



**AUSTIN AIRPORT ADVISORY COMMISSION
MINUTES**

**REGULAR MEETING
TUESDAY, APRIL 9, 2013**

The Austin Airport Advisory Commission convened in a regular meeting on Tuesday, April 9, 2013 at 2716 Spirit of Texas Drive, in Room 160 in Austin, Texas.

Chair, Dale Murphy called the meeting to order at 5:10 p.m.

Commission Members in Attendance:

Dale Murphy, Chair
D'Ann Johnson, Secretary
George Farris
Ernest Saulmon

Commission Members Absent:

Steven Hart, Vice Chair
James Kelsey
Rose Marie Klee

Staff in Attendance:

Susana Carbajal
Dave Arthur
Kellye Mireles
Stephanie Tucker
Jim Halbrook
Chris Carter
Shane Harbinson
Robert Mercado
Robert Hengst
Kane Carpenter
Perla Compton
Matt Coldwell
Francisco Garza
Jennifer Williams

Others Present:

Chris Coons, RW Armstrong
Katlon Wiedemann, Garver
Jeannie Wiginton, CDM Smith

1. CITIZENS COMMUNICATIONS: GENERAL

None.

2. APPROVAL OF MINUTES

The minutes from the meeting of March 12, 2013 were approved on Commission Member George Farris' motion, Commission Member Ernest Saulmon's second on a 4-0 vote. Vice Chair Steven Hart, Commission Member James Kelsey and Commission Member Rose Marie Klee were absent.

3. DEPARTMENT OF AVIATION STAFF BRIEFINGS, REPORTS AND PRESENTATIONS

- a) Planning & Engineering Capital Improvement Project Monthly Status Report was presented by Robert Hengst, Project Management Supervisor, Aviation Department.
- b) Airport Tenant Updates was presented by Stephanie Tucker, Division Manager, Aviation Department.
- c) Finance & Operations Reports for Fiscal Year 2013 to date was presented by Dave Arthur, Assistant Director, Aviation Department.
- d) Ground Transportation Staging Area (GTSA) Transactions Report for March 2013 was presented by Perla Compton, Grounds Transportation Manager, Aviation Department. See below for a year-to-year comparison.

YEAR TO YEAR COMPARISON			
SERVICE CATEGORY	MARCH 2013	MARCH 2012	% Increase/(decrease)
TAXICAB	32,635	31,463	3.7
LIMOUSINE	5,218	4,784	9.1%
HOTEL SHUTTLE	3,794	3,781	0.3%
OTHER SHUTTLE	511	500	2.2%
CHARTER BUS	58	2	2,800.0%
OVERALL TOTAL	42,216	40,530	4.2%

- e) Update on the airport helicopter operations working group in accordance with City Council Resolution No. 20121108-052 was presented by Shane Harbinson, Assistant Director, Aviation Department.

4. ACTION ITEMS

- a) Vote on recommendation to City Council regarding the following:
- i. Approve an ordinance authorizing the issuance of City of Austin, Texas, **Airport System Revenue Bonds**, Series 2013, in an amount not to exceed \$60,000,000, providing for the award of the sale of the bonds, authorizing related documents, and approving related fees.

The motion authorizing action item 4ai was approved on Secretary D'Ann Johnson's motion, Commission Member Ernest Saulmon's second on a 4-0 vote. Vice Chair Steven Hart, Commission Member James Kelsey and Commission Member Rose Marie Klee were absent.

- ii. Authorize award and execution of a 36-month requirements service contract with **NILFISK-ADVANCE, INC.** to provide runway rubber removal services for the Aviation Department in an estimated amount not to exceed \$152,812, with three 12-month extension options in an estimated amount not to exceed \$50,937 per extension option, for a total estimated contract amount not to exceed \$305,625.

The motion authorizing action item 4aii was approved on Secretary D'Ann Johnson's motion, Commission Member Ernest Saulmon's second on a 4-0 vote. Vice Chair Steven Hart, Commission Member James Kelsey and Commission Member Rose Marie Klee were absent.

- iii. Authorize award and execution of contract with **TAG ELECTRIC OF AUSTIN L.P.**, MBE to provide aircraft ground support equipment charging stations for the Aviation Department in an estimated amount not to exceed \$355,380.

The motion authorizing action item 4aiii was approved on Commission Member George Farris' motion, Secretary D'Ann Johnson's second on a 4-0 vote. Vice Chair Steven Hart, Commission Member James Kelsey and Commission Member Rose Marie Klee were absent.

- iv. Authorize award and execution of various requirements supply agreements for an 11-month period through the following cooperative purchasing programs: **TEXAS MULTIPLE AWARD SCHEDULE with W.W. GRAINGER, INC., SID TOOL CO., INC. dba. MSC INDUSTRIAL SUPPLY CO., INC., APPLIED INDUSTRIAL TECHNOLOGIES, and FASTENAL COMPANY**, for the purchase of industrial supplies and equipment for various City Departments, in an estimated amount not to exceed \$5,000,000 each and combined, with five 12-month extension options in an estimated amount not to exceed \$5,000,000 each and combined per extension option, for a total estimated contract amount not to exceed \$30,000,000, each and combined.

The motion authorizing action item 4aiv was approved on Secretary D'Ann Johnson's motion, Commission Member George Farris' second on a 4-0 vote. Vice Chair Steven Hart, Commission Member James Kelsey and Commission Member Rose Marie Klee were absent.

- v. Authorize award and execution of a contract through the Texas Local Government Purchasing Cooperative (BuyBoard) with: **CALDWELL COUNTRY CHEVROLET** for the purchase of 53 light-duty service vehicles in an amount not to exceed \$1,234,560.00 and **PHILPOTT MOTORS, LTD.** for the purchase of 113 light-duty service vehicles in an amount not to exceed \$3,177,326.

The motion authorizing action item 4av was approved on Commission Member Ernest Saulmon's motion, Secretary D'Ann Johnson's second on a 4-0 vote. Vice Chair Steven Hart, Commission Member James Kelsey and Commission Member Rose Marie Klee were absent.

- vi. Authorize award, negotiation, and execution of a 60-month services requirements contract with **MARSH USA, Inc.**, for the administration services of the Rolling Owner Controlled Insurance Program (ROCIP VI) for an estimated amount of \$875,000. The contract also authorizes the administrator to negotiate and purchase workers' compensation, general liability, and excess liability insurance coverage for which the City would pay an estimated amount of \$6,455,000 to provide coverage for contractors participating in ROCIP VI. The total cost of the contract is estimated to be \$7,330,000.

The motion authorizing action item 4avi was approved on Secretary D'Ann Johnson's motion, Commission Member George Farris' second on a 4-0 vote. Vice Chair Steven Hart, Commission Member James Kelsey and Commission Member Rose Marie Klee were absent.

- b) Discuss and approve Austin Airport Advisory Commission Annual Internal Review.

The motion authorizing action item 4b was approved on Commission Member Ernest Saulmon's motion, Commission Member George Farris' second on a 4-0 vote with the following changes:

3. List the board's goals and objectives for the new calendar year.

The AAAC goals and objectives for 2013 will be to continue to monitor the progress of the two large capital improvement projects at the airport: the Consolidated Rental Car Facility and East Terminal Infill project. *The goals* will also include helping guide and monitor the efforts of the Helicopter Working Group in changes to City Code related to helicopter operations.

Vice Chair Steven Hart, Commission Member James Kelsey and Commission Member Rose Marie Klee were absent.

5. NEW BUSINESS

- a) Update on CONRAC AIPP artwork project was presented by Carrie Brown, AIPP Coordinator, Cultural Arts Division, Economic Growth & Redevelopment Services Office.

6. OLD BUSINESS (updates)

- a) Status of action items upon which the Commission has made a recommendation to Council.
(Please note the progress of the following items)

Authorize award, negotiation, and execution of a 24-month requirements service contract with **LANGUAGE & CONTENT SERVICES**, or one of the other qualified offerors to RFP No. TVN0019, to provide Spanish translation services in an estimated amount not to exceed \$140,000, with two 12-month extension options in an estimated amount not to exceed \$70,000 per extension option, for a total estimated contract amount not to exceed \$280,000. *[Item went before City Council on March 21, 2013 and passed.]*

Appointment of Officers and Directors to the ABIA Development Corporation. *[Item scheduled to go before City Council on April 11, 2013.]*

7. CONFIRM MEETING DATE AND PLACE AGENDA ITEMS FOR NEXT COMMISSION MEETING

Date of next meeting: May 14, 2013

ADJOURNMENT

Motion to adjourn the meeting was made by Commission Member Ernest Saulmon, Commission Member George Farris' second on a 4-0 vote. Vice Chair Steven Hart, Commission Member James Kelsey and Commission Member Rose Marie Klee were absent.

Meeting was adjourned at 6:09 p.m.

AVIATION PROJECTS STATUS REPORT

Monday, May 06, 2013

1 - Preliminary

Project Name: IS Security System Upgrade Migration

DOA PM: Robert Hengst (Bays) PWD PM: Estimate: \$200,000
FDU Number: 4910-8107-3200 Sub-project ID: 6001.077 ABIA Number: P3200
Project Status: Solicitation initiated, specifications in review.

Project Name: IS Sec. Workstations & Archive Servers

DOA PM: Robert Hengst (Bays) PWD PM: Estimate: \$215,000
FDU Number: 4910-8107-3201 Sub-project ID: 6001.078 ABIA Number: P3201
Project Status: Solicitation initiated, specifications in review.

Project Name: Records Management Implementation

DOA PM: Joe Medici PWD PM: Estimate: \$800,000
FDU Number: 4910-8107-3216 Sub-project ID: 5415.066 ABIA Number: M3216
Project Status: Draft RFP comments received from staff. Changes incorporated into RFP document. Forwarding draft to Purchasing.

Project Name: De-icing Storage Facility

DOA PM: Carrie Stefanelli PWD PM: Estimate: \$340,000
FDU Number: 4910-8107-3230 Sub-project ID: 6000.063 ABIA Number: A3230
Project Status: ABIA rotation list used - Corgan assigned to project. Met with Corgan 4/29/13 to discuss SOW. Corgan will provide proposal for design work early May.

Project Name: eALP and Utility Mapping

DOA PM: Kumarage/Hengst PWD PM: Estimate: \$450,000
FDU Number: 4910-8107-3242 Sub-project ID: 6000.103 ABIA Number: A3242
Project Status: Proposals received 4/3/13. Selection panel met 4/29/13 to kick off selection process.

Project Name: CONRAC Related Landside Improvements

DOA PM: White/Kumarage PWD PM: Robert Pirtle Estimate: \$6,000,000
FDU Number: 4910-8107-3245 Sub-project ID: 6001.093 ABIA Number: L3245
Project Status: Consultant from the ABIA rotation list has been assigned to address refurbishment of the elevators in the existing parking garage. Consultant is preparing proposal.

Project Name: Stormwater Drainage Improvements

DOA PM: Jennifer Williams PWD PM: Alison von Stein Estimate: \$2,000,000
FDU Number: 4910-8107-3248 Sub-project ID: Pending ABIA Number: E3248
Project Status: Selection Committee is reviewing proposals from 6 consultants. Final committee meeting held May 14th.

AVIATION PROJECTS STATUS REPORT

Monday, May 06, 2013

2 - Design/Study

Project Name: Drainage Master Plan

DOA PM: Joe Medici PWD PM: Robert Pirtle Estimate: \$750,000
FDU Number: 4910-8107-3139 Sub-project ID: 5702.007 ABIA Number: M3139
Project Status: Training class for DOA staff has been completed 4/3/13. Project closeout.

Project Name: Expert Advisor - ABIA Consolidated Rental Car Facility (CONRAC)

DOA PM: Janice White PWD PM: Robert Pirtle Estimate: \$1,640,000
FDU Number: 4910-8107-3162 Sub-project ID: 6001.006 ABIA Number: L3162
Project Status: PGAL/Ricondo final draft revenue control system in ABIA review. Definition of Phase 2 services is complete paperwork to follow.

Project Name: IS Building 7355 Emergency Power Improvements

DOA PM: Rohini Kumarage PWD PM: Alison von Stein Estimate: \$1,200,000
FDU Number: 4910-8107-3163 Sub-project ID: 6001.067 ABIA Number: P3163
Project Status: A meeting is scheduled with consultant to go through 60% comments on the 2nd of May. Also, a coordination meeting is scheduled with Austin Energy.

Per schedule final design submittal will be on 07/03/13

Project Name: Elevated Roadway and Abutments Structural Repairs

DOA PM: Rohini Kumarage PWD PM: Robert Pirtle Estimate: \$1,700,000
FDU Number: 4910-8107-3172 Sub-project ID: 5415.054 ABIA Number: T3172
Project Status: Working on 60% submittal.

Project Name: Wildlife Hazard Assessment - Grant 54

DOA PM: Joe Medici PWD PM: Jules Parrish Estimate: \$266,667
FDU Number: 4910-8107-3179 Sub-project ID: 6000.054 ABIA Number: M3179
Project Status: WHMP draft comments from staff provided to RS&H. Final document is being prepared by consultant, expect completion and delivery by 4/26/13. Submission to FAA to follow.

Project Name: ABIA Parking Operations Improvements

DOA PM: Janice White PWD PM: Robert Pirtle Estimate: \$5,290,000
FDU Number: 4910-8107-3186 Sub-project ID: 6001.070 ABIA Number: L3186
Project Status: Project team onsite data collection of the lower level is complete. ABIA approved design team to complete PER for the 'beacon' scheme at the North Exit Plaza. A/E team is working with CONRAC team on design and feasibility of implementing the 'beacon' scheme at the new south exit plaza.

Project Name: ARFF Building Roof Leak Repairs/Replacement

DOA PM: Dale Thompson PWD PM: Robert Pirtle Estimate: \$453,000
FDU Number: 4910-8107-3211 Sub-project ID: 6000.060 ABIA Number: P3211
Project Status: 90% design submittal received 4/11 and being reviewed.

Project Name: Terminal East Infill Project

DOA PM: Robert Mercado PWD PM: Burton Jones Estimate: \$6,600,000
FDU Number: 4910-8107-3215 Sub-project ID: 5415.065 ABIA Number: T3215
Project Status: Project Design-Build team is negotiating Amendment #1 for completion of the Design phase as they continue to work on Design Development.

AVIATION PROJECTS STATUS REPORT

Monday, May 06, 2013

Project Name: Bldg. 6005 Improvements - Phase II (P&E)

DOA PM: Robert Mercado PWD PM: Robert Pirtle Estimate: \$2,250,000
FDU Number: 4910-8107-3217 Sub-project ID: 6001.084 ABIA Number: L3217
Project Status: Construction Documents for Building 6005 Renovation are continuing as the audio visual and furniture is being selected.

Project Name: CONRAC - AIPP

DOA PM: Janice White PWD PM: Robert Pirtle Estimate: \$1,800,000
FDU Number: 4910-8107-3228 Sub-project ID: 6001.066 ABIA Number: L3228
Project Status: Vito Acconci work session with CONRAC design team held February 15, 2013. Additional garage structural information and aviation guidelines provided. Planning for public outreach ongoing. Presentation made April 1st to the AIPP panel. Work session with CONRAC A/E to be scheduled in the next two weeks.

Project Name: FAA Ductbank Relocation

DOA PM: Dale Thompson PWD PM: Alison von Stein Estimate: \$1,350,000
FDU Number: 4910-8107-3231 Sub-project ID: 6000.064 ABIA Number: A3231
Project Status: Conference call with AUS SSC personnel held on 4/18 regarding design issues.

Project Name: BHS assessment and EDS Recapitalization

DOA PM: Robert Hengst PWD PM: Estimate: \$410,000
FDU Number: 4910-8107-3232 Sub-project ID: 5415.071 ABIA Number: T3232
Project Status: 30% design was submitted and TSA reviewed with only six comments. TSA is considering adding CBRA (TSA screening area) upgrades, which would require and OTA (contract) amendment.

Project Name: Taxiway A Completion - Design

DOA PM: Dale Thompson PWD PM: David Smythe-Macaulay Estimate: \$1,000,000
FDU Number: 4910-8107-3241 Sub-project ID: 6000.056 ABIA Number: A3241
Project Status: Geotech drilling was completed on 4/18. Consultant continuing with design.

Project Name: Terminal Improvements FY2013 (Phase 8)

DOA PM: Jennifer Williams PWD PM: Robin Camp Estimate: \$1,300,000
FDU Number: 4910-8107-3244 Sub-project ID: 5415.087 ABIA Number: T3244
Project Status: Had walk thru on each scope item with ABIA staff, consultant, and sub consultant. Received draft plan sheet of new wall for customs for ABIA staff to review. Added scope of harness anchoring points for fall protection in 5 locations in terminal.

Project Name: Chillers/Boilers - Out Buildings

DOA PM: Ben Avila PWD PM: Estimate: \$1,000,000
FDU Number: 4910-8107-3246 Sub-project ID: 6501.063 ABIA Number: X3246
Project Status: Encotech proposal approved, awaiting design kickoff in April. Preliminary Design work in progress.

Project Name: Landside Roadway Improvements

DOA PM: Jennifer Williams PWD PM: Tony Krauss Estimate: \$2,000,000
FDU Number: 4910-8107-3249 Sub-project ID: 6001.092 ABIA Number: L3249
Project Status: Draft of preliminary engineering report has been received. Draft comments will be sent back to ESD with FINAL preliminary engineering report to be available to all staff for comment.

AVIATION PROJECTS STATUS REPORT

Monday, May 06, 2013

Project Name: Matrix Electrical Room HVAC Improvements

DOA PM: Rohini Kumarage

PWD PM:

Estimate: \$100,000

FDU Number: 4910-8107-3253

Sub-project ID: 5415.088

ABIA Number: T3253

Project Status: 90% design plans were submitted to ABIA for review on 23rd of April.

AVIATION PROJECTS STATUS REPORT

Monday, May 06, 2013

3 - Bid/Award

Project Name: ABIA Terminal Fire Protection Improvements - Ph. 2

DOA PM: Richard Chaney PWD PM: Robert Pirtle Estimate: \$5,700,000

FDU Number: 4910-8107-3176 Sub-project ID: 5415.056 ABIA Number: T3176

Project Status: Three addendums, and two clarification documents have been issued to answer bidder questions. Bid date still stands for 25-Apr-2013

Project Name: Ground Support Equipment Electrification

DOA PM: Carrie Stefanelli PWD PM: Estimate: \$500,000

FDU Number: 4910-8107-3218 Sub-project ID: 5415.067 ABIA Number: T3218

Project Status: Contractor selected. Approved by Council 4/25/13. Contract finalized. Next step to schedule kick off meeting. Project completion by September 2013.

4 - Construction/Execution
Project Name: Noise Mitigation Program Implementation - Grant 40

DOA PM: Melinda Ruby PWD PM: Estimate: \$5,285,636

FDU Number: 4910-8107-3132 Sub-project ID: 5696.001 ABIA Number: N3132

Project Status: MOBILE HOME PARK: To-date, we have made offers on thirty (30) mobile homes. We have purchased twenty-nine (29) homes. We anticipate purchasing the one (1) mobile home under contract in May, 2013, as we are currently assisting the occupants to find replacement housing. Twenty-seven (27) of the twenty-nine (29) acquired homes have been vacated. Asbestos abatement and demolition has been completed on twenty-four (24) of the vacated mobile homes. Pending the completion of asbestos reports, the next round of abatement and demolition will be completed in June, 2013. We continue to assist homeowners who are not lawfully present in the U.S. but who have children who are U.S. citizens. In addition, we have been working on relocating a couple who are hoarding animals and personal property in their home; we are coordinating with the City's Animal Control division and with professional movers. In summary, of the thirty-eight (38) mobile homes in the park, twenty-nine (29) have been purchased. Nine (9) mobile homes remain to be purchased.

LAWSUIT: The City's motion to dismiss SH71 Partners' lawsuit was granted. SH71 then filed a Motion for Relief. The City has filed a response requesting the Court continue with dismissing the lawsuit. To-date, we have utilized the escrow account to help relocate three (3) families.

AUCTION: We have begun the sealed bid process on eight lots (1.624 acres) located on Patton Avenue and Bastrop Highway. These lots were in the 2012 auction but were pulled due to flood plain changes in the area. We have updated the flood plain information and had the properties reappraised. Informational signs have been erected at the site and advertisements have been placed in the Austin American Statesman. Sealed bids are due no later than May 14, 2013. The auction website can be viewed at <http://www.austintexas.gov/department/real-estate-services>.

Project Name: Noise Mitigation Program Implementation - Grant 44

DOA PM: Melinda Ruby PWD PM: Estimate: \$1,834,511

FDU Number: 4910-8107-3137 Sub-project ID: 5696.001 ABIA Number: N3137

Project Status: Refer to N3132 for Project Status.

Project Name: Cooling Tower Repairs

DOA PM: Rohini Kumarage PWD PM: N/A Estimate: \$420,000

FDU Number: 4910-8107-3143 Sub-project ID: 6001.063 ABIA Number: P3143

Project Status: Phase 1 hot work will begin on 5/6. Demo /install control valves on North and South side of tower.

Project Name: Noise Mitigation Program Implementation - Grant 50

DOA PM: Melinda Ruby PWD PM: Estimate: \$5,887,907

FDU Number: 4910-8107-3150 Sub-project ID: 5696.001 ABIA Number: N3150

Project Status: Refer to N3132 for Project Status.

Project Name: Noise Mitigation Program Implementation - Grant 46

DOA PM: Melinda Ruby PWD PM: Estimate: \$1,952,418

FDU Number: 4910-8107-3154 Sub-project ID: 5696.001 ABIA Number: N3154

Project Status: Refer to N3132 for Project Status.

Project Name: Noise Mitigation Program Implementation - Grant 51

DOA PM: Melinda Ruby PWD PM: Estimate: \$2,575,000

FDU Number: 4910-8107-3157 Sub-project ID: 5696.001 ABIA Number: N3157

Project Status: Refer to N3132 for Project Status.

AVIATION PROJECTS STATUS REPORT

Monday, May 06, 2013

Project Name: Terminal Expansion Joint Improvements

DOA PM: Rohini Kumarage PWD PM: Craig Russell Estimate: \$669,000
FDU Number: 4910-8107-3167 Sub-project ID: 5415.049 ABIA Number: T3167
Project Status: Currently the GC is continuing to work on the carpet and the terrazzo joints. The project anticipates completing work ahead of schedule.

Project Name: ABIA Campus Signage Improvements Phase 2

DOA PM: Janice White PWD PM: Robin Camp Estimate: \$2,650,000
FDU Number: 4910-8107-3180 Sub-project ID: 6001.068 ABIA Number: L3180
Project Status: Weekly construction meetings are being held.
Overall project is 90% complete. Boulders to be installed on secondary entrance sign beginning May 3rd. Sign to be complete by May 17th. Lower level, garage and parking lot signs are 95% complete. A/E has submitted documents for pricing to solar light building identification signs.

Project Name: Information Technology Master Plan

DOA PM: Robert Mercado PWD PM: Estimate: \$1,100,000
FDU Number: 4910-8107-3188 Sub-project ID: 6001.072 ABIA Number: M3188
Project Status: Project underway with meetings and workshops.

Project Name: Terminal Improvements 2012 (with T3213)

DOA PM: Hengst/Kumarage PWD PM: Burton Jones Estimate: \$8,270,000
FDU Number: 4910-8107-3190 Sub-project ID: 5415.059 ABIA Number: T3190
Project Status: Construction continues, with almost all areas of the work started.

Project Name: New Employee Parking Lot

DOA PM: Dale Thompson PWD PM: John Wepryk Estimate: \$9,560,300
FDU Number: 4910-8107-3195 Sub-project ID: 6001.074 ABIA Number: L3195
Project Status: Lot J: Site electrical work continues;
Lot G: Lot is paved; irrigation and electrical work continues.

Project Name: Presidential Boulevard Roadway Safety and Security Improvements - Grant 57

DOA PM: Dale Thompson PWD PM: Alison von Stein Estimate: \$5,226,200
FDU Number: 4910-8107-3196 Sub-project ID: 6001.075 ABIA Number: L3196
Project Status: Curb and gutter work and site electrical and irrigation installation continue.

Project Name: Airfield Security Fence Improvements

DOA PM: Jennifer Williams PWD PM: Estimate: \$341,500
FDU Number: 4910-8107-3212 Sub-project ID: 6000.061 ABIA Number: A3212
Project Status: Work is completed waiting for invoice.

Project Name: Special Events Support

DOA PM: Joe Medici PWD PM: Robin Camp Estimate: \$360,000
FDU Number: 4910-8107-3225 Sub-project ID: 6501.029 ABIA Number: M3225
Project Status: CBP: scope of work completed - as -built drawings submitted.
CP#4: Doorstop work near completion. As-built drawings for CP#4 due 4/26/13.
Special Events Manual: comments submitted by staff - final document due 4/26/13.
Curbside Analysis: Scope of work completed. Report received 8Mar2013.
Helicopter Meeting Facilitation: Draft revisions incorporated into draft ordinance - document forward one more time to stakeholders for review and comment.

AVIATION PROJECTS STATUS REPORT

Monday, May 06, 2013

Project Name: Phones & Misc PBX

DOA PM: Robert Hengst
(Moheet)

PWD PM:

Estimate: \$50,000

FDU Number: 4910-8107-3251

Sub-project ID: 6501.060

ABIA Number: X3251

Project Status: Ongoing purchases.

PROPERTIES UPDATE

PROJECT	STATUS
Skytanking Agreement – new into plane fueler for Southwest Airlines starts 6/1/13	Agreement sent to company for signature
Smarte Carte – reducing size of existing location on west concourse to allow for other development; adding new location on west end exterior terminal	Company reviewing and will submit proposal
Hooovers restaurant	Amendment executed and design underway
Knot Anymore – pilot program of adding new massage therapy products	Tenant has submitted products and we are reviewing with TSA.
FaraCafe – redesign of SkyBar	In permitting
ZipCar – new Avis brand started 4/30/13 for a 6month trial basis	Agreement being drafted
SilverCar started in February. Operating off airport	Agreement being drafted
Car2Go – operating off airport at Parking Spot	Agreement being drafted
A&J car rental –requested off airport agreement	Agreement being drafted
Virgin America starts May 21 - Menzies will handle below wing; Virgin will handle above wing	Agreement sent to company for signature
Sky Chefs roof project completed - tenant is starting new recycling project	Tenant is coordinating with environmental group
Frontier moved to new Baggage Service Office so that Southwest can expand their baggage service office	Agreements sent to both tenants to execute; Frontier has moved

CITY OF AUSTIN
AUSTIN-BERGSTROM INTERNATIONAL AIRPORT
Airport Operating Fund 5070
Income Statement - For Internal Use Only
Fiscal Year to Date for 6 Month(s) ended March 31, 2013

	Amended Budget	Budget Annualized 6 month(s)	Year to Date w/ Encumb	Y-T-D Variance Fav (Unfav)	Y-T-D % Variance Fav (Unfav)
REVENUE					
AIRLINE REVENUE					
Landing Fees	21,364,000	10,682,000	10,522,137	(159,863)	(1.5%)
Terminal Rental & Other Fees	21,948,000	10,974,000	11,331,510	357,510	3.3%
TOTAL AIRLINE REVENUE	43,312,000	21,656,000	21,853,647	197,647	0.9%
NON-AIRLINE REVENUE					
Parking	32,394,000	16,197,000	15,052,395	(1,144,605)	(7.1%)
Other Concessions	18,386,000	9,193,000	9,599,591	406,591	4.4%
Other Rentals and Fees	6,384,000	3,192,000	3,461,240	269,240	8.4%
TOTAL NON-AIRLINE REVENUE	57,164,000	28,582,000	28,113,226	(468,774)	(1.6%)
Interest Income	100,000	50,000	58,482	8,482	17.0%
TOTAL REVENUE	100,576,000	50,288,000	50,025,355	(262,645)	(0.5%)
OPERATING REQUIREMENTS					
Fac Mgmt, Ops and Airport Security	39,942,715	19,971,362	19,891,659	79,703	0.4%
Airport Planning and Development	1,970,670	985,335	1,014,514	(29,179)	(3.0%)
Support Services	11,580,545	5,790,274	5,226,704	563,570	9.7%
Business Services	9,399,188	4,699,594	4,615,195	84,399	1.8%
TOTAL OPERATING EXPENSES	62,893,118	31,446,565	30,748,072	698,493	2.2%
Debt Service					
GO Debt Service Fund	26,272	13,136	13,136	0	0.0%
2003 Series Airport Revenue Bond DS	3,239,363	1,619,682	2,173,000	(553,318)	(34.2%)
2005 Variable rate Notes (Swap)	24,728,090	12,364,045	11,250,229	1,113,816	9.0%
2005 Variable rate Notes Fees	3,333,684	1,666,842	1,651,306	15,536	0.9%
PFC Debt Service Funding	(12,855,062)	(6,427,531)	(6,230,441)	(197,090)	3.1%
TOTAL Net Debt Service	18,472,347	9,236,174	8,857,230	378,944	4.1%
OTHER REQUIREMENTS					
Workers' Compensation	387,874	193,937	193,938	(1)	(0.0%)
Citywide Administrative Support	2,203,706	1,101,853	1,101,883	(30)	(0.0%)
Communications & Technology Mgmt	1,301,149	650,575	650,574	1	0.0%
Accrued Payroll	99,238	49,619	49,619	0	0.0%
Compensation Adjustment	22,425	11,213	5,085	6,128	54.7%
Liability Reserve	20,000	10,000	10,002	(2)	(0.0%)
Operating Reserve	964,050	482,025	482,025	0	0.0%
CTECC	126,796	63,398	63,396	2	0.0%
Trunked Radio Allocation	120,225	60,113	60,113	0	0.0%
TOTAL OTHER REQUIREMENTS	5,245,463	2,622,733	2,616,635	6,098	0.2%
TOTAL REQUIREMENTS	86,610,928	43,305,472	42,221,937	1,083,535	2.5%
EXCESS (DEFICIT) OF TOTAL AVAILABLE FUNDS OVER TOTAL REQUIREMENTS	13,965,072	6,982,528	7,803,418	820,890	11.8%
ENPLANEMENTS	Passengers	% Inc/(Dec)			
March (Month over Month)	437,434	6.71%			
Year-to-Date	2,316,788	4.35%			

**CITY OF AUSTIN
AUSTIN-BERGSTROM INTERNATIONAL AIRPORT
INCOME STATEMENT COMPARISON THIS YEAR VS. LAST YEAR**

This month - This Year vs. Last Year
FY13 (Mar 13) vs FY12 (Mar 12)

<u>Airline Revenue</u>	<u>FY13 Mar-13</u>	<u>FY12 Mar-12</u>	<u>Fav (Unfav) \$ Variance</u>	<u>Fav (Unfav) % Variance</u>
Landing Fees	1,918,680	1,635,988	282,692	17.3%
Terminal Rental & Other Fees	1,886,932	1,896,651	190,281	11.2%
Total Airline Revenue	3,805,612	3,332,639	472,973	14.2%
<u>Non-Airline Revenue</u>				
Parking	2,603,248	2,467,766	135,482	5.5%
Food/Beverage & Retail	638,594	521,796	116,798	22.4%
Rental Car	1,125,084	959,112	165,972	17.3%
Advertising	161,124	126,007	35,117	27.9%
Ads Barter Revenue	0	3,583	(3,583)	(100.0%)
Other Concessions	60,338	59,730	608	1.0%
Other Rentals and Fees	544,306	548,792	(4,486)	(0.8%)
Total Non-Airline Revenue	5,132,694	4,686,786	445,908	9.5%
Interest Income	8,845	4,179	4,666	111.7%
Total Operating Revenue	8,947,151	8,023,604	923,547	11.5%

Operating Requirements

Fac Mgmt, Ops and Airport Security	3,913,096	3,559,788	(353,308)	(9.0%)
Airport Planning and Development	210,470	184,553	(25,917)	(12.3%)
Support Services	1,168,601	950,185	(218,416)	(18.7%)
Business Services	796,554	722,487	(74,067)	(9.3%)
Total Operating Expense	6,088,721	5,417,013	(671,708)	(11.0%)

Debt Service

GO Debt Service Fund	2,189	2,504	315	12.6%
2003 Series Airport Revenue Bond DS	178,000	915,000	737,000	80.5%
2005 Variable rate Notes (Swap)	4,107,347	1,353,458	(2,753,889)	(66.8%)
2005 Variable rate Notes Fees	1,115,597	1,105,656	(9,941)	(0.9%)
\$28 Million Variable Rate Note	0	87,626	87,626	100.0%
PFC Debt Service Funding	(3,916,651)	(1,498,625)	2,418,026	61.5%
Total Debt Service	1,486,482	1,965,619	479,137	32.2%

Other Requirements

Workers' Compensation	32,323	27,468	(4,855)	(15.0%)
Citywide Administrative Support	183,647	130,310	(53,337)	(29.0%)
Communications & Technology Mgmt	108,429	100,116	(8,313)	(7.6%)
Accrued Payroll	8,270	4,650	(3,620)	(43.8%)
Additional Retirement Contribution	0	142,433	142,433	100.0%
Compensation Adjustment	(2,972)	473	3,445	728.3%
Operating Reserve	80,305	235,798	155,493	65.9%
CTECC	10,566	11,827	1,261	10.7%
Trunked Radio Allocation	10,019	7,432	(2,587)	(25.7%)
Liability Reserve	1,667	1,666	(1)	(0.1%)
Total Other Requirements	432,254	662,173	229,919	53.2%
Total Requirements	8,007,457	8,044,805	37,348	0.5%

SURPLUS (DEFICIT) OF TOTAL AVAILABLE FUNDS OVER TOTAL REQUIREMENTS

\$ 939,694 \$ (21,201) \$ 960,895 (4532.3%)

Fiscal YTD - This Year vs. Last Year
FY13 (Oct 12 - Mar 13) vs FY12 (Oct 11 - Mar 12)

	<u>FY13 YTD Mar-13</u>	<u>FY12 YTD Mar-12</u>	<u>Fav (Unfav) \$ Variance</u>	<u>Fav (Unfav) % Variance</u>
Airline Revenue	10,522,137	9,223,827	1,298,310	14.1%
Terminal Rental & Other Fees	11,331,510	10,182,592	1,148,918	11.3%
Total Airline Revenue	21,853,647	19,406,419	2,447,228	12.6%
Non-Airline Revenue	15,052,395	14,349,297	703,098	4.9%
Parking	3,194,796	2,776,905	417,891	15.0%
Food/Beverage & Retail	5,445,019	4,841,810	603,209	12.5%
Rental Car	550,386	427,855	122,731	28.7%
Advertising	8,667	17,605	(8,938)	(50.8%)
Ads Barter Revenue	400,723	366,799	33,924	9.2%
Other Concessions	3,461,240	3,239,574	221,666	6.8%
Other Rentals and Fees	28,113,226	26,019,645	2,093,581	8.0%
Total Non-Airline Revenue	58,482	50,007	8,475	16.9%
Total Operating Revenue	50,025,355	45,476,071	4,549,284	10.0%

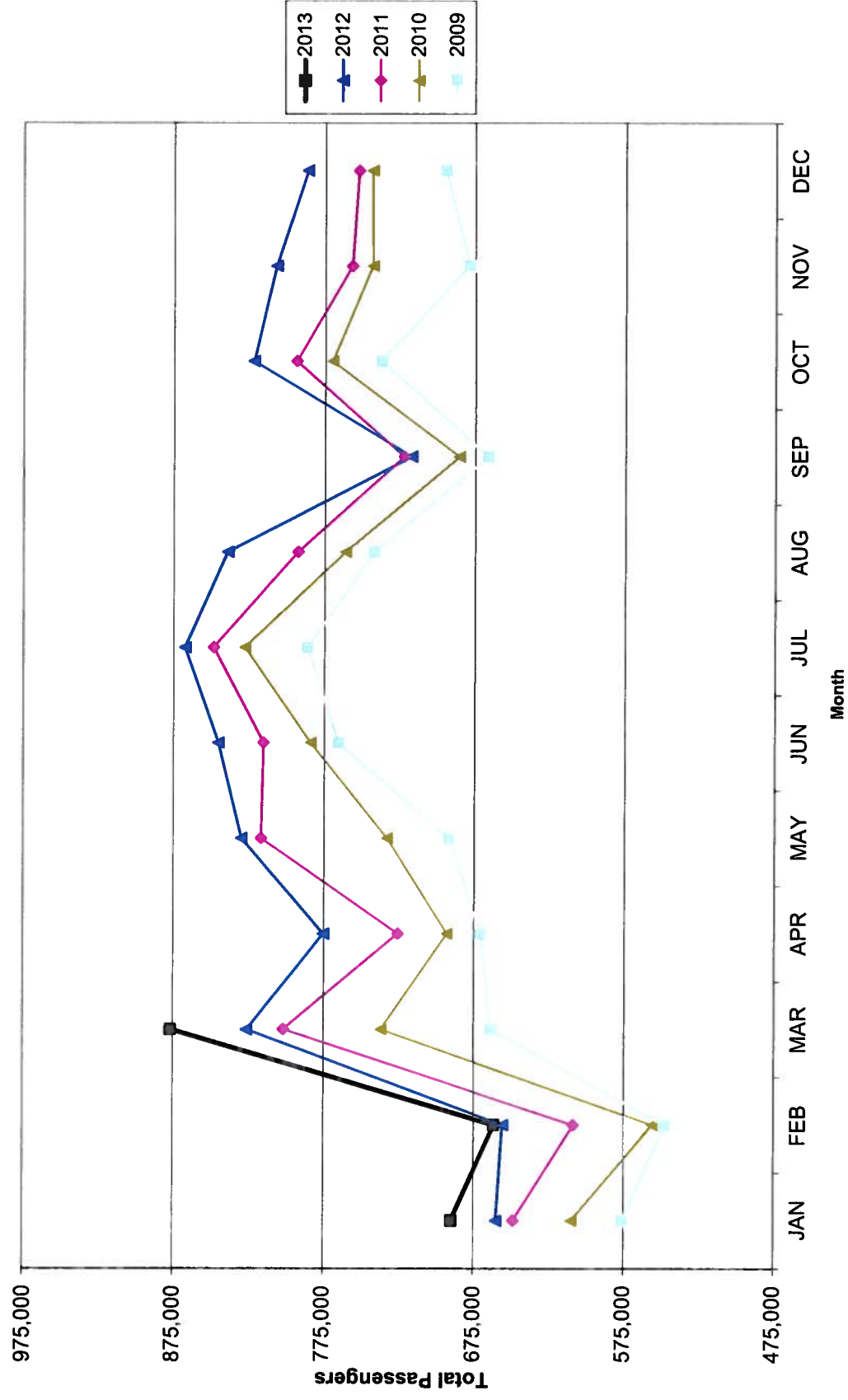
Operating Requirements	19,891,659	17,451,095	(2,440,564)	(12.3%)
Fac Mgmt, Ops and Airport Security	1,014,514	848,549	(165,965)	(16.4%)
Airport Planning and Development	5,226,704	4,910,350	(316,354)	(6.1%)
Support Services	4,615,195	4,314,758	(300,437)	(6.5%)
Business Services	30,748,072	27,524,752	(3,223,320)	(10.5%)

Debt Service	13,136	15,026	1,890	12.6%
GO Debt Service Fund	2,173,000	4,683,000	2,510,000	53.8%
2003 Series Airport Revenue Bond DS	11,250,229	8,709,715	(2,540,514)	(22.6%)
2005 Variable rate Notes (Swap)	1,551,306	2,289,239	637,933	27.9%
2005 Variable rate Notes Fees	0	331,258	331,258	100.0%
\$28 Million Variable Rate Note	(6,230,441)	(7,048,375)	(817,934)	(13.1%)
PFC Debt Service Funding	8,857,230	8,979,863	122,633	1.4%

Other Requirements	193,938	164,808	(29,130)	(15.0%)
Workers' Compensation	1,101,883	781,857	(320,026)	(29.0%)
Citywide Administrative Support	650,574	600,696	(49,878)	(7.7%)
Communications & Technology Mgmt	49,619	27,900	(21,719)	(43.6%)
Accrued Payroll	0	616,519	616,519	100.0%
Additional Retirement Contribution	5,085	8,437	3,352	39.7%
Compensation Adjustment	482,025	235,798	(246,227)	(51.1%)
Operating Reserve	63,396	70,965	7,569	10.7%
CTECC	60,113	44,592	(15,521)	(25.8%)
Trunked Radio Allocation	10,002	9,996	(6)	(0.1%)
Liability Reserve	2,616,635	2,561,568	(55,067)	(2.1%)
Total Other Requirements	42,221,937	39,066,183	(3,155,754)	(7.5%)

\$ 7,803,418 \$ 6,409,888 \$ 1,393,530 21.7%

AUSTIN PASSENGER TRAFFIC 5 Year Trend



Austin-Bergstrom International Airport

Aviation Activity Report

Calendar Year 2013 vs 2012

	03/2013	03/2012	Percent Change	01/2013 - 03/2013	01/2012 - 03/2012	Percent Change
<u>Passenger Activity</u>						
Domestic Enplaned Revenue	425,437	401,357	6.00	1,071,000	1,036,940	3.28
Domestic Deplaned Revenue	428,289	408,129	4.94	1,094,558	1,052,699	3.98
International Enplaned Revenue	1,780	0	0.00	3,648	0	0.00
International Deplaned Revenue	1,995	0	0.00	4,239	0	0.00
Domestic Enplaned Non-Revenue	10,202	8,569	19.06	28,980	27,081	7.01
Domestic Deplaned Non-Revenue	9,072	7,903	14.79	25,919	24,683	5.01
International Enplaned Non-Revenue	15	0	0.00	21	0	0.00
International Deplaned Non-Revenue	16	0	0.00	20	0	0.00
South Terminal-Intl Enplaned Revenue	0	0	0.00	0	0	0.00
South Terminal-Intl Deplaned Revenue	0	0	0.00	0	0	0.00
South Terminal-Intl Enplaned Non-Revenue	0	0	0.00	0	0	0.00
South Terminal-Intl Deplaned Non-Revenue	0	0	0.00	0	0	0.00
Passenger Totals	876,806	825,958	6.16	2,228,385	2,141,403	4.06

NEW CURRENT PASSENGER RECORD = 876,806 RECORD SET = MARCH 2013

Aircraft Operations

Air Carrier	8,816	8,317	6.00	24,036	23,293	3.19
Commuter & Air Taxi	1,564	1,339	16.80	3,967	3,802	4.34
Military	462	401	15.21	1,538	1,457	5.56
General Aviation						
Itinerant	4,709	4,074	15.59	12,612	11,683	7.95
Local	226	208	8.65	671	504	33.13
Total G.A.	4,935	4,282	15.25	13,283	12,187	8.99
Total Operations	15,777	14,339	10.03	42,824	40,739	5.12

Austin-Bergstrom International Airport

Aviation Activity Report

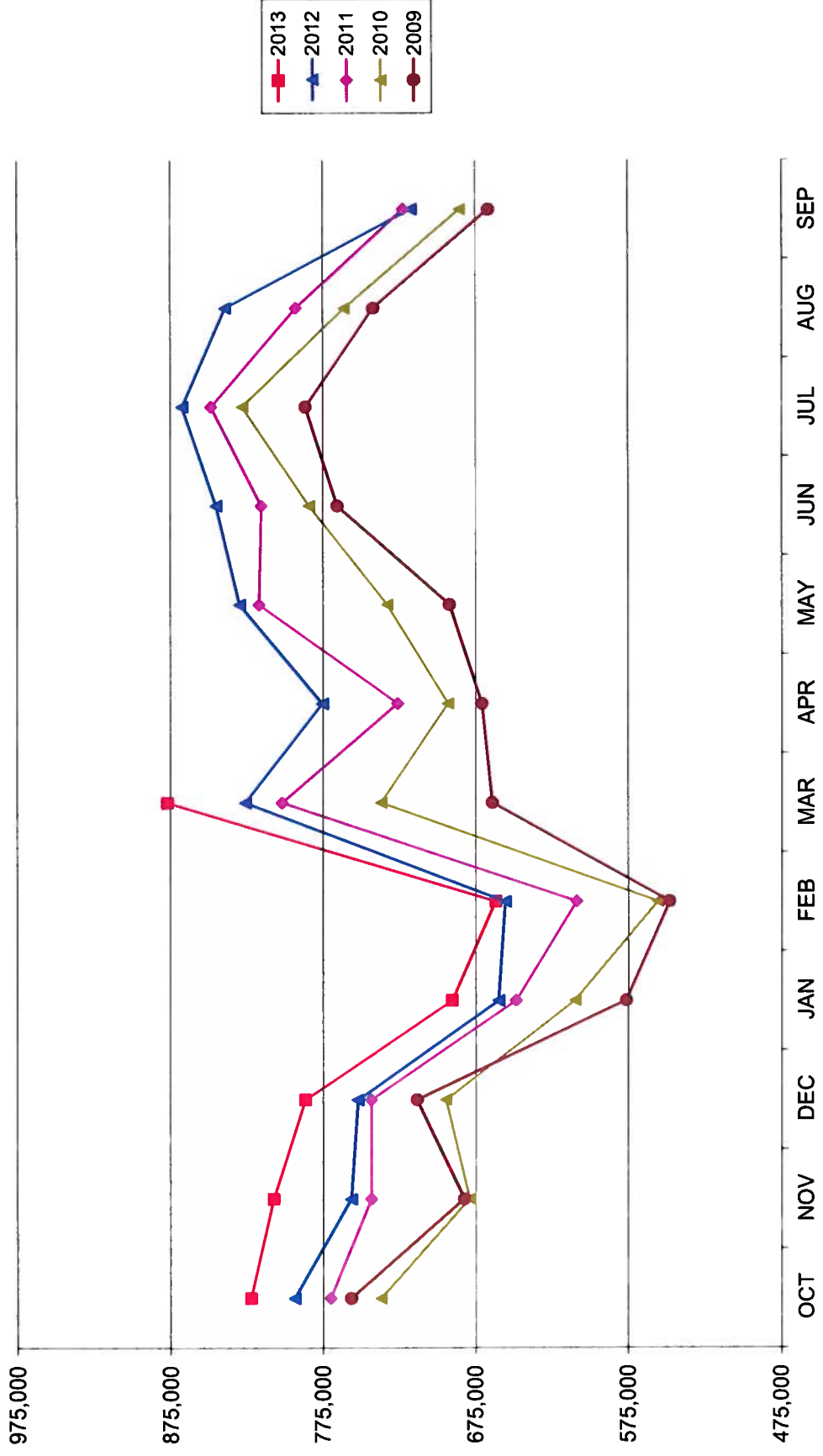
Calendar Year 2013 vs 2012

	03/2013	03/2012	Percent Change	01/2013 - 03/2013	01/2012 - 03/2012	Percent Change
<u>Cargo Activity</u>						
Mail						
Domestic Enplaned Mail	135,450	70,119	93.17	289,335	224,877	28.66
Domestic Deplaned Mail	227,220	154,240	47.32	523,324	467,476	11.95
International Enplaned Mail	0	0	0.00	0	0	0.00
International Deplaned Mail	0	0	0.00	0	0	0.00
South Terminal-Intl Enplaned Mail	0	0	0.00	0	0	0.00
South Terminal-Intl Deplaned Mail	0	0	0.00	0	0	0.00
Mail Totals	362,670	224,359	61.65	812,659	692,353	17.38
Cargo						
Domestic Enplaned Cargo	5,382,249	5,640,134	-4.57	15,514,657	15,334,849	1.17
Domestic Deplaned Cargo	6,312,691	6,154,736	2.57	17,521,314	17,048,455	2.77
International Enplaned Cargo	387,386	473,585	-18.20	1,132,130	1,302,631	-13.09
International Deplaned Cargo	321,111	480,291	-33.14	913,672	1,005,621	-9.14
South Terminal-Intl Enplaned Cargo	0	0	0.00	0	0	0.00
South Terminal-Intl Deplaned Cargo	0	0	0.00	0	0	0.00
Cargo Totals	12,403,437	12,748,746	-2.71	35,081,773	34,691,556	1.12
Belly Freight						
Domestic Enplaned Belly Freight	361,637	455,901	-20.68	1,016,534	1,319,546	-22.96
Domestic Deplaned Belly Freight	424,353	478,562	-11.33	1,204,273	1,307,910	-7.92
International Enplaned Belly Freight	0	0	0.00	0	0	0.00
International Deplaned Belly Freight	0	0	0.00	0	0	0.00
South Terminal-Intl Enplaned Belly Frt	0	0	0.00	0	0	0.00
South Terminal-Intl Deplaned Belly Frt	0	0	0.00	0	0	0.00
Belly Freight Totals	785,990	934,463	-15.89	2,220,807	2,627,456	-15.48
Cargo Totals (Mail, Cargo, Belly Freight)	13,552,097	13,907,568	-2.56	38,115,239	38,011,365	0.27

CURRENT CARGO RECORD = 40,215,518

RECORD SET = MARCH 2001

AUSTIN PASSENGER TRAFFIC
5 Year Trend



Austin-Bergstrom International Airport

Aviation Activity Report

Fiscal Year 2012 vs 2013

	03/2013	03/2012	Percent Change	10/2012 - 03/2013	10/2011 - 03/2012	Percent Change
<u>Passenger Activity</u>						
Domestic Enplaned Revenue	425,437	401,357	6.00	2,250,278	2,165,345	3.92
Domestic Deplaned Revenue	428,289	408,129	4.94	2,265,713	2,173,395	4.25
International Enplaned Revenue	1,780	0	0.00	8,972	0	0.00
International Deplaned Revenue	1,995	0	0.00	9,174	173	5,202.89
Domestic Enplaned Non-Revenue	10,202	8,569	19.06	57,514	54,925	4.71
Domestic Deplaned Non-Revenue	9,072	7,903	14.79	52,132	50,238	3.77
International Enplaned Non-Revenue	15	0	0.00	24	0	0.00
International Deplaned Non-Revenue	16	0	0.00	36	32	12.50
South Terminal-Intl Enplaned Revenue	0	0	0.00	0	0	0.00
South Terminal-Intl Deplaned Revenue	0	0	0.00	0	0	0.00
South Terminal-Intl Enplaned Non-Revenue	0	0	0.00	0	0	0.00
South Terminal-Intl Deplaned Non-Revenue	0	0	0.00	0	0	0.00
Passenger Totals	876,806	825,958	6.16	4,643,843	4,444,108	4.49

NEW CURRENT PASSENGER RECORD = 876,806

RECORD SET = MARCH 2013

<u>Aircraft Operations</u>						
Air Carrier	8,816	8,317	6.00	48,875	46,960	4.08
Commuter & Air Taxi	1,564	1,339	16.80	8,394	8,195	2.43
Military 462	401	15.21	3,457	2,852	21.21	
General Aviation						
Itinerant	4,709	4,074	15.59	25,938	23,797	9.00
Local	226	208	8.65	1,109	1,116	-0.63
Total G.A.	4,935	4,282	15.25	27,047	24,913	8.57
Total Operations	15,777	14,339	10.03	87,773	82,920	5.85

Austin-Bergstrom International Airport

Aviation Activity Report

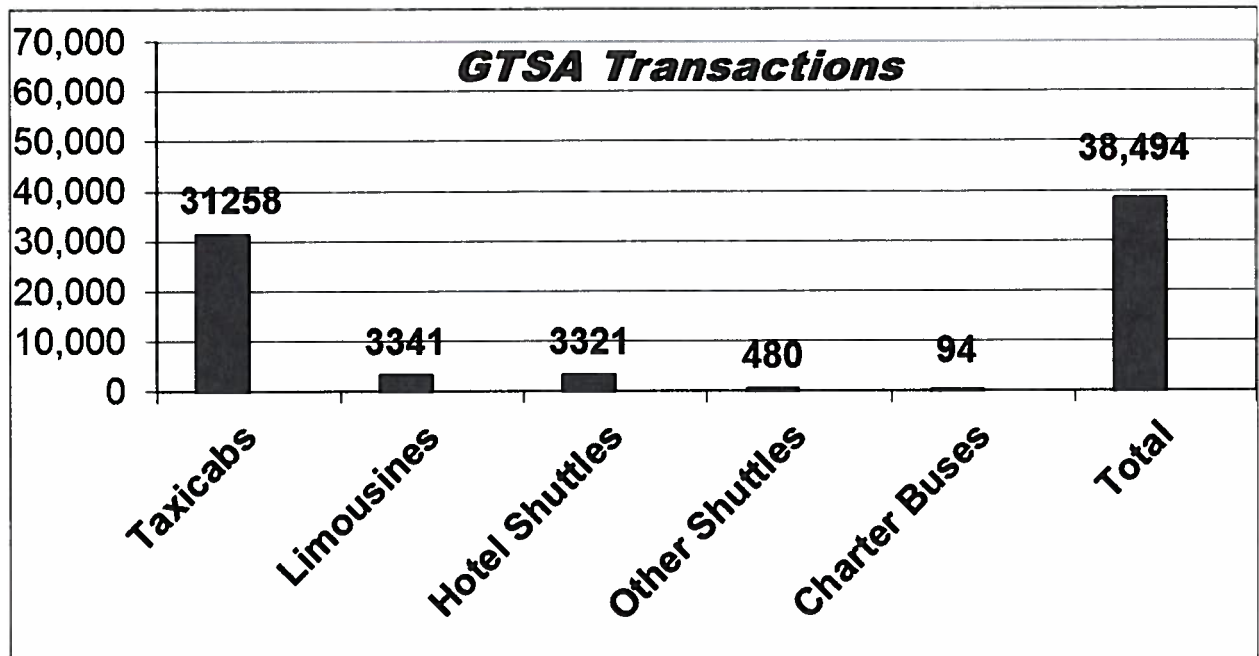
Fiscal Year 2012 vs 2013

	03/2013	03/2012	Percent Change	10/2012 - 03/2013	10/2011 - 03/2012	Percent Change
<u>Cargo Activity</u>						
Mail						
Domestic Enplaned Mail	135,450	70,119	93.17	575,834	449,219	28.19
Domestic Deplaned Mail	227,220	154,240	47.32	1,150,199	1,006,973	14.22
International Enplaned Mail	0	0	0.00	0	0	0.00
International Deplaned Mail	0	0	0.00	0	0	0.00
South Terminal-Intl Enplaned Mail	0	0	0.00	0	0	0.00
South Terminal-Intl Deplaned Mail	0	0	0.00	0	0	0.00
Mail Totals	362,670	224,359	61.65	1,726,033	1,456,192	18.53
Cargo						
Domestic Enplaned Cargo	5,382,249	5,640,134	-4.57	31,937,901	31,252,841	2.19
Domestic Deplaned Cargo	6,312,691	6,154,736	2.57	35,287,249	34,597,574	1.99
International Enplaned Cargo	387,386	473,585	-18.20	2,367,500	2,967,503	-20.22
International Deplaned Cargo	321,111	480,291	-33.14	3,216,257	2,444,016	31.60
South Terminal-Intl Enplaned Cargo	0	0	0.00	0	0	0.00
South Terminal-Intl Deplaned Cargo	0	0	0.00	0	0	0.00
Cargo Totals	12,403,437	12,748,746	-2.71	72,808,907	71,261,934	2.17
Belly Freight						
Domestic Enplaned Belly Freight	361,637	455,901	-20.68	2,034,671	2,731,168	-25.50
Domestic Deplaned Belly Freight	424,353	478,562	-11.33	2,342,528	2,542,445	-7.86
International Enplaned Belly Freight	0	0	0.00	0	0	0.00
International Deplaned Belly Freight	0	0	0.00	0	0	0.00
South Terminal-Intl Enplaned Belly Frt	0	0	0.00	0	0	0.00
South Terminal-Intl Deplaned Belly Frt	0	0	0.00	0	0	0.00
Belly Freight Totals	785,990	934,463	-15.89	4,377,199	5,273,613	-17.00
Cargo Totals (Mail, Cargo, Belly Freight)	13,552,097	13,907,568	-2.56	78,912,139	77,991,739	1.18

CURRENT CARGO RECORD = 40,215,518

RECORD SET = MARCH 2001

GROUND TRANSPORTATION TRANSACTIONS
APRIL 2013



YEAR TO YEAR COMPARISON			
SERVICE CATEGORY	APRIL 2013	APRIL 2012	% Increase/(decrease)
TAXICAB	31,258	25,961	20.4%
LIMOUSINE	3,341	2,788	19.8%
HOTEL SHUTTLE	3,321	3,426	(3.1%)
OTHER SHUTTLE	480	573	(16.2%)
CHARTER BUS	94	16	487.5%
OVERALL TOTAL	38,494	32,764	17.5%

AGENDA



Recommendation for Council Action

Austin City Council

Item ID

24492

Agenda Number

<ITEM_OUTLINE>

Meeting Date:

5/23/2013

Department:

Aviation

Subject

Set a public hearing to consider an ordinance amending Title 13 of the City Code relating to Heli-Facilities. (Suggested date and time: June 6th, 2013 4:00 p.m. at Austin City Hall, 301 W. Second Street, Austin, TX)

Amount and Source of Funding

N/A

Fiscal Note

N/A

Purchasing Language:

N/A

Prior Council Action:

N/A

For More Information:

Shane Harbinson 512-530-6652

Boards and Commission Action:

To be reviewed by the Austin Airport Advisory Commission on May 14, 2013

MBE / WBE:

Related Items:

Additional Backup Information

In response to abundant helicopter traffic associated with the Formula One Circuit of the Americas race that occurred in November 2012, and various concerns from neighborhoods and businesses regarding helicopter traffic, City Council issued Resolution No. 20121108-052. This Resolution directed staff to engage stakeholder representatives to develop recommendations for modifications to the City Code Chapters 13-1 *Aviation Services* and 25-2 *Zoning* that clarify definitions, Code requirements, and enhance criteria, transparency, compatibility and discretion in the authorization process for temporary and permanent heli-facilities.

In order to implement the Council direction, the Aviation Department hired a public policy consultant and the Airport Advisory Commission appointed a "Working Group" to help facilitate three, publicly-posted stakeholder meetings to consider input from various stakeholder groups and individuals. The stakeholder groups consisted of City staff, neighborhood associations, large event producers, property owners, helicopter operators, two members of the Planning Commission, and three members of the

Airport Advisory Commission. Additionally, adjacent municipalities (City of Sunset Valley, City of Rollingwood, City of Westlake and Travis County) were updated by individual meetings or emailing the meeting summaries from the stakeholder meetings.

Aviation and Planning and Development Review staff have worked with other departments to incorporate the recommendations from the stakeholders into the proposed City Code changes. Please refer to the Attachment for detail language for changes to City Code Chapters 13-*Aviation Services* and 25-*Zoning*.

AGENDA



Recommendation for Council Action

Austin City Council

Item ID

24493

Agenda Number

<ITEM_OUTLINE>

Meeting Date:

6/6/2013

Department:

Aviation

Subject

Conduct a public hearing and consider an ordinance amending various sections of City Code Title 13 to clarify definitions, requirements, enhance criteria, transparency, compatibility, and discretion related to heli-facilities.

Amount and Source of Funding

N/A

Fiscal Note

N/A

Purchasing Language:

N/A

Prior Council Action:

N/A

For More Information:

Shane Harbinson 512-530-6652

Boards and
Commission Action:

To be reviewed by the Austin Airport Advisory Commission on May 14, 2013

MBE / WBE:

Related Items:

Additional Backup Information

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AGENDA



Recommendation for Council Action (Purchasing)

Austin City Council	Item ID:	24421	Agenda Number	<ITEM_OUTLINE>
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Meeting Date: May 23, 2013

Department: Purchasing

Subject

Authorize negotiation, award, and execution of a 60-month services requirements contract with SAFETY SOLUTIONS INC., or one of the other qualified offerors to RFP JSD0134 for the Construction Safety Management services of the Rolling Owner Controlled Insurance Program (ROCIP VI) for the Human Resources Department, for a total estimated amount of \$395,000.

Amount and Source of Funding

Funding is provided in Fiscal Year 2012-2013 Capital Budgets of Austin Water Utility, Aviation Department and the Public Works Department. Funding for the remaining 55 months of the contract is contingent upon available funding in future budgets. Funding is provided by specific CIP funds from participating projects.

Fiscal Note

A fiscal note is not required.

Purchasing Language: Best evaluated proposal received.

Prior Council Action:

For More Information: Jeff Dilbert, Purchasing Manager, 512-974-2021

Boards and Commission Action: May 8, 2013 - To be reviewed by the Water and Wastewater Commission. May 14, 2013 - To be reviewed by the Austin Airport Advisory Commission.

MBE / WBE: This contract will be awarded in compliance with City Code Chapter 2-9D (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore no goals were established for this solicitation.

Related Items:

Additional Backup Information

The total cost of the contract is for all construction safety management services for construction projects included in the ROCIP (VI) program. Construction Safety Management services are at a not to exceed fee of \$395,000 for the five-year contract.

The safety program-management services provided under this contract include revising the ROCIP Construction Safety Manual and Master Bid Document specifications that are applicable to each project, approving the minimum qualifications of each General Contractor's on-site designated safety manager, conducting assessments of each General Contractors' safety program, providing consulting services in order to rectify all deficiencies found within the programs assessed, coordinating jobsite safety inspections with the City's and insurance carrier safety staff during critical stages of work, and collecting safety related statistics from each project included in the program which is necessary for the successful management of the safety program.

To ensure a strong safety program, the City also has a safety consultant on staff dedicated 100% to the ROCIP program. This consultant conducts mandatory safety orientation for all contractors before they begin work on the jobsite, coordinates jobsite safety inspections with both the insurance carrier safety personnel and Safety Solutions, and investigates accidents that occur on jobsites. This safety team has the authority to immediately stop all work at any jobsite where an imminent danger or serious safety violation is found.

Administrative Services for the ROCIP program are being procured through a separate solicitation.

The purpose of the ROCIP is to assure the availability of insurance for small contractors and provide construction cost reductions through the volume purchasing of insurance. In a ROCIP program, the City purchases the insurance instead of requiring the individual contractors to provide insurance coverage. The program offers several advantages. It assures broad and uniform insurance protection and offers the economy of volume buying at reduced costs through a strong safety program. The City implemented the first ROCIP program in 1992; this is a continuation of the City's efforts to utilize the benefits offered by these types of programs. Safety Solutions, Inc. specializes in the construction safety management of these programs.

The City has identified 78 potential projects as initial candidates for inclusion in the ROCIP VI program, totaling approximately \$450 million in construction value.

The proposals were evaluated based on program concept, experience, fees, Local Business Presence, and statistical reporting and computer capabilities.

This request allows for the development of an agreement with a qualified vendor that Council selects. If the City is unsuccessful in negotiating a satisfactory agreement with the selected vendor negotiations will cease with that provider. Staff will return to Council so that Council may select another qualified vendor and authorize contract negotiations with this provider.

MBE/WBE solicited: 20/23

MBE/WBE bid: 0/0

PRICE ANALYSIS

- a. Adequate competition
- b. 412 notices were sent including 20 MBEs and 23 WBEs. No MBE/WBEs responded.
- c. A pricing comparison is not feasible from one ROCIP contract to the next as each contract involves a unique combination of projects, risk, and policies.

APPROVAL JUSTIFICATION

- a. Best evaluated proposal
- b. The Purchasing Office concurs with the Human Resource Department's Risk Management recommended award.
- c. Advertised in the Austin American Statesman and on the Internet.

ROCIP VI SAFETY CONSTRUCTION MANAGER **REQUEST FOR PROPOSAL - JSD0134**

	Safety Solutions		Safe Construction	
	Austin, TX		Florence, TX	
1) Program Concept: Including detailed understanding of construction safety management programs, key safety program assessment elements and evaluation, tools and assessment methodologies and timelines for completion, safety incentive program structure. Maximum 30 points	27		18	
2) Experience: of the firm, office, individuals and team including experience on other large building and utility construction projects and public sector projects. Maximum 25 Points	23		18	
3) Fees: reasonable costs for services requested in the Scope of Work. Lowest cost proposal receives maximum points; percentage irations formula for remaining proposal. Maximum 25 Points	21		25	
4) Statistical Reporting and Computer Capability: Proposed database capabilities, custom and standard safety statistical reporting capabilities, ability to transfer information to City system, software capabilities of firm and service office. Maximum 10 points	9		6	
5) Local Business Presence Maximum 10 points	0		0	
TOTAL	80		67	

Note: As per Section 252.049 of the Local Government Code, contents of a proposal shall remain confidential until a contract is awarded or as directed by the Texas Attorney General's Office; therefore, the matrix will include points awarded for price, but exact pricing will not be disclosed.

AGENDA



Recommendation for Council Action

Austin City Council	Item ID	24412	Agenda Number	<ITEM OUTLINE>
Meeting Date:	6/6/2013	Department:	Aviation	

Subject

Authorize negotiation and execution of an amendment to the lease and hangar facility development agreement with Ascend AUS, LLC to require the Department of Aviation to relocate a FAA signal cable, refund tenant a total amount of \$173,804.00, and modify other lease terms consistent with the mediated settlement agreement dated July 17, 2012.

Amount and Source of Funding

Funding is available in the Fiscal Year 2012-2013 Operating Budget of the Aviation Department.

Fiscal Note

There is no unanticipated fiscal impact. A fiscal note is not required.

Purchasing Language:	
Prior Council Action:	August 21, 2008: Council approved execution of a lease and hangar facility development agreement with Ascend AUS, LLC.
For More Information:	Shane Harbinson, 512-530-6652
Boards and Commission Action:	To be reviewed by the Austin Airport Advisory Commission on May 14, 2013.
MBE / WBE:	
Related Items:	

Additional Backup Information

On August 21, 2008, City Council approved the execution of a lease and hangar facility development agreement with Ascend AUS, LLC ("Ascend") to design, construct, and operate a new general aviation facility at Austin-Bergstrom International Airport ("ABIA") providing additional hangar facilities for private jet aircrafts. The lease allows Ascend to build not less than 200,000 square feet of hangar space and all necessary infrastructure to support the facility such as a new taxiway connecting to the east runway system. The term of the lease is 30 years from the date of beneficial occupancy of the hangar facilities. Ground rent for the leased premises was set at the airport's then ground rental rate at \$0.23/sq. ft. escalated annually by the consumer price index.

On or about November 24, 2008, Ascend discovered a cable duct bank traversing the leased premises containing FAA radar, communication, and navigational cables critical to the safe and efficient operation of ABIA. Since the discovery, Ascend and the Department of Aviation have spent a considerable amount of time with the FAA to determine whether Ascend could build above the duct bank or whether the duct back could be relocated. Due to the complexity of the matter, the potential cost, and involvement of the FAA, Ascend and the Department of Aviation

could not reach a resolution.

As a result, the parties went to mediation on July 17, 2012 and entered into a Mediated Settlement Agreement. Under such agreement, the parties allowed time for the Department of Aviation to determine the feasibility of relocating the FAA signal cable. If such relocation was determined to be feasible, then the parties agreed to revise the lease agreement to set out the timeline for the design and construction of the FAA signal cable relocation, refund the ground rent Ascend had paid to date, and abate ground rent until relocation of the FAA signal cable is completed.

In accordance with the ABIA FAA Ductbank Relocation Feasibility Study dated October 9, 2012, and amended on October 24, 2012, the Department of Aviation determined that it is feasible to relocate the FAA signal cable from the leased premises to other land at ABIA not part of the tenant's leasehold. Also, on April 3, 2013, the FAA agreed to provide review of the design package of the signal cable relocation to ensure conformance to FAA design standards.

Accordingly, the parties are now prepared to revise the lease agreement requiring the Department of Aviation to relocate the FAA signal cable by August 1, 2015, refund the ground rent Ascend has paid to date, and abate rent and other lease terms until relocation of the FAA signal cable is completed.

AGENDA



Recommendation for Council Action (Purchasing)

Austin City Council	Item ID:	24131	Agenda Number	<ITEM_OUTLINE>
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Meeting Date: May 23, 2013

Department: Purchasing

Subject

Authorize award, negotiation, and execution of a 36-month requirements service contract with BARRY CLARK & ASSOCIATES, INC. and CAMPBELL-HILL AVIATION GROUP, LLC. to provide air service market evaluation and development services in an estimated amount not to exceed \$950,000 each and combined, with three 12-month extension options in an estimated amount not to exceed \$350,000 per option each and combined, for the Aviation Department in an estimated amount not to exceed \$2,000,000 each and combined.

Amount and Source of Funding

Funding in the amount of \$83,333 is available in the Fiscal Year 2012-2013 Operating Budget of the Aviation Department. Funding for the remaining 32 months of the original contract period and extension options is contingent upon available funding in future budgets.

Fiscal Note

There is no unanticipated fiscal impact. A fiscal note is not required.

Purchasing Language: Best-evaluated proposals received.

Prior Council Action:

For More Information: Sai Xoomsai Purcell, Senior Buyer, 972-4016

Boards and Commission Action: To be reviewed by the Austin Airport Advisory Commission on May 14, 2013.

MBE / WBE: This contract will be awarded in compliance with City Code Chapter 2-9C (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.

Related Items:

Additional Backup Information

This contract will provide for air service development marketing and consulting expertise to assist the Department of Aviation in developing and presenting data and marketing strategies to new and existing air cargo and passenger airlines in order to expand services in and out of Austin-Bergstrom International Airport (ABIA).

These highly analytical presentations to airlines point out opportunities for increased frequency on existing routes and emphasize opportunities for new non-stop flights to popular destinations. Barry Clark & Associates, Inc., and Campbell-Hill Aviation Group, LLC both have extensive air service development experience. Barry Clark &

Associates, Inc. has worked successfully with a wide array of clients including Dallas/Fort Worth International Airport, Atlanta Hartsfield International, Raleigh-Durham, Southwest Airlines, and American Airlines. Campbell-Hill Aviation Group, LLC has extensive experience providing airline and airport clients with planning data, fare analysis, passenger traffic forecast, regional jet impact, and other considerations for route enhancements.

It is recommended that one contract be awarded to both of the two proposers due to the specialized expertise of each firm. Barry Clark & Associates, Inc. will evaluate the air service potential for ABIA's routes through economic analysis and existing market conditions and provide an additional database and market analysis by geographic area for routes planning and analysis with focus on air cargo and regional opportunities. Campbell-Hill Aviation Group, LLC. will provide consultation and presentation development for major meetings with corporate airlines where the firm has highly developed contacts and/or an extremely successful track record and will provide development analysis on domestic and international air service.

MBE/WBE solicited: 63/42

WBE/WBE bid: 0/0

PRICE ANALYSIS

- a. Adequate competition.
- b. Eight hundred-six notices were sent, including 63 MBEs and 42 WBEs. Two proposals were received. The MBE/WBEs did not respond.
- c. Due to enhancements and requirements that were not requested in the previous contract, a pricing comparison is not available.

APPROVAL JUSTIFICATION

- a. Best-evaluated proposals. Barry Clark & Associates, Inc. and Campbell-Hill Aviation Group, LLC. are the current provider of these services.
- b. The Purchasing Office concurs with the Aviation Department's recommended award.
- c. Advertised in the Austin American-Statesman and on the Internet.

AGENDA



Recommendation for Council Action (Purchasing)

Austin City Council

Item ID:

23891

Agenda Number

<ITEM_OUTLINE>

Meeting Date:

May 23, 2013

Department:

Purchasing

Subject

Authorize award, negotiation and execution of a 24-month requirements service contract with TITUS SYSTEMS, LP or with the other qualified respondents to RFP BKH0153REBID to provide structured communications cabling services in an amount not to exceed \$6,000,000 with three 12-month extension options in an amount not to exceed \$3,000,000 per option for a total estimated contract amount not to exceed \$15,000,000.

Amount and Source of Funding

Funding in the amount of \$145,534 is available in the Fiscal Year 2012-2013 Operating Budget of various City departments. Funding in the amount of \$27,000 is available in the Fiscal Year 2012-2013 Capital Budget of the Austin Public Library. Funding for the remaining 21 months of the original contract period and the extension options is contingent upon available funding in future budgets.

Fiscal Note

A fiscal note is attached.

Purchasing Language:

Best evaluated proposal received.

Prior Council Action:

For More Information:

Teresa Reddy, Contract Compliance Manager, 974-6557

Boards and Commission Action:

April 15, 2013 - Unanimously approved by the Electric Utility Commission with a vote of 7-0. To be reviewed by the Water and Wastewater Commission on May 8, 2013; and Austin Airport Advisory Commission on May 14, 2013.

MBE / WBE:

This contract will be awarded in compliance with City Code Chapter 2-9C (Minority Owned and Women Owned Business Enterprise Procurement Program) by meeting the goals with 14.10% MBE and 15.00% WBE subcontractor participation.

Related Items:

Additional Backup Information

This contract is for products and services needed to install structured cabling systems in City of Austin buildings for voice, data, and video connection to the City's network.

The City sought proposals to procure data/voice structured cabling, cable TV cabling, cable demolition services, audio/visual services, overhead paging, and equipment room cleaning services. The intention is to contract with a prime contractor who would be solely responsible for the delivered services but that could subcontract with minority and woman-owned businesses. This supports the City's goal of promoting economic development in Austin by encouraging the Contractor to partner with minority-owned and woman-owned businesses.

The City will use this contract to support day-to-day requirements for the above services in existing buildings as well as installations in new construction projects. The spending authority requested is based on both historical information and estimated future needs. Included in this contract will be cabling needs for projects from the 2006 Bond Election including the new Central Library, Municipal Court and the Magistrate and Detention Center. Among the upcoming projects resulting from the 2012 Bond Election that will utilize this contract are a new Fire Station for Onion Creek, infrastructure improvements on the Health and Human Services Campus, Parks & Recreation Department facility improvements, the APD Northwest Substation, Mounted Patrol Facility and a Park Patrol Facility. This contract will also be used for the cabling requirements for ABIA.

MBE/WBE solicited: 11/6

MBE/WBE response: 1/0

PRICE ANALYSIS-RFP NO. BKH0153REBID

- a. Adequate competition.
- b. One hundred and eighty-two notices were sent, including 11 MBEs and 6 WBEs. Five proposals were received, with one response from the MBE/WBEs.
- c. The pricing offered represents a 1.32% decrease from the last purchase made October 2007.

APPROVAL JUSTIFICATION

- a. Best evaluated proposal.
- b. The Purchasing Office concurs with the Communications and Technology Management's recommended award.
- c. Advertised in the Austin American Statesman and on the Internet.

CIP EXPENSE DETAIL

DATE OF COUNCIL CONSIDERATION:
CONTACT DEPARTMENT(S):

5/23/13
Purchasing

SUBJECT: Authorize award, negotiation and execution of a 24-month requirements service contract with SYSTEMS,LP or with the other qualified respondents to RFP BKH0153REBID to provide structured communication services in an amount not to exceed \$6,000,000 with three 12-month extension options in an amount not to exceed \$3,000,000 per option for a total estimated contract amount not to exceed \$15,000,000.

Funding in the amount of \$145,534 is available in the Fiscal Year 2012-2013 Operating Budgets of various departments. Funding in the amount of \$27,000 is available in the Fiscal Year 2012-2013 Capital Budget of the Public Library. Funding for the remaining 21 months of the original contract period and the extension options is contingent upon available funding in future budgets.

CURRENT YEAR IMPACT:

Department:	Austin Public Library
Project Name:	Exterior Security Cameras
Fund/Department/Unit:	8410 8507 0064
Funding Source:	General Fund Transfer
Current Appropriation:	544,000.00
Unencumbered Balance:	445,653.00
Amount of This Action:	<u>27,000.00</u>
Remaining Balance:	<u>472,653.00</u>

ANALYSIS / ADDITIONAL INFORMATION: This contract is for products and services needed to install security systems in City of Austin buildings for voice, data, and video connection to the City's network.

M/WBE Summary

Participation goals stated in the solicitation were 14.10% MBE and 15.00% WBE. The recommended firm submitted a M/WBE Compliance Plan that met the goals of the solicitation and was approved by the Small and Minority Business Resources Department.

<u>NON-M/WBE TOTAL PRIME</u>	<u>\$2,097,000</u>	<u>69.90%</u>
Titus Systems, LP, Round Rock, TX	\$2,097,000	69.90%
<u>MBE TOTAL ■ SUBCONTRACTOR</u>	<u>\$423,000</u>	<u>14.10%</u>
(MA) Nguyen Solutions, LLC/ Business Communications Solutions, Austin, TX	\$423,000	14.10%
<u>WBE TOTAL - SUBCONTRACTOR</u>	<u>\$450,000</u>	<u>15.00%</u>
(FA) Visual Innovations Co., Inc. Austin, TX, Audio/Visual Services	\$450,000	15.00%
<u>NON M/WBE- SUBCONTRACTOR</u>	<u>\$ 30,000</u>	<u>1.00%</u>
Titus Electrical Contracting Round Rock, TX Electrical Services	\$ 30,000	1.00%