

**AGENDA**



**Recommendation for Council Action (Purchasing)**

<b>Austin City Council</b>	<b>Item ID:</b>	23356	<b>Agenda Number</b>	26.
<b>Meeting Date:</b>	April 11, 2013			
<b>Department:</b>	Purchasing			
<b>Subject</b>				
Authorize award and execution of a 36-month requirements service contract with the NATIONAL STANDARDS AUTHORITY OF IRELAND, INC. (NSAI) for ISO 9001 Quality management registration and surveillance audit services for Austin Energy in an amount not to exceed \$137,175, with one 36-month extension option in an amount not to exceed \$137,175, for total contract amount not to exceed \$274,350.				
<b>Amount and Source of Funding</b>				
Funding in the amount of \$22,863 is available in the Fiscal Year 2012-2013 Operating Budget of Austin Energy. Funding for the remaining 30 months of the original contract period and extension options is contingent upon available funding in future budgets.				
<b>Fiscal Note</b>				
There is no unanticipated fiscal impact. A fiscal note is not required.				
<b>Purchasing Language:</b>	Sole bid received.			
<b>Prior Council Action:</b>				
<b>For More Information:</b>	Oralia Jones, Senior Buyer /322-6594			
<b>Boards and Commission Action:</b>	Unanimously approved by Electric Utility Commission on a 6-0 vote.			
<b>Related Items:</b>				
<b>MBE / WBE:</b>	This contract will be awarded in compliance with Chapter 2-9C of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.			

**Additional Backup Information**

This contract is for ISO 9001 registration and surveillance audit services for the quality management systems of Austin Energy (AE). ISO 9001:2008 registration is a globally-recognized quality management standard that several of the City's major electric customers, including Samsung, National Instruments, and Freescale adhere to and requires their vendors to conform to as well.

In 2007, AE entered into a contract with National Standards Authority of Ireland (NSAI) as the ISO Registrar for the Electric Service Delivery business unit. In 2010, AE developed and implemented a separate quality management system for its Customer Care business unit which was also registered by NSAI. And in 2012, a third business unit, Power Supply and Market Operations implemented its quality management system and received registration by NSAI to the ISO 9001:2008 standard.

This contract includes audit services for Electric Service Delivery, Customer Care and Power Supply and Market Operations as well as a provision for additional quality management systems to be registered each year for the term of this contract. The unit prices in this bid are the same unit price amounts that are in the current contract.

MBE/WBE solicited: 3/0

MBE/WBE bid: 0/0

#### BID TABULATION

IFB NO. OPJ0006

ISO 9001 Quality Management Registration and Surveillance Services  
(9 Line Items)

#### VENDOR

National Standards Authority of Ireland  
Nashua, NH

#### TOTAL BID 36-MONTHS

\$137,175.

A complete bid tabulation is on file in the Purchasing Office and is on the City of Austin, FASD Purchasing Office website.

#### PRICE ANALYSIS

- a. Sole bid. This solicitation was extended and potential contractors were contacted in an attempt to get more bids without success. This is an extremely specialized service with very few qualified vendors.
- b. Twenty-one notices were sent including three MBEs. There are no known WBEs for this commodity code. One bid was received, with no response from the MBEs.
- c. The pricing offered is the same as the previous contract awarded in January 2010.

#### APPROVAL JUSTIFICATION

- a. Sole bid. NSAI is the current provider of these services.
- b. The Purchasing Office concurs with Austin Energy's recommended award.
- c. Advertised on the Internet.

