



MEMORANDUM

TO: Mayor and Council

FROM: Kevin Johns, Director
Economic Growth and Redevelopment Services Office

DATE: June 26, 2013

SUBJECT: Clarification Memo for Item #29 – 12-month Professional Services Agreement with
Community Initiatives Development Corporation

The June 27, 2013 City Council agenda includes an item for the Mayor and Council's consideration to authorize negotiation and execution of a 12-month professional services agreement with Community Initiatives Development Corporation for planning, implementing and financing of economic development projects for an amount not to exceed \$58,282 with three 12-month extension options for a total contract amount of \$233,128.

In the Amount and Source of Funding section, it states the following, "Funding in the amount of \$58,282 is available from the Fiscal Year 2013-2014 Operating Budget of Economic Growth and Redevelopment Services Office. Extension options contingent upon fund availability."

EGRSO would like to clarify to Mayor and Council that this section should reference the Fiscal Year of 2012-2013 Operating Budget of EGRSO, not the Fiscal Year 2013-2014 Operating Budget of EGRSO.

Please feel free to contact me at (512) 974-7820 if we can provide any additional information.

xc: Marc Ott, City Manager
Shirley Gentry, City Clerk
Karen Kennard, City Attorney