



**Council Audit and Finance Committee Meeting
TUESDAY, June 11, 2013**

MINUTES

THE **AUSTIN CITY COUNCIL AUDIT AND FINANCE COMMITTEE** CONVENED ON TUESDAY, JUNE 11, 2013 AT 10:09 A.M. IN THE COUNCIL CHAMBERS, FIRST FLOOR, ROOM 1001, CITY HALL, 301 W. 2nd STREET.

The meeting was called to order at 10:09 a.m. by Chair Sheryl Cole. In attendance were Council Member Bill Spelman and Council Member Kathie Tovo.

Agenda Item #1: Citizen Communication

None

Agenda Item #2: Approval of May 22, 2013 minutes

The minutes of the May 22, 2013 meetings of the Audit & Finance Committee were approved on the motion from Council Member Spelman, seconded by Mayor Pro Tem Cole, with a 3-0 vote. Council Member Morrison was off the dais.

Agenda Item #3: Presentation, discussion, and acceptance of the Parks and Recreation Department Mid-Year Program Changes Audit which evaluated the accountability and transparency of mid-year budget changes to youth and senior programs (Office of the City Auditor)

Niki Raggi, Assistant City Auditor, presented the results of the audit, which was led by Henry Katumwa. Council Members had several questions for auditors and Kimberly McNeeley, Assistant Director, Parks and Recreation Department. The audit was accepted on the motion from Council Member Spelman, seconded by Mayor Pro Tem Cole, with a 3-0 vote. Council Member Morrison was off the dais.

Agenda Item #4: Presentation and discussion of action taken to address recommendations in the December 2012 Austin Fire Department Worker Safety Audit regarding the design, adoption, and implementation of a comprehensive safety program in accordance with National Fire Protection Association standards (Austin Fire Department)

Rhoda Mae Kerr, Fire Chief, presented the status of steps taken to design, adopt, and implement a comprehensive safety program in accordance with National Fire Protection Association standards, as recommended by the Office of the City Auditor's audit in December 2012. Kerr answered Council's questions. No action was taken. Council Member Morrison joined the meeting for this presentation.

Agenda Item #5: Presentation and discussion of action taken to address recommendations in the February 2013 Emergency Medical Services Worker Safety Audit regarding the design, implementation, and communication of a

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comprehensive safety program and the implementation of strategies to reduce on-the-job injuries (Emergency Medical Services)

Ernie Rodriguez, Emergency Medical Services Director, presented the status of steps taken to design, adopt, and implement a comprehensive safety program and to implement strategies to reduce on-the-job injuries, as recommended by the Office of the City Auditor's audit in February 2013. Rodriguez answered Council's questions. No action was taken.

Agenda Item #6: Presentation and discussion of cost and other operational matters related to televised public meetings (Channel 6)

Keith Reeves, Channel 6 Manager, presented the list of televised and non-televised meetings and associated costs. Keith Reeves and Douglas Matthews, Chief Information Officer, answered Council's questions. No action was taken.

Agenda Item #7: Presentation, discussion, and possible action on status and proposed revisions to the Fiscal Year 2013 Strategic Audit Plan which identifies the scope, objective, and resources for each audit the City Auditor intends to conduct for the fiscal year (Office of the City Auditor)

Ken Mory, City Auditor, presented the proposed changes to the Strategic Audit Plan. Mory answered Council's questions. The proposed changes were accepted on the motion from Council Member Spelman, seconded by Council member Morrison, with a 3-0 vote. Council Member Tovo stepped out for this item and was off the dais.

Agenda Item #8: Presentation and discussion of the Fiscal Year 2014 Office of the City Auditor Budget and action to recommend inclusion of the City Auditor Budget in City Budget when the City Budget is adopted by the full Council (Office of the City Auditor)

Ken Mory, City Auditor, presented the Fiscal Year 2014 Office of the City Auditor Budget. Mory answered Council's questions. Council Member Morrison made a motion to recommend inclusion of Office of the City Auditor's proposed Fiscal Year 2014 budget, with the exception of potential one-time expense of \$10,000 related to 10-ONE responsibilities, in the City Budget when the City Budget is adopted by the full Council. The motion was seconded by Council member Spelman, with a 4-0 vote. Audit and Finance Committee Members also expressed preference to keep the Office of the City Auditor in City Hall.

Adjourn – Mayor Pro Team Cole adjourned the meeting without objections at 12:08 p.m.