

**EXHIBIT “C”**

**SAMPLE FORM OF PROJECT COST PAYMENT/REIMBURSEMENT REQUEST**

Requisition No. \_\_\_\_\_

**REQUISITION FOR DISBURSEMENT OF PROJECT COSTS**

1. All terms capitalized in this Requisition shall have the same meaning as in that certain Joint Design, Development, Management and Operation Agreement (the “**Agreement**”) dated as of \_\_\_\_\_, 201\_\_, between the City of Austin, Texas (the “**City**”), Waller Creek Local Government Corporation (the “**LGC**”) and Waller Creek Conservancy (the “**Conservancy**”). The sums requisitioned are for the payment of Project Costs of the Project described in that certain Phase Plan No. \_\_\_\_\_ dated as of \_\_\_\_\_, 20\_\_.

2. The Managing Party submits the following information to support the sums requisitioned for payment:

<u>Item No.</u>	<u>Budgetary Category</u>	<u>Contract Amount</u>	<u>Payee’s Invoice No.</u>	<u>Name, Address of Payee</u>	<u>Purpose</u>	<u>Invoice Total</u>	<u>% Completion</u>

[ADD ADDITIONAL SHEETS AS NEEDED]

3. This Requisition is for Project Costs which have not been the basis of a prior or contemporaneous Requisition, or if previously requested, were not paid by the City or the Conservancy.

4. The services, work, material, and equipment or other property covered by this Requisition have been performed or delivered.

5. Attached are copies of all invoices for which reimbursement or payment is sought together with proof of payment therefore, if applicable.

6. The Managing Party certifies that, with respect to all items covered by this Requisition, it has complied with the provisions of this Agreement. Submitted herewith are certificates or documents, if any, required to be submitted pursuant to this Agreement.

7. The schedules and attachments to this Requisition are true and correct to the best of the Managing Party’s knowledge.

**MANAGING PARTY**

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**By:** \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**[AS APPLICABLE] APPROVED:**

CITY OF AUSTIN, TEXAS

**By:** \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**[AS APPLICABLE] APPROVED:**

WALLER CREEK CONSERVANCY

**By:** \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**[AS APPLICABLE] APPROVED:**

**WALLER CREEK LOCAL GOVERNMENT  
CORPORATION**

**By:** \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_