

A G E N D A



Recommendation for Council Action (Purchasing)

Austin City Council	Item ID:	25241	Agenda Number	50.
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Meeting Date:	June 27, 2013
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Department:	Purchasing
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Subject

Authorize award and execution of a 24-month requirements service contract for delivery services through Texas Procurement and Support Services with FEDERAL EXPRESS CORPORATION, in an amount not to exceed \$280,320, with three 12-month extension in an amount not to exceed \$140,160 per extension period, for a total contract amount not to exceed \$700,800.

Amount and Source of Funding

Funding in the amount of \$35,040 is available in the Fiscal Year 2012-2013 Operating Budget of various City departments. Funding for the remaining 21 months of the original contract period and extension options is contingent upon available funding in future budgets.

Fiscal Note

There is no unanticipated fiscal impact. A fiscal note is not required.

Purchasing Language:	Cooperative Purchase
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Prior Council Action:	
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For More Information:	Terry Nicholson, Sr. Buyer, 512-322-6586
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Boards and Commission Action:	June 17, 2013 - Unanimously approved by the Electric Utility Commission on a 7-0 vote.
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Related Items:	
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MBE / WBE:	This contract will be awarded in compliance with City Code Chapter 2-9C (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this contract.
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Additional Backup Information

This contract is for the purchase of Overnight, Second Day, and Ground delivery services from Federal Express Corporation, through TPASS (Texas Procurement and Support Services). If during the term of the contract, the City needs to purchase these delivery services from a cooperative purchasing organization other than the TPASS cooperative, Staff will return to Council so that Council may authorize a contract with that cooperative purchasing organization.

This contract will provide for overnight and second day air and ground delivery services at fixed prices determined by weight and ship-to location for various City departments on an as needed basis. City departments will have the flexibility to utilize delivery services from Federal Express that best meet the immediate requirement for delivery of letters, packages, boxes, and tubes, based upon the geographic destination, delivery method, and item weight for each mailing.

Federal Express Corporation, Memphis, TN, is under contract through TPASS to provide these services to any Texas State agency, university or Texas Cooperative Purchasing members as a result of a competitive bidding process. Utilizing the TPASS contract provides for volume discount pricing as well as quicker delivery services.