



**NOTICE OF MEETING
SUSTAINABLE FOOD POLICY BOARD
EXECUTIVE COMMITTEE
MONDAY, MAY 20, 2013 AT 12:30PM
CITY HALL, BOARDS & COMMISSION ROOM, FIRST FLOOR
301 W. SECOND STREET
AUSTIN, TEXAS, 78701**



AGENDA

CALL TO ORDER

1. CITIZEN COMMUNICATION

Each speaker signed up prior to the meeting being called to order will be called in order of sign-up and will be allowed three minutes to speak about items not posted on the agenda

2. APPROVAL OF MINUTES OF APRIL 15, 2013 MEETING

3. DISCUSS AND TAKE APPROPRIATE ACTION

A. Board Infrastructure and Protocol

- 1) Listserv-Renaming and submission due dates
- 2) Boards and Commissions email accounts-Mandatory utilization effective immediately-training refresher
- 3) Working Group Reporting Form
- 4) Board plans for National Food Day on October 24, 2013

B. Board Recommendations Follow-up

- 1) Supplemental Nutrition Assistance Program Outreach/Incentives
- 2) Healthy Foods in Venues
- 3) Urban Farm Definition
- 4) Environmental Impact Analysis

C. Working Group Briefings and Recommendations

- 1) Food Security
- 2) Data Tracking and Collating
- 3) Community Engagement and Outreach
- 4) Buy Local Food Campaign
- 5) Retail Capacity Building
- 6) Distribution/Processing of Local Meats
- 7) Affordable Water for Sustainable Farms
- 8) Code Coordination and Metrics

D. Budget in a Box - City's budget engagement interactive tool

4. REVIEW OF BOARD MEMBER ASSIGNMENTS [5MINUTES]

The City of Austin is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least four (4) days before the meeting date. Please call Linda Terry, at the City's Health and Human Services Department, at (512) 972-6463 for additional information; TTY users route through Relay Texas at 711.

For more information about the Sustainable Food Policy Board, please contact Linda Terry at (512) 972-6463.

5. DISCUSS AND TAKE APPROPRIATE ACTION ON FUTURE SFPB AGENDA ITEMS

A. May 28th Meeting

- **STAFF BRIEFING – HEALTH AND HUMAN SERVICES DEPARTMENTAL BUDGET PRESENTATION [HSD FINANCIAL OFFICE]**

- 1) Working Group Briefing and Recommendations
 - a) Code Coordination and Metrics
 - b) Supplemental Nutrition Assistance Program and Central Texas Food Assistance Program Outreach and Incentives

ADJOURNMENT

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