



IMAGINEAUSTON
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Land Development Code Advisory Group Meeting #1 Minutes

March 5, 2013 at 6:00 pm
City Hall, first floor, room 1029 (Staff bullpen)
301 W. 2nd Street, Austin, Texas 78701

Imagine Austin Priority Program: Revise Austin's land development regulations and processes to promote a compact and connected city (*Imagine Austin Comprehensive Plan*, p. 207-210).

Charge to Advisory Group: Assist in public outreach and provide feedback on development and implementation of a revised land development code (*Resolution #20121206-074*).

Meeting Objective: Orientation; review process to revise Land Development Code, role of Advisory Group, and meeting logistics.

1. Introductions. Advisory Group members introduced other members to the group.
2. Process to revise Austin's Land Development Code. George Adams (PDR) and Garner Stoll (PDR) presented the process to revise the Land Development Code, based on their November 2012 presentation to City Council.
3. Overview of Council Resolution establishing the Advisory Group. Matt Dugan (PDR) talked about the Council Resolution 20121206-074 that established the Advisory Group.
4. Discuss meeting schedule and logistics. Advisory Group members suggested these discussion agreements:
 - Use Imagine Austin's vision and principles as a foundation for all discussions
 - Use parliamentary procedure to set up motions to discuss (with a second) and use polite protocol throughout
 - Have facilitator call on participants to speak
 - Let someone complete their thought
 - Operate on basis of consensus (that all can live with a particular course of action), with the option to take votes and issue possible majority/minority point of view if necessary
 - Keep ongoing list of requests for information made during meetings to share later on with advisory group

- To add a new item to an advisory group's agenda, have two advisory group members support it

Standard City of Austin discussion agreements:

- Open-mindedness: Listen to and respect all points of view
- Acceptance: Suspend judgment as best you can
- Curiosity: Seek to understand rather than persuade
- Discovery: Question old assumptions, look for new insights
- Sincerity: Speak for yourself about what has personal heart and meaning
- Brevity: Go for honesty and depth but don't go on and on

5. Upcoming session with consultant teams/City Purchasing rules. Edward Campos (CMD) talked about the question and answer session with the Advisory Group and short listed consultant teams. The Advisory Group could ask three general questions and then each member would be able to ask one question each.
6. Agenda for next meeting. Advisory Group members identified these topics for their next meeting.
 - List of code sections that allow for alternate compliance
 - Discussion of work product type and goals (for the advisory group)
 - Update on watershed protection ordinance process
 - Update on subdivision regulation process
 - Briefing on current permit processes/documents/relation between LDC and other codes
 - Open Meetings Act
 - Discussion of consultant team