



**NOTICE OF MEETING  
SUSTAINABLE FOOD POLICY BOARD  
TUESDAY, MAY 28, 2013 AT 12:30PM  
CITY HALL, BOARDS & COMMISSION ROOM, FIRST FLOOR  
301 W. SECOND STREET  
AUSTIN, TEXAS, 78701**



**AGENDA**

The time periods stated after each item are approximate.

**CALL TO ORDER**

**1. CITIZEN COMMUNICATION**

Each speaker signed up prior to the meeting being called to order will be called in order of sign-up and will be allowed three minutes to speak about items not posted on the agenda

**2. APPROVAL OF MINUTES OF APRIL 22, 2013 MEETING**

**3. STAFF BRIEFING – HEALTH AND HUMAN SERVICES DEPARTMENTAL BUDGET PRESENTATION [HHS FINANCIAL OFFICE][20 MINUTES]**

**4. STUDENT PRESENTATION – FARMERS MARKET INCENTIVE PROGRAMS: VEHICLES FOR INCREASING LOCAL FOOD ACCESS AMONG NUTRITION ASSISTANCE BENEFICIARIES—POLICY RECOMMENDATIONS FOR AUSTIN, TEXS [LBJ SCHOOL OF PUBLIC AFFAIRS GRADUATE STUDENTS: JEANIE DONOVAN, AMY MADORE, MEGAN RANDALL, KATE VICKERY][15 MINUTES]**

**5. DISCUSS AND TAKE APPROPRIATE ACTION**

**A. Board Recommendations Follow-up [50 Minutes]**

- 1) Supplemental Nutrition Assistance Program Outreach/Incentives
- 2) Healthy, Local, Sustainable Food in City/County Venues
- 3) Urban Farm Definition
- 4) Economic Impact Analysis Working Group Briefings and Recommendations

**B. Working Group Briefings and Recommendations [10 Minutes]**

- 1) Retail Capacity Building – Farmer’s Market Ordinance
- 2) Distribution/Processing of Local Meats

**C. Board Infrastructure and Protocol [15 Minutes]**

- 1) Listserv-Renaming and submission due dates
- 2) Boards and Commissions email accounts-Mandatory utilization effective immediately–training refresher
- 3) Working Group Monthly Update Reporting Form
- 4) Board plans for National Food Day on October 24, 2013

**D. Texas Legislative Update on Food and Farming Bills. [5 Minutes]**

**6. REVIEW OF BOARD MEMBER ASSIGNMENTS [5 MINUTES]**

**ADJOURNMENT**

The City of Austin is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least four (4) days before the meeting date. Please call Linda Terry, at the City’s Health and Human Services Department, at (512) 972-6463 for additional information; TTY users route through Relay Texas at 711.

For more information about the Sustainable Food Policy Board, please contact Linda Terry at (512) 972-6463.