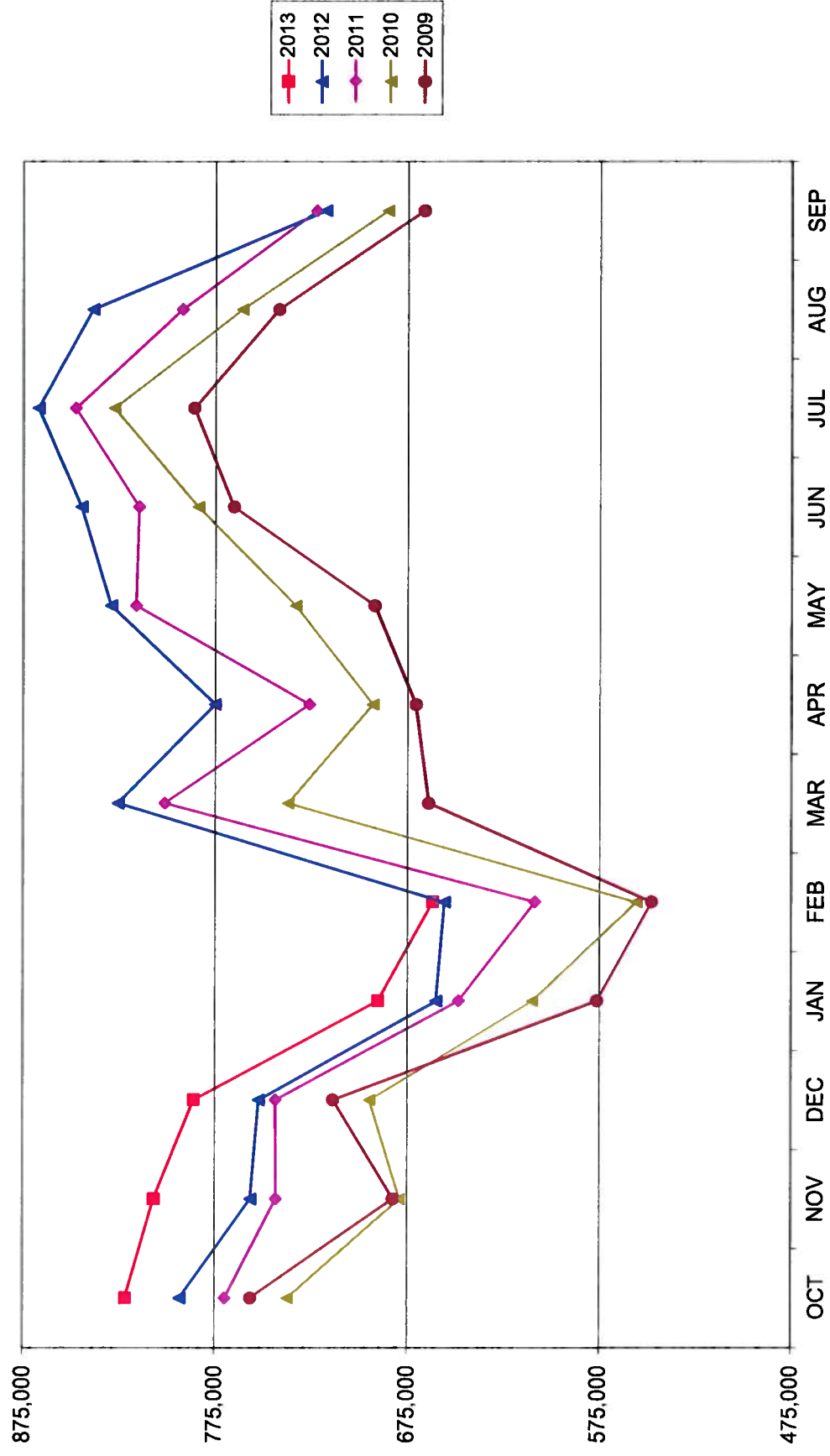
Calendar Year 2013 vs 2012

	02/2013	02/2012	Percent Change	01/2013 - 02/2013	01/2012 - 02/2012	Percent Change
<u>Cargo Activity</u>						
Mail						
Domestic Enplaned Mail	69,969	78,794	-11.20	153,885	154,758	-0.56
Domestic Deplaned Mail	150,694	147,701	2.03	296,104	313,236	-5.47
International Enplaned Mail	0	0	0.00	0	0	0.00
International Deplaned Mail	0	0	0.00	0	0	0.00
South Terminal-Intl Enplaned Mail	0	0	0.00	0	0	0.00
South Terminal-Intl Deplaned Mail	0	0	0.00	0	0	0.00
Mail Totals	220,663	226,495	-2.57	449,989	467,994	-3.85
Cargo						
Domestic Enplaned Cargo	4,826,810	4,868,098	-0.85	10,132,408	9,694,715	4.51
Domestic Deplaned Cargo	5,497,924	5,404,814	1.72	11,208,623	10,893,719	2.89
International Enplaned Cargo	421,880	381,418	10.61	744,744	829,046	-10.17
International Deplaned Cargo	329,275	272,984	20.62	592,561	525,330	12.80
South Terminal-Intl Enplaned Cargo	0	0	0.00	0	0	0.00
South Terminal-Intl Deplaned Cargo	0	0	0.00	0	0	0.00
Cargo Totals	11,075,889	10,927,314	1.36	22,678,336	21,942,810	3.35
Belly Freight						
Domestic Enplaned Belly Freight	295,605	419,673	-29.56	654,897	863,645	-24.17
Domestic Deplaned Belly Freight	398,142	429,765	-7.36	779,920	829,348	-5.96
International Enplaned Belly Freight	0	0	0.00	0	0	0.00
International Deplaned Belly Freight	0	0	0.00	0	0	0.00
South Terminal-Intl Enplaned Belly Frt	0	0	0.00	0	0	0.00
South Terminal-Intl Deplaned Belly Frt	0	0	0.00	0	0	0.00
Belly Freight Totals	693,747	849,438	-18.33	1,434,817	1,692,993	-15.25
Cargo Totals (Mail, Cargo, Belly Freight)	11,990,299	12,003,247	-0.11	24,563,142	24,103,797	1.91

CURRENT CARGO RECORD = 40,215,518

RECORD SET = MARCH 2001

AUSTIN PASSENGER TRAFFIC Five Year Trend



Austin-Bergstrom International Airport

Aviation Activity Report

Fiscal Year 2013 vs 2012

	02/2013	02/2012	Percent Change	10/2012 - 02/2013	10/2011 - 02/2012	Percent Change
<u>Passenger Activity</u>						
Domestic Enplaned Revenue	319,118	318,950	0.05	1,824,841	1,763,988	3.45
Domestic Deplaned Revenue	323,639	319,571	1.27	1,837,424	1,765,266	4.09
International Enplaned Revenue	1,064	0	0.00	7,192	0	0.00
International Deplaned Revenue	1,025	0	0.00	7,179	173	4,049.71
Domestic Enplaned Non-Revenue	8,760	8,964	-2.28	47,312	46,356	2.06
Domestic Deplaned Non-Revenue	7,942	8,074	-1.63	43,060	42,335	1.71
International Enplaned Non-Revenue	6	0	0.00	9	0	0.00
International Deplaned Non-Revenue	2	0	0.00	20	32	-37.50
South Terminal-Intl Enplaned Revenue	0	0	0.00	0	0	0.00
South Terminal-Intl Deplaned Revenue	0	0	0.00	0	0	0.00
South Terminal-Intl Enplaned Non-Revenue	0	0	0.00	0	0	0.00
South Terminal-Intl Deplaned Non-Revenue	0	0	0.00	0	0	0.00
Passenger Totals	661,556	655,559	0.91	3,767,037	3,618,150	4.12

CURRENT PASSENGER RECORD = 869,308

RECORD SET = JUNE 2008

<u>Aircraft Operations</u>						
Air Carrier	7,243	7,361	-1.60	40,059	38,643	3.66
Commuter & Air Taxi	1,216	1,273	-4.48	6,830	6,856	-0.38
Military 534	480	11.25	2,995	2,451	22.20	
General Aviation						
Itinerant	4,274	3,829	11.62	21,229	19,723	7.64
Local	248	172	44.19	883	908	-2.75
Total G.A.	4,522	4,001	13.02	22,112	20,631	7.18
Total Operations	13,515	13,115	3.05	71,996	68,581	4.98

Austin-Bergstrom International Airport

Aviation Activity Report

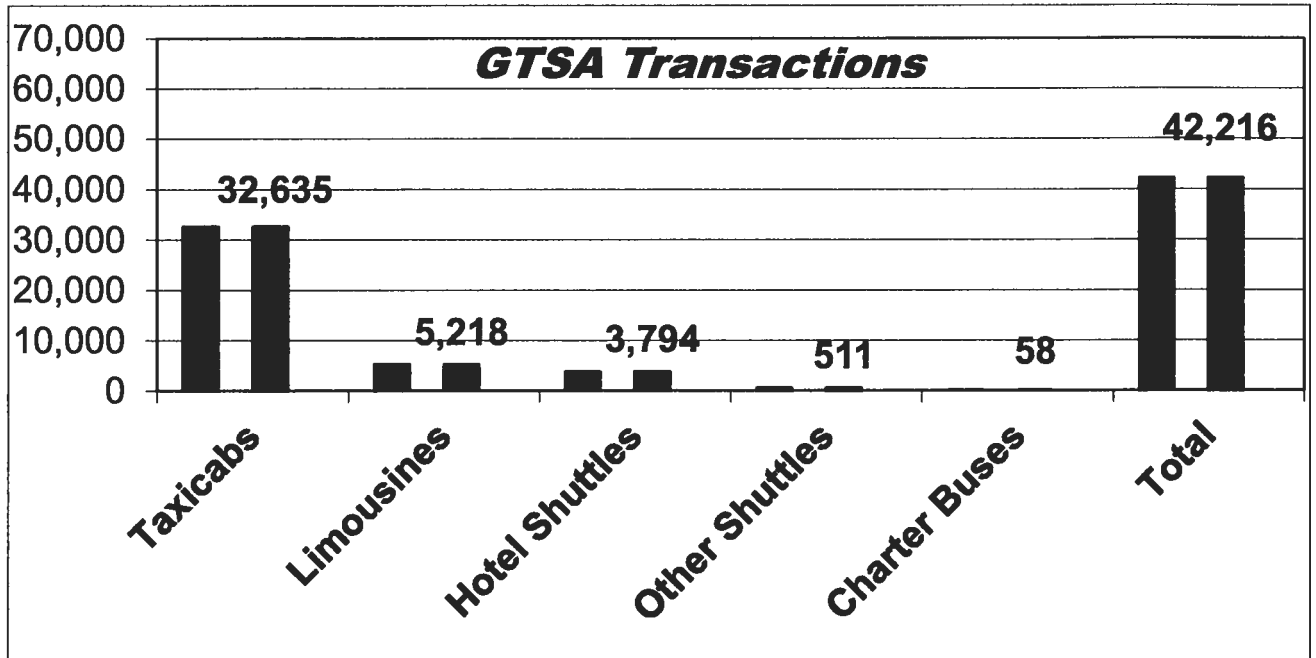
Fiscal Year 2013 vs 2012

	02/2013	02/2012	Percent Change	10/2012 - 02/2013	10/2011 - 02/2012	Percent Change
<u>Cargo Activity</u>						
Mail						
Domestic Enplaned Mail	69,969	78,794	-11.20	440,384	379,100	16.17
Domestic Deplaned Mail	150,694	147,701	2.03	922,979	852,733	8.24
International Enplaned Mail	0	0	0.00	0	0	0.00
International Deplaned Mail	0	0	0.00	0	0	0.00
South Terminal-Intl Enplaned Mail	0	0	0.00	0	0	0.00
South Terminal-Intl Deplaned Mail	0	0	0.00	0	0	0.00
Mail Totals	220,663	226,495	-2.57	1,363,363	1,231,833	10.68
Cargo						
Domestic Enplaned Cargo	4,826,810	4,868,098	-0.85	26,555,652	25,612,707	3.68
Domestic Deplaned Cargo	5,497,924	5,404,814	1.72	28,974,558	28,442,838	1.87
International Enplaned Cargo	421,880	381,418	10.61	1,980,114	2,493,918	-20.60
International Deplaned Cargo	329,275	272,984	20.62	2,895,146	1,963,725	47.43
South Terminal-Intl Enplaned Cargo	0	0	0.00	0	0	0.00
South Terminal-Intl Deplaned Cargo	0	0	0.00	0	0	0.00
Cargo Totals	11,075,889	10,927,314	1.36	60,405,470	58,513,188	3.23
Belly Freight						
Domestic Enplaned Belly Freight	295,605	419,673	-29.56	1,673,034	2,275,267	-26.47
Domestic Deplaned Belly Freight	398,142	429,765	-7.36	1,918,175	2,063,883	-7.06
International Enplaned Belly Freight	0	0	0.00	0	0	0.00
International Deplaned Belly Freight	0	0	0.00	0	0	0.00
South Terminal-Intl Enplaned Belly Frt	0	0	0.00	0	0	0.00
South Terminal-Intl Deplaned Belly Frt	0	0	0.00	0	0	0.00
Belly Freight Totals	693,747	849,438	-18.33	3,591,209	4,339,150	-17.24
Cargo Totals (Mail, Cargo, Belly Freight)	11,990,299	12,003,247	-0.11	65,360,042	64,084,171	1.99

CURRENT CARGO RECORD = 40,215,518

RECORD SET = MARCH 2001

**GROUND TRANSPORTATION TRANSACTIONS
MARCH 2013**



YEAR TO YEAR COMPARISON			
SERVICE CATEGORY	MARCH 2013	MARCH 2012	% Increase/(decrease)
TAXICAB	32,635	31,463	3.7
LIMOUSINE	5,218	4,784	9.1%
HOTEL SHUTTLE	3,794	3,781	0.3%
OTHER SHUTTLE	511	500	2.2%
CHARTER BUS	58	2	2,800.0%
OVERALL TOTAL	42,216	40,530	4.2%

Austin-Bergstrom International Airport is requesting approval for the sale of bank bonds to Prosperity Bank to fund a significant portion of our capital improvement program (CIP) for 2013-15. The request for City Council approval is planned for May 9, 2013.

The bank bonds are for \$60,000,000 for 15 years at 2.25% interest. Attached is the current list of projects we expect to finance with the bank bonds. These bonds will fund substantially all of our CIP for 2013-15 with the major exception of our East Infill Terminal Expansion project. The East Infill Terminal Expansion will be funded with separate debt or a bond issue after we close on these bank bonds.

The 15 year bank bonds at 2.25% will save a total of \$36 million in interest as compared to traditional bond financing with 30 year bonds, assuming an estimated current interest rate of 4.06%. When compared to traditional 15 year bonds the total interest savings for the bank bonds is over \$8 million, assuming an estimated current interest rate of 3.31%.

**Austin-Bergstrom International Airport
Forecast Capital Project Funding**

Project Description	Sum of Project Funding
FY12	
Info Systems Bldg Emerg Power Improv	417,687
New Parking Lot	3,000,000
Outbuilding Improvements	1,150,000
Records Mgmt Implementation	400,000
Terminal Expansion Programming	1,793,604
Terminal Improvements FY2012	1,100,000
Term Expansion Joint Improv	251,989
Term Fire Protection Improvements PhII	2,329,744
FY12 Total	10,443,024
FY13	
Chillers/Boilers Outbldgs	750,000
Freight/Garage Elevator Refurbishments	3,000,000
Landside Roadway Improvements	1,750,000
Parking Garage Internal Ramps	3,000,000
Parking Operations Improv	4,000,000
Stormwater Drainage Improv	1,750,000
Terminal East Infill Design	4,000,000
Terminal Improvements FY2013 (Ph8)	1,000,000
Upper Level Embankment Inspection & Repair	900,000
GIS Elect Airport Layout Plan	50,000
FY13 Total	20,200,000
FY14	
Alternative Emergency Security Operations Center	500,000
Building Bidirectional Amplifiers	250,000
Campus Wireless Network Improvements	1,400,000
Connectivity pedestrian path (Segment 1)	400,000
De-Icing Pond Improvements - Construction	350,000
Demolish Outbuilding fences	200,000
East Taxiway System Shoulders Modification - Design	250,000
Enterprise Hardware	425,000
Food Court Improvements	400,000
Helicopter Pad Site (location to be determined)	200,000
HVAC Balancing	700,000
LAN Network Tech Replacements	575,000
Parking Ops Bldg Mechanical System Improvements	1,000,000
Taxiway A (North) Completion - Construction	1,500,000
Taxiway A (South) Completion - Design	250,000
Voice Over IP Phone Analysis	150,000
Airlines Operation CCTV	275,000
FY14 Total	8,825,000
FY15	
Connectivity pedestrian path (Segment 2)	400,000
Demolish Outbuildings	200,000
East Taxiway System Shoulders Modification - Construction	750,000
Emma Browning Pavement Rehab and Expansion	900,000
Hold Room Business Centers	300,000
Info Systems Bldg HVAC Improvements	1,000,000
Info Systems FY2015	920,644
Motor Pool Improvements	1,500,000
Taxiway A (South) Completion - Construction	1,500,000
Terminal Wet Pipe Fire Protection System Improvements	2,000,000
Welcome Center Expansion	500,000
West End Conference Room - Baggage Claim Level	300,000
West Taxiway System modifications - Design	125,000
Demo Hangar Complex	2,500,000
FY15 Total	12,895,644
Grand Total	52,363,668

AGENDA



Recommendation for Council Action (Purchasing)

Austin City Council

Item ID:

23681

Agenda Number

<ITEM_OUTLINE>

Meeting Date:

April 25, 2013

Department:

Purchasing

Subject

Authorize award and execution of a 36-month requirements service contract with NILFISK-ADVANCE, INC. to provide runway rubber removal services for the Aviation Department in an estimated amount not to exceed \$152,812, with three 12-month extension options in an estimated amount not to exceed \$50,937 per extension option, for a total estimated contract amount not to exceed \$305,625.

Amount and Source of Funding

Funding in the amount of \$25,468 is available in the Fiscal Year 2012-2013 Operating Budget of the Aviation Department. Funding for the remaining 30 months of the original contract period and the extension options is contingent upon available funding in future budgets.

Fiscal Note

There is no unanticipated fiscal impact. A fiscal note is not required.

Purchasing Language:

Lowest bid received.

Prior Council Action:

For More Information:

Sai Purcell, Senior Buyer, 972-4016

Boards and Commission Action:

To be reviewed by the Airport Advisory Commission on April 9, 2013.

MBE / WBE:

This contract will be awarded in compliance with City Code Chapter 2-9C (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this contract.

Related Items:

Additional Backup Information

This contract will provide runway rubber removal services for the Austin-Bergstrom International Airport (ABIA) on an as-needed basis. Based on the number of jet aircraft landings on the ABIA runway, the Federal Aviation Administration Advisory Circular 150/5320-12C (LAWS) requires ABIA runway rubber removal services to be completed at a minimum of every six months. This service is required to maintain a minimum amount of friction on runway surfaces. Rubber build-up on the runways can create a public safety issue. As the air temperature rises, the rubber build-up will continue to increase and runway friction levels will decrease, thereby creating a safety hazard for arriving and departing aircrafts as runways become more slippery since friction levels drop. Regular removal of rubber deposits is vital to preserve proper braking performance and directional control for aircraft using the runways.

Service performed under this contract is required to comply with the Aviation Department Storm Water Pollution Prevention Plan. The contractor is required to follow best management practices to reduce the potential for pollutions associated with rubber removal operations that adversely impact storm water quality.

MBE/WBE solicited: 0/0

MBE/WBE bid: 0/0

BID TABULATION
IFB PAX0041
Runway Rubber Removal
1 Line Item

<u>Vendor</u>	<u>Total Price</u>
Nilfisk-Advance, Inc. Atlanta, GA	\$50,937.50
Unicen Industries Bellevue, WA	\$76,447.00
Hi-Lite Markings, Inc. Adams Center, NY	\$77,425.00

A copy of complete bid tabulation is on file in the Purchasing Office and on the City of Austin, FASD Purchasing Office website.

PRICE ANALYSIS

- a. Adequate Competition.
- b. Eleven notices were sent. There are no known MBE/WBEs for this commodity code. Three bids were received.
- c. The pricing offered represents a 37.5% decrease (from \$.10 to \$.06 per square foot) from the last contract award in March 2012.

APPROVAL JUSTIFICATION

- a. Lowest bid.
- b. The Purchasing Office concurs with the Aviation Department's recommended award.
- c. Advertised in the Austin American Statesman and on the Internet.

AGENDA



Recommendation for Council Action (Purchasing)

Austin City Council

Item ID:

23674

Agenda Number

<ITEM_OUTLINE>

Meeting Date:

April 25, 2013

Department:

Purchasing

Subject

Authorize award and execution of contract with TAG ELECTRIC OF AUSTIN L.P., (MBE) to provide aircraft ground support equipment charging stations for the Aviation Department in an estimated amount not to exceed \$355,380.

Amount and Source of Funding

Funding is available in the Fiscal Year 2012-2013 Capital Budget of the Aviation Department.

Fiscal Note

A fiscal note is attached.

Purchasing Language:

Lowest bid received.

Prior Council Action:

For More Information:

Sai Purcell, Senior Buyer, 972-4016

Boards and Commission Action:

To be reviewed by the Airport Advisory Commission on April 9, 2013.

MBE / WBE:

This contract will be awarded in compliance with City Code Chapter 2-9D (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this contract.

Related Items:

Additional Backup Information

This contract is for the purchase and installation of 20 electric charging points for aircraft ground support equipment (GSE) at Austin-Bergstrom International Airport. This project will support airline equipment conversion from internal combustion engines to electric, reducing overall airport emissions.

The electric vehicles currently are powered by Austin Energy's Green Choice fuel making this airport activity carbon neutral. The use of 20 electric GSE vehicles will remove an estimated 20 tons of nitrogen oxides from the Central Texas air shed supporting City of Austin air quality and climate protection goals, as well as aligning with Imagine

Austin's vision.

MBE/WBE solicited: 24/15

MBE/WBE bid: 2/0

BID TABULATION

IFB PAX0042
Fast Charging System
15 Line Items

<u>Vendor</u>	<u>Total Price</u>
TAG Electric of Austin, L.P. (MBE) Pflugerville, TX	\$355,380
J S Electric, Inc. (MBE) Buda, TX	\$371,100
Binnacle Limited Liability Company North Richland Hills, TX	\$1,201,826

A copy of complete bid tabulation is on file in the Purchasing Office and on the City of Austin, FASD Purchasing Office website.

PRICE ANALYSIS

- a. Adequate Competition.
- b. Two hundred seventy notices were sent, including 24 MBEs and 15 WBEs. Three bids were received including two MBEs and no response from the WBEs.
- c. This is the first contract for these services; therefore, there is no pricing history available.

APPROVAL JUSTIFICATION

- a. Lowest bid.
- b. The Purchasing Office concurs with the Aviation Department's recommended award.
- c. Advertised in the Austin American Statesman and on the Internet.

CIP EXPENSE DETAIL

DATE OF COUNCIL CONSIDERATION:
CONTACT DEPARTMENT(S):

4/25/13
Aviation

SUBJECT: Authorize award and execution of contract with **TAG ELECTRIC OF AUSTIN L.P., MBE** to provide aircraft ground support equipment charging stations for the Aviation Department in an estimated amount not to exceed \$355,380.

Funding in the amount of \$355,380 is available in the Fiscal Year 2012-2013 Capital Budget of the Aviation Department.

CURRENT YEAR IMPACT:

Department:	Aviation
Project Name:	TAG Electric of Austin, L.P.
Fund/Department/Unit:	4910-8107-3218 Department of Aviation
Funding Source:	Airport Capital Fund
Current Appropriation:	500,000.00
Unencumbered Balance:	500,000.00
Amount of This Action:	<u>(355,380.00)</u>
Remaining Balance:	<u>144,620.00</u>
 Total Amount of this Action	 <u><u>355,380.00</u></u>

ANALYSIS / ADDITIONAL INFORMATION:

This contract is for the purchase and installation of 20 electric charging points for aircraft ground support equipment (GSE) at Austin-Bergstrom International Airport. This project will support airline equipment conversion from internal combustion engines to electric, reducing overall airport emissions. The converted GSE will be powered by electricity from Austin Energy's Green Choice program making this airport activity carbon neutral. The use of 20 electric GSE vehicles will remove an estimated 20 tons of nitrogen oxides from the Central Texas air shed supporting City of Austin air quality and climate protection goals, as well as aligning with Imagine Austin's vision.

CIP EXPENSE DETAIL

DATE OF COUNCIL CONSIDERATION:
CONTACT DEPARTMENT(S):

4/25/13
Aviation

MBE/WBE solicited: 24/15

MBE/WBE bid: 2/0

BID TABULATION
IFB PAX0042
Fast Charging System
15 Line Items

<u>Vendor</u>	<u>Total Price</u>
TAG Electric of Austin, L.P. (MBE) Pflugerville, TX	\$355,380.00
J S Electric, Inc. (MBE) Buda, TX	\$371,100.00
Binnacle Limited Liability Company North Richland Hills, TX	\$1,201,826.00

A copy of complete bid tabulation is on file in the Purchasing Office and on the City of Austin, FASD Purchasing Office website.

PRICE ANALYSIS

- a. Adequate Competition.
- b. Two hundred seventy notices were sent, including 24 MBEs and 15 WBEs. Three bids were received with no response from the WBEs.
- c. This is the first contract for these services; therefore, there is no pricing history available.

APPROVAL JUSTIFICATION

- a. Lowest bid.
- b. The Purchasing Office concurs with the Aviation Department's recommended award.
- c. Advertised in the Austin American Statesman and on the Internet.

AGENDA



Recommendation for Council Action (Purchasing)

Austin City Council

Item ID:

23551

Agenda Number

<ITEM_OUTLINE>

Meeting Date:

April 25, 2013

Department:

Purchasing

Subject

Authorize award and execution of various requirements supply agreements for an 11-month period through the following cooperative purchasing programs: TEXAS MULTIPLE AWARD SCHEDULE with W.W. GRAINGER, INC., SID TOOL CO., INC. dba. MSC INDUSTRIAL SUPPLY CO., INC., APPLIED INDUSTRIAL TECHNOLOGIES, and FASTENAL COMPANY, for the purchase of industrial supplies and equipment for various City departments, in an estimated amount not to exceed \$5,000,000 each and combined, with five 12-month extension options in an estimated amount not to exceed \$5,000,000 each and combined per extension option, for a total estimated contract amount not to exceed \$30,000,000, each and combined.

Amount and Source of Funding

Funding in the amount of \$2,083,000 is available in the Fiscal Year 2012-2013 Operating Budget of various City departments. Funding for the remaining five months of the original contract period and extension options is contingent upon available funding in future budgets.

Fiscal Note

There is no unanticipated fiscal impact. A fiscal note is not required.

Purchasing
Language:

Cooperative Purchase.

Prior Council
Action:For More
Information:

Sai Xoomsai, Senior Buyer, 972-4016

Boards and
Commission
Action:

To be reviewed by the Austin Airport Advisory Commission on April 10, 2013; Water and Wastewater Commission on April 10, 2013; and Electric Utility Commission on April 15, 2013.

MBE / WBE:

This contract will be awarded in compliance with City Code Chapter 2-9D (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this contract.

Related Items:

Additional Backup Information

This contract will provide a reliable source for industrial supplies and equipment used by various City departments to repair and maintain their facilities and equipment. The items available include a wide variety of repair and maintenance equipment and supplies that include, but are not limited to: electrical, plumbing, fleet vehicle maintenance shop and testing equipment, HVAC testing and maintenance equipment, janitorial equipment and cleaning supplies, electrical hand tools, hardware, safety equipment and supplies, small electrical motors and generators, lighting, security, and test instruments. The Contractors will be required to include sustainability measures in line with the City's policies, including compliance with appropriate LEED® criteria for indoor air contaminants, FSC certification of wood, waste recycling and recycled content of products. This contract will be used on an as-needed basis for daily operations of the City.

This is a City-wide contract that will combine the City's requirements from several smaller contracts into a single contract. The estimated departmental usage is as follows: Austin Water Utility (23%), Austin Energy (18%), Convention Center (14%), Financial Services (9%), Public Works (8%), Aviation (7%), Fleet Services (4%), Library (3%), EMS (3%), Austin Resource Recovery (3%), Building Services (2%) and the remaining 6% will be utilized by other departments.

W.W. Grainger, Inc., Sid Tool Co. Inc. dba. MSC Industrial Supply Co. Inc., Applied Industrial Technologies, and Fastenal Company are under contract through TEXAS MULTIPLE AWARD SCHEDULE (TXMAS) to provide this equipment to other public entities statewide. This cooperative purchasing program is coordinated by the State of Texas Comptroller of Public Accounts and allows the City to use TXMAS contracts that have been developed from contracts that were competitively bid and awarded by other public entities. This agreement provides a much larger volume discount on pricing than would otherwise be available to the City.

AGENDA



Recommendation for Council Action (Purchasing)

Austin City Council

Item ID:

23550

Agenda Number

<ITEM_OUTLINE>

Meeting Date:

April 25, 2013

Department:

Purchasing

Subject

Authorize award and execution of a contract through the Texas Local Government Purchasing Cooperative (BuyBoard) with CALDWELL COUNTRY CHEVROLET for the purchase of 53 light-duty service vehicles in an amount not to exceed \$1,234,560 and PHILPOTT MOTORS, LTD for the purchase of 113 light-duty service vehicles in an amount not to exceed \$3,177,326.

Amount and Source of Funding

Funding in the amount of \$108,889.45 is available in the Fiscal Year 2012-2013 Capital Budget of the Aviation Department. Funding in the amount of \$181,827.20 is available in the Fiscal Year 2012-2013 Capital Budget of the Austin Fire Department. Funding in the amount of \$21,047.00 is available in the Fiscal Year 2012-2013 Capital Budget of the Austin Convention Center. Funding in the amount of \$502,664.95 is available in the Fiscal Year 2012-2013 Capital Budget of the Austin Energy. Funding in the amount of \$186,010.48 is available in the Fiscal Year 2012-2013 Capital Budget of the Austin Water Utility. Funding in the amount of \$1,496,438.02 is available in the Fiscal Year 2012-2013 Vehicle Acquisition Fund. Funding in the amount of \$162,760.75 is available in the Fiscal Year 2012-2013 Capital Budget of the Code Compliance Department. Funding in the amount of \$973,967.38 is available in the Fiscal Year 2012-2013 Capital Budget of Austin Resource Recovery. Funding in the amount of \$54,985.92 is available in the Fiscal Year 2012-2013 Capital Budget of the Municipal Court. Funding in the amount of \$340,080.50 is available in the Fiscal Year 2012-2013 Capital Budget of the Public Works Department. Funding in the amount of \$29,169.25 is available in the Fiscal Year 2012-2013 Capital Budget of the Watershed Protection Department. Funding in the amount of \$201,263.77 is available in the Fiscal Year 2012-2013 Capital Budget of the Parks and Recreation Department. Funding in the amount of \$42,094.00 is available in the Fiscal Year 2012-2013 Capital Budget of the Transportation Department. Funding in the amount of \$47,546.10 is available in the Fiscal Year 2012-2013 Capital Budget of the Health and Human Services Department. Funding in the amount of \$63,141.00 is available in the Fiscal Year 2012-2013 Capital Budget of the Planning Development and Review Department.

Fiscal Note

A fiscal note is attached.

Purchasing Language:

Cooperative Purchase.

Prior Council Action:

For More Information:

Colleen Athey, Senior Buyer /974-2938

Boards and Commission Action:

To be reviewed by the Electric Utility Commission on April 15, 2013. To be reviewed by the Water and Wastewater Commission on April 10, 2013. To be reviewed by the Zero Waste Advisory Commission on April 10, 2013. To be reviewed by the Austin Airport Advisory Commission on April 9, 2013.

MBE / WBE:	This contract will be awarded in compliance with City Code Chapter 2-9D (Minority-Owned and Women-Owned Business Enterprise Procurement Program). There were no subcontracting opportunities identified; therefore, no goals were established for this contract.
Related Items:	
Additional Backup Information	
<p>This contract is for the purchase of 69 new and 97 replacement pieces of light-duty equipment to be distributed among Austin Energy, Austin Water Utility, Public Works Department, Parks and Recreation Department, Code Enforcement Department, Austin Police Department, Municipal Court, Austin Transportation Department, Fleet Services Department, Emergency Medical Services Department, Fire Department, Austin Resource Recovery Department, Health Department, Communication and Technology Management Department, Housing Trust and Agency, Planning and Development Review Department, Aviation Department, Convention Center and the Watershed Protection Department.</p> <p>Fleet Services and the Office of Sustainability have worked together to develop a vehicle purchasing process to progress towards our citywide objective of obtaining carbon neutrality by 2020. The purchasing criteria incorporate criteria pollutant and greenhouse gas emissions impact, available technologies on the market, physical demands on the vehicle, service application, and life-cycle cost. These criteria are applied to all vehicle purchase requests submitted to Fleet and the majority of the vehicles purchased in this request are alternative fueled or hybrid.</p> <p>All diesel vehicles purchased are powered with engines capable of operating on B20 biodiesel (20% biodiesel blended with 80% petro-diesel). The B20 biodiesel that the City of Austin currently purchases is TXLED compliant, ultra-low sulfur diesel, with the TCEQ approved KERN additive. A new technology vehicle operating on B20 produces at least 10% less particulate matter, at least 10% less carbon monoxide, and at least 10% less unburned hydrocarbons from running on petro-diesel, while also reducing life cycle greenhouse gas emission by at least 15%.</p> <p>One hundred eighteen of these vehicles are flex fuel vehicles that are capable of operating on gasoline (typically 6-10% ethanol) up to E85 (85% ethanol blended with 15% gasoline). A new-technology flex fuel vehicle operating on E85 produces tailpipe NOx, carbon monoxide, and non-methane hydrocarbon levels no different from running on gasoline while also reducing life cycle greenhouse gas emissions by at least 20%.</p> <p>Fifteen of these vehicles are powered by hybrid-electric technology. These vehicles typically have improved fuel economy ranging from 5-75% over non-hybrid comparative vehicles. Improved fuel economy equals less fuel used which reduces cost and tailpipe criteria air pollutant and greenhouse gas emissions.</p> <p>Only one of the new vehicles purchased runs on gasoline only.</p> <p>The equipment in this RCA has been recommended for purchase utilizing a process that involves the Fleet Officer, affected Department Directors, and Assistant City Managers (ACMs). ACM approval is required for all new additions to the City's fleet prior to any requests being made to the Purchasing Office.</p> <p>Departments reviewed the list of equipment determined eligible for replacement by Fleet Services based on mileage, hours of use, and maintenance costs. From that list, priority uses were determined within the departments, and the proposed equipment was reviewed by the Fleet Service Center Manager to ensure the specified equipment is appropriate for the use.</p> <p>All of the replacement equipment has met the Fleet Officer's eligibility criteria for replacement. The Fleet Service Center Managers have inspected each vehicle to be replaced, and determined that the mileage or hours of use of each piece of equipment proposed for replacement cannot be increased without risking a significant increase in repair costs and loss of productivity due to down time.</p> <p>This purchase includes the following light-duty equipment:</p> <p><u>Austin Energy</u> 3 Equinox AWD – Replacement 1 Extended Cab Pickups 4 X 2 – New 2 Extended Cab Pickups 4 X 2 – Replacement</p>	

9 Extended Cab Pickups 4 X 4 – Replacement
1 Extended Cab Pickups 4 X 4 – New
3 Prius – Replacement
1 Prius – New

Austin Water Utility

1 Equinox FWD – Replacement
4 Extended Cab Pickups 4 X 2 – Replacement

Communications and Technology Management

1 C-Max Hybrid 5-Door Hatchback – New

Neighborhood Housing and Community Development

1 Extended Cab Pickups 4 X 2 – Replacement

Parks and Recreation

1 C-Max Hybrid 5-Door Hatchback – New
5 Extended Cab Pickups 4 X 2 – Replacement
4 Extended Cab Pickups 4 X 2 – New
2 Extended Cab Pickup, 4 X 4 – Replacement
3 Passenger Van (15 passengers) – Replacement
1 Equinox FWD- New
1 Prius – New

Public Works

3 Equinox FWD– New
5 Equinox - Replacement
2 Crew Cab 4 X 2 – New
1 Extended Cab Pickups 4 X 2 – New

Watershed Protection

1 Extended Cab Pickup 4 X 4 – Replacement

Fleet Services

2 Extended Cab Pickups 4 X 2 – Replacement
1 Prius – Replacement

Austin Fire

4 Extended Cab Pickup 4 X 4 – New
5 - Interceptor Sedan - Replacement
1 Tahoe 4 X 2 – New

Health and Human Services

1 Tahoe 4 X 4 – Replacement
2 Crew Cab Pickups 4 X 2 – New
1 Reg. Cab Pickup 4 X 2 – Replacement
1 Cargo Van – Replacement

Austin Police

1 Extended Cab Pickups 4 X 2 – Replacement
1 Ford Fusion Sedan – Replacement
4 Interceptor Sedans – Replacement
3 Tahoe 4 X 2 SUV – Replacement
3 Equinox - Replacement
2 Crew Cab Pickups 4 X 2 – Replacement
2 Crew Cab Pickups 4 X 4 – Replacement

Austin Resource Recovery

1 Extended Cab Pickup 4 X 2 – New
1 Extended Cab Pickup 4 X 4 - Replacement
1 Equinox FWD– New

Code Compliance

1 Extended Cab Pickup 4 X 2 – Replacement
28 Extended Cab Pickups 4 X 2 – New
2 Crew Cab Pickups 4 X 4 – New
3 Equinox AWD – Replacement

Emergency Medical Services

2 Tahoe 4 X 2 – Replacement

Aviation

2 Equinox AWD – Replacement
1 Extended Cab Pickup 4 X 4 – Replacement
1 Prius – Replacement

Convention Center

1 Equinox FWD – New

The Purchasing Office conducted an analysis to determine that all of these contracts are the best value to the City. These contracts offered the lowest prices and are able to provide equipment that fully meets departmental needs.

Caldwell Country Chevrolet, Grapevine Dodge, Chrysler, Jeep, One Stop Bus Stop and Philpott Motors, Ltd. are contracted through BuyBoard to supply these types of light-duty equipment to other public entities statewide as a result of a competitive bidding process. Utilizing the BuyBoard contracts provides for volume discount pricing as well as the earliest opportunity to place the City's equipment orders.

CIP EXPENSE DETAIL

DATE OF COUNCIL CONSIDERATION:
CONTACT DEPARTMENT(S):

4/25/13
Aviation

SUBJECT: Authorize award and execution of a contract through the Texas Local Government Purchasing Cooperative (BuyBoard) with CALDWELL COUNTRY CHEVROLET for the purchase of 53 light-duty service vehicles in an amount not to exceed \$1,234,560 and PHILPOTT MOTORS, LTD for the purchase of 113 light-duty service vehicles in an amount not to exceed \$3,177,326.

Funding in the amount of \$108,889.45 is available in the Fiscal Year 2012-2013 Capital Budget of the Aviation Department. Funding in the amount of \$181,827.20 is available in the Fiscal Year 2012-2013 Capital Budget of the Austin Fire Department. Funding in the amount of \$21,047.00 is available in the Fiscal Year 2012-2013 Capital Budget of the Austin Convention Center. Funding in the amount of \$502,664.95 is available in the Fiscal Year 2012-2013 Capital Budget of the Austin Energy. Funding in the amount of \$186,010.48 is available in the Fiscal Year 2012-2013 Capital Budget of the Austin Water Utility. Funding in the amount of \$1,496,438.02 is available in the Fiscal Year 2012-2013 Vehicle Acquisition Fund. Funding in the amount of \$162,760.75 is available in the Fiscal Year 2012-2013 Capital Budget of the Code Compliance Department. Funding in the amount of \$973,967.38 is available in the Fiscal Year 2012-2013 Capital Budget of Austin Resource Recovery. Funding in the amount of \$54,985.92 is available in the Fiscal Year 2012-2013 Capital Budget of the Municipal Court. Funding in the amount of \$340,080.50 is available in the Fiscal Year 2012-2013 Capital Budget of the Public Works Department. Funding in the amount of \$29,169.25 is available in the Fiscal Year 2012-2013 Capital Budget of the Watershed Protection Department. Funding in the amount of \$201,263.77 is available in the Fiscal Year 2012-2013 Capital Budget of the Parks and Recreation Department. Funding in the amount of \$42,094.00 is available in the Fiscal Year 2012-2013 Capital Budget of the Transportation Department. Funding in the amount of \$47,546.10 is available in the Fiscal Year 2012-2013 Capital Budget of the Health and Human Services Department. Funding in the amount of \$63,141.00 is available in the Fiscal Year 2012-2013 Capital Budget of the Planning Development and Review Department.

CURRENT YEAR IMPACT:

Department:	Aviation
Project Name:	Capital Equipment FY12
Fund/Department/Unit:	4910-8107-4052
	Department of Aviation
Funding Source:	Airport Capital Fund
Current Appropriation:	503,000.00
Unencumbered Balance:	339,428.28
Amount of This Action:	(108,889.45)
Remaining Balance:	<u>230,538.83</u>
Total Amount of this Action	<u>108,889.45</u>

ANALYSIS / ADDITIONAL INFORMATION:

This contract is for the purchase of 69 new and 97 replacement pieces of light-duty equipment to be distributed among Austin Energy, Austin Water Utility, Public Works Department, Parks and Recreation Department, Code Enforcement Department, Austin Police Department, Municipal Court, Austin Transportation Department, Fleet Services Department, Emergency Medical Services Department, Fire Department, Austin Resource Recovery Department, Health Department, Communication and Technology Management Department, Housing Trust and Agency, Planning and Development Review Department, Aviation Department, Convention Center and the Watershed Protection Department.

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4/25/13
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- 3 Equinox AWD – Replacement
- 1 Extended Cab Pickups 4 X 2 – New
- 2 Extended Cab Pickups 4 X 2 – Replacement
- 9 Extended Cab Pickups 4 X 4 – Replacement
- 1 Extended Cab Pickups 4 X 4 – New
- 3 Prius – Replacement
- 1 Prius – New

Austin Water Utility

- 1 Equinox FWD – Replacement
- 4 Extended Cab Pickups 4 X 2 – Replacement

Communications and Technology Management

- 1 C-Max Hybrid 5-Door Hatchback – New

Neighborhood Housing and Community Development

- 1 Extended Cab Pickups 4 X 2 – Replacement

CIP EXPENSE DETAIL

DATE OF COUNCIL CONSIDERATION:
CONTACT DEPARTMENT(S):

4/25/13
Aviation

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5 Equinox - Replacement
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Fleet Services

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1 Prius – Replacement

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5 - Interceptor Sedan - Replacement
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1 Ford Fusion Sedan – Replacement
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3 Tahoe 4 X 2 SUV – Replacement
3 Equinox - Replacement
2 Crew Cab Pickups 4 X 2 – Replacement
2 Crew Cab Pickups 4 X 4 – Replacement

Austin Resource Recovery

1 Extended Cab Pickup 4 X 2 – New
1 Extended Cab Pickup 4 X 4 - Replacement
1 Equinox FWD- New

Code Compliance

1 Extended Cab Pickup 4 X 2 – Replacement
28 Extended Cab Pickups 4 X 2 – New
2 Crew Cab Pickups 4 X 4 – New
3 Equinox AWD – Replacement

Emergency Medical Services

2 Tahoe 4 X 2 – Replacement

CIP EXPENSE DETAIL

DATE OF COUNCIL CONSIDERATION:
CONTACT DEPARTMENT(S):

4/25/13
Aviation

Aviation

2 Equinox AWD – Replacement
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Convention Center

1 Equinox FWD – New

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AGENDA



Recommendation for Council Action (Purchasing)

Austin City Council

Item ID:

23529

Agenda Number

<ITEM_OUTLINE>

Meeting Date:

April 25, 2013

Department:

Purchasing

Subject

Authorize award, negotiation, and execution of a 60-month services requirements contract with MARSH USA, Inc., for the administration services of the Rolling Owner Controlled Insurance Program (ROCIP VI) for an estimated amount of \$875,000. The contract also authorizes the administrator to negotiate and purchase workers' compensation, general liability, and excess liability insurance coverage for which the City would pay an estimated amount of \$6,455,000 to provide coverage for contractors participating in ROCIP VI. The total cost of the contract is estimated to be \$7,330,000.

Amount and Source of Funding

Funding is provided in Fiscal Year 2012-2013 Capital Budgets of the Austin Water Utility, Aviation Department and the Public Works Department. Funding for the entire contract is contingent upon funding in future budgets.

Fiscal Note

Funding is provided by specific CIP funds from participating projects.

**Purchasing
Language:**

Best evaluated proposal received.

**Prior Council
Action:**

**For More
Information:**

Jeff Dilbert, Purchasing Manager, 512-974-2021

**Boards and
Commission
Action:**

To be reviewed by the Austin Airport Advisory Commission on April 9, 2013 and the Water and Wastewater Commission on April 10, 2013.

MBE / WBE:

This contract will be awarded in compliance with City Code Chapter 2-9C (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore no goals were established for this solicitation.

Related Items:

Additional Backup Information

The total cost of the contract is comprised of two components, Administrative Services and the cost of insurance. Administrative services are at a not to exceed fee of \$875,000 and includes procurement and administration of the workers compensation, general liability, and excess liability for all contractors of all tiers participating in construction projects included in the ROCIP VI program. The insurance contract is estimated to cost up to \$6,455,000 and the term extends until the ROCIP VI contract is considered closed by the insurance carrier including all claims, administration services, and insurance.

The purpose of the ROCIP is to assure the availability of insurance for small contractors and provide construction cost reductions through the volume purchasing of insurance. In a ROCIP program, the City purchases the insurance instead of requiring the individual contractors to provide insurance coverage. The program offers several advantages. It assures broad and uniform insurance protection and offers the economy of volume buying at reduced costs through a strong safety program. The City implemented the first ROCIP program in 1992; this is a continuation of the City's efforts to utilize the benefits offered by these types of programs.

The administrative services provided include:

- ✓ enrollment of all tiers of contractors into the program,
- ✓ issuance and tracking of all insurance policies for all tiers of contractors participating in the program, and
- ✓ Collection and reporting of program statistics, including payroll and claims data to determine final program costs.

The Administrator will also be responsible for marketing the insurance coverage for the program through a competitive process from major insurance companies who specialize in writing ROCIP insurance programs.

Marsh specializes in the administration of these programs and has access to large insurance markets. Markets such as AIG, Liberty Mutual, Zurich, ACE, Old Republic and others will be approached in order to ensure competitive quotes are received. The administrator will analyze the proposals for insurance coverage along with a team of City of Austin personnel. The proposals will be evaluated and the most advantageous, competitive proposal will be selected and the insurance coverage procured.

The City has identified 78 potential projects totaling approximately \$450 Million in construction values as initial candidates for inclusion in the program. The construction safety management services for the ROCIP are being procured through a separate RFP solicitation.

The proposals were evaluated based on program concept, insurance coverage premium quotation estimates, experience, reasonable administrator fees and reporting and computer capabilities. Marsh has been in business 75 years and is a large brokerage firm with offices located throughout the United States. All team members have extensive experience in managing these programs. In the past 5 years, Marsh has administered 23 ROCIP programs throughout the country. The responsibilities of the administrator continue until all losses and claims incurred under the program are closed and a final contract adjustment is negotiated with the insurance carrier.

The selected firm represents the lowest total contract cost for fees and insurance. The other two vendors have proposed total costs that are \$625,600 higher and \$2,532,925 higher than that of the selected firm. The current ROCIP V coverage expires on February 22, 2015; the current expiring contract is with Aon. ROCIP VI projects are scheduled to begin June 1, 2013.

This request allows for the development of an agreement with a qualified offeror that Council selects. If the City is unsuccessful in negotiating a satisfactory agreement with the selected offeror, negotiations will cease with that provider. Staff will return to Council so that Council may select another qualified offeror and authorize contract negotiations with this provider.

MBE/WBE solicited: 3/8

MBE/WBE bid: 0/0

PRICE ANALYSIS

a. Adequate competition

b. 137 notices were sent including 3 MBEs and 8 WBEs. No MBE/WBEs responded.

APPROVAL JUSTIFICATION

- a. Best evaluated proposal
- b. The Purchasing Office concurs with the Human Resource Department's Risk Management recommended award.
- c. Advertised in the Austin American Statesman and on the Internet.

ROCIP VI ADMINISTRATOR
REQUEST FOR PROPOSAL - JSD0130

	Marsh	Wortham	AON
	Dallas, TX	Houston, TX	Dallas, TX
1) Administrator Background, Experience, and Services The firm's background and experience associated with the administration of large Owner Controlled Insurance Programs; the firm's ability to manage these types of programs effectively; availability to large insurance markets specializing in these programs, and the experience of the personnel assigned to our program. Maximum 20 points	15	15	18
2) ROCIP/OCIP Conceptual Strategy for Premium and Coverage Provisions The firm's ability to provide a financially sound conceptual strategy for the City's program that provides the most competitive premium, coverage provisions and loss arrangements that protect the City's funds. Maximum 30 Points	27	17	24
3) Cost Reasonable costs for services requested in the Scope of Work. Lowest cost proposal receives maximum points; percentage rations formula for remaining proposals. Maximum 25 Points	17	25	10
4) MIS System/Procedures/Reports The firm's automated data collection capabilities, ability to track and extract pertinent data associated with the program, report generating capabilities, and experience producing annual reports associated with the program. Maximum 15 points	13	12	14
5) Local Business Presence Maximum 10 points	10	10	10
TOTAL	82	79	76