

**AGENDA**



**Recommendation for Council Action (Purchasing)**

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| <b>Austin City Council</b> | <b>Item ID:</b> | 24772 | <b>Agenda Number</b> | 33. |
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| <b>Meeting Date:</b> | June 6, 2013 |
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| <b>Department:</b> | Purchasing |
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**Subject**

Authorize award and execution of a 36-month requirements supply contract with PROMEGA CORP., dba PROMEGA, to provide forensics/DNA supplies for the Austin Police Department (APD) in an estimated amount not to exceed \$166,518, with three 12-month extension options in an estimated amount not to exceed \$55,506 per extension option, for a total estimated contract amount not to exceed \$333,036.

**Amount and Source of Funding**

Funding in the amount of \$18,502 is available in the Fiscal Year 2012-2013 Operating Budget of the Austin Police Department. Funding for the remaining 32 months of the original contract period and extension options is contingent upon available funding in future budgets.

**Fiscal Note**

There is no unanticipated fiscal impact. A fiscal note is not required.

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| <b>Purchasing Language:</b> | Sole bid received. |
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| <b>Prior Council Action:</b> |  |
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| <b>For More Information:</b> | Colleen Knowlton, Senior Buyer, 974-2938 |
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| <b>Boards and Commission Action:</b> |  |
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| <b>Related Items:</b> |  |
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| <b>MBE / WBE:</b> | This contract will be awarded in compliance with City Code Chapter 2-9D (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation. |
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**Additional Backup Information**

This contract will provide forensic DNA supplies for APD. These supplies are used by the DNA unit of APD for the processing of DNA samples.

The supplies separate DNA from other cellular components for reference and crime scene samples including but not limited to: blood, saliva, sweat, and epithelial cells. These samples are then processed in the Maxwell 16 extraction robot.

MBE/WBE solicited: 0/0

MBE/WBE bid: 0/0

**BID TABULATION**  
**IFB No. CEA0068**  
**Forensics/DNA Supplies**  
**(4 line items)**

**Vendor**

**Total Price for a 12-Month Period**

Promega Corp.  
Madison, WI

\$55,505.45

A copy of the complete bid tabulation is on file in the Purchasing Office and is on the City of Austin, FASD Purchasing Office website.

**PRICE ANALYSIS**

- a. Sole bid. The solicitation was originally advertised for a period of twenty-two days and the bid opening was extended seven days in an attempt to increase vendor interest. Other Vendors made a business decision not to submit a bid.
- b. Sixteen notices were sent. One bid was received. There are no known MBE/WBEs for this commodity code.
- c. This is the first contract of its type; therefore, there is no pricing history available. These items were previously provided by the Manufacturer while the equipment was under warranty.

**APPROVAL JUSTIFICATION**

- a. Sole bid received.
- b. The Purchasing Office concurs with the Austin Police Department's recommended award.
- c. Advertised in the Austin American-Statesman and on the Internet.