



Council Question and Answer

Related To	Agenda Item #11	Meeting Date	April 11, 2013
------------	-----------------	--------------	----------------

Additional Answer Information

Provide a listing of general City policies that Austin Energy must comply with. COUNCIL MEMBER MORRISON

City policies include, but are not limited to:

- M/WBE
- Art in Public Places
- Living Wage
- Purchasing (local preference)
- No contact (anti-lobbying)
- Financial Policies
- Personnel Policies
- IT Security Policy
- Risk Management Policy
- Records Retention
- Emergency Planning
- Ethics training

The HR Intranet site has a list of procedures & guidelines (such as travel, SSPRs and CBI) and Administrative Bulletins. <http://cityspace.ci.austin.tx.us/departments/hrm/hrpolicy>

Provide a listing of City master plans that Austin Energy must comply with. COUNCIL MEMBER MORRISON

City master plans include, but are not limited to:

- Imagine Austin
- Climate Protection Plan
- Zero Waste Plan
- Facility Master Plan

Please provide a list of City departments that provide shared services to Austin Energy. COUNCIL MEMBER MORRISON

Provide a listing of shared services provided by the City to Austin Energy including, but not limited to:

- Communications and Technology Management
- Wireless Services
- CTECC
- Fleet Services
- Support Services Departments (provide listing)

- Building Services
- Communication and Public Information
- Contract Management
- Financial Services
- Government Relations
- Human Resources
- Law
- Management Services
- City Manager's Office
- Sustainability Office
- Office of Homeland Security
- Office of Labor Relations
- Office of the Police Monitor
- Agenda Office
- Capital Planning Office
- Telecommunications and Regulatory Affairs
- Mayor/Council
- Office of the City Auditor
- Office of the City Clerk
- Office of Real Estate Services
- Small & Minority Business Resources

Please identify which shared services to other departments are housed at Austin Energy. COUNCIL MEMBER MORRISON

Provide a listing of shared services provided by Austin Energy to the City including, but not limited to:

- 311 Call Center
- Customer Care Call Center
- Utility Billing Services
- Meter Reading Services for AWU