

**ZERO WASTE ADVISORY COMMISSION (ZWAC) – UNIVERSAL RECYCLING  
ORDINANCE (URO) PHASE 2 COMMITTEE MEETING MINUTES 06/13/2013**



**Zero Waste Advisory Commission - URO Phase 2 Committee**

**Meeting Minutes  
June 13, 2013**

The ZWAC URO Phase 2 Committee convened in a meeting on June 13, 2013 at 301 West 2nd Street; City Hall, Room 1029 in Austin, Texas.

Chair Cathy Gattuso called the Committee Meeting to order at 6:31 p.m.

Committee Members in Attendance:  
Cathy Gattuso, Rick Cofer, and Dave Sullivan

Staff in Attendance:  
Gena McKinley, Jason McCombs, Woody Raine

1. CITIZEN COMMUNICATION GENERAL:  
Zero (0) citizens spoke during the opportunity for citizen communication.
2. APPROVAL OF MINUTES  
No previous minutes. No motion for approval taken.
3. REGULAR AGENDA:
  - a. Staff Introductions were made of Gena McKinley, Dee Dee Quinnelly, and Jason McCombs.
  - b. Staff Presentation – URO Phase 2 Administrative Rules Amendment Process (see attachment)  
No citizens spoke about this agenda item.  
Gena McKinley, Austin Resource Recovery Program Manager, presented the proposed process and schedule for the URO2 Administrative Rules Process and answered commissioners' questions.
  - c. Discussion and Action – Approval of Schedule and Quarterly URO Phase 2 Committee Meetings
    - i. Three (3) citizens spoke about this agenda item
      - \* Mr. Ryan Hobbs, Texas Disposal Systems, requested that all Committee and Stakeholder meetings be audio recorded.
      - \* Mr. Glen Garey, Texas Restaurant Association, requested stakeholder meetings pertaining to restaurants to be held in the afternoon between meal times.
      - \* Ms. Rachel Fischer, Austin Apartment Association, preferred stakeholder meetings pertaining to multi-family to be held in the afternoon.
    - ii. Gena McKinley, Austin Resource Recovery Program Manager, explained that notification for the Committee meeting was sent to the full stakeholder list. Future Committee and stakeholder meetings will be provided with approximately two weeks notice.
    - iii. Commissioner Sullivan, requested that the URO Phase 2 Committee meetings be held on the second Thursday of the month.
    - iv. Committee Chair, Gattuso set the next quarterly URO Phase 2 Committee meeting date and time for August 13, 2013 at 6:30p.m.

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- v. Gena McKinley, Austin Resource Recovery Program Manager, requested a motion for URO Phase 2 Committee Members to commit to quarterly URO Phase 2 Committee meetings. The proposal was approved on a Committee Chair Cathy Gattuso motion, Commissioner Dave Sullivan second on a 3-0-0 vote.
- 6. FUTURE AGENDA ITEMS:
  - a. Briefing on URO Phase 2 Administrative Rules Amendment Stakeholder Meetings
- 7. ADJOURNMENT:

Chair Cathy Gattuso adjourned the meeting at 6:55 p.m. without objection

DRAFT