

**AGENDA**



**Recommendation for Council Action (Purchasing)**

Austin City Council	Item ID:	24768	Agenda Number	41.
---------------------	----------	-------	---------------	-----

Meeting Date:	June 6, 2013
---------------	--------------

Department:	Purchasing
-------------	------------

**Subject**

Authorize award, negotiation, and execution of a 12-month service agreement through The Cooperative Purchasing Network (TCPN), with CARAHSOFT TECHNOLOGY CORP., to provide cloud-based subscriptions with Box.com for secure online file sharing and collaboration tools in an amount not to exceed \$40,000, with two 12-month extension options in an estimated amount not to exceed \$42,000 for the first extension option and \$48,000 for the second extension option, for a total estimated contract amount not to exceed \$130,000.

**Amount and Source of Funding**

Funding in the amount of \$13,333 is available in the Fiscal Year 2012-2013 Operating Budgets of various departments. Funding for the remaining contract period and the extension options is contingent upon available funding in future budgets.

**Fiscal Note**

There is no unanticipated fiscal impact. A fiscal note is not required.

Purchasing Language:	Purchasing Cooperative
----------------------	------------------------

Prior Council Action:	
-----------------------	--

For More Information:	David Kucko, Purchasing Office, 974-4357
-----------------------	--

Boards and Commission Action:	
-------------------------------	--

Related Items:	
----------------	--

MBE / WBE:	This contract will be awarded in compliance with City Code Chapter 2-9D (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this contract.
------------	--

**Additional Backup Information**

This contract is to secure Box.com cloud based subscriptions for City of Austin employees who require the ability to effectively collaborate with each other and with others outside of the City. Current methods used by City employees including group drives, email, FTP or regular mail are inefficient. These methods often cause delays in data reaching the intended audience and the data often loses accuracy as it is passed from individual to individual. The cloud based subscription allows sharing of files both within the City of Austin organization and with external customers.

Box.com is the only hosted collaboration tool that has been approved by the Communications and Technology Management Security Team to house City of Austin data. Unlike other cloud storage service vendors, the CTM Security Team determined the Box.com product offering was able to best satisfy the identified business functionality and security requirements.

Box subscriptions will allow anyone with a subscription to share data either within or outside the COA without over-taxing the internet, storage, email and FTP services. Enterprise subscriptions come with support and maintenance, version control, collaboration services, file sharing, and mobile content management. City employees will no longer have to send out numerous copies of the same presentation clogging up email services. Presentations can be shared with as many individuals as necessary. Shared documents may be securely accessed from home or the office via any browser enabled device.

This contract will allow for up to 200 users over the three year period including standard support, migration of 500 gb of data and assistance with site configuration, site planning, set-up and adoption. Departments planning to participate include: CTECC, CTM, Austin Convention Center, Austin Public Library, Code Compliance, City Clerk, Watershed Protection, Fire, EGRSO and Budget.