



**Independent Citizens Redistricting Commission (ICRC)  
City Hall, City Hall Boards & Commissions, Room 1101  
301 W. 2<sup>nd</sup> Street, Austin, TX  
Wednesday, July 10, 2013  
Minutes**

**MEMBERS IN ATTENDANCE:**

Catherine Cocco	Mariano Diaz-Miranda	Harriett Harrow
Rachel Farris	Stefan Haag	Anna Saenz
Carmen Llanes Pulido	Arthur Lopez	William Hewitt
Ryan Rafols	María Solís	TJ Costello

**CALL TO ORDER**

**Meeting was called to order at 6:30 pm by Interim Vice-Chair William Hewitt. A quorum was present.**

- 1. CITIZEN COMMUNICATION:** Steve Bickerstaff, Ramey Ko, Peck Young, Jennifer Kim, Ashwim Ghatalia, Karl-Thomas Musselman, Guadalupe Sosa, Edwin English

The commission may discuss and take action on any of the following items:

- 2. Review/Approve minutes of July 3, 2013 regular meeting.**

**Member Farris motioned to approve the minutes from the July 3<sup>rd</sup> meeting with a correction to Interim Vice-Chair Hewitt's first name under the 'Members in Attendance' section. Member Llanes-Pulido seconded. Motion was passed on a vote of 11-0.**

- 3. Report from City Staff regarding electronic swearing in of the 14<sup>th</sup> member, and the use of videoconferencing technology.**

**Catherine Cocco was able to be present via video-conferencing to observe the meeting and speak to the commission. After a brief discussion on the technological capabilities the City of Austin is able to provide, Member Solis motioned to go forth and have Catherine Cocco sworn in as the 14<sup>th</sup> and final Commission member. Member Farris seconded. Motion was passed on a vote of 11-0.**

- 4. Report from the Public Information Officer regarding the City's public information responsibilities and outreach options.**

**Liasion Gutierrez stated the Public Information Officer from the City was not able to attend this meeting as planned, but would like this item postponed for a future meeting. Member Solis motioned to table agenda item 4 for the next meeting. Member Rafols seconded. Motion was passed on a vote of 11-0.**

- 5. Draft of Executive Director Job Description**

**Member Harrow provided an Executive Director Job Description draft for the commission's suggestions and feedback. Deputy Purchasing Officer Yolanda Miller was present to discuss and answer questions with regards to the commission hiring their own Executive Director. Member**

Llanes Pulido motioned to add an agenda item for the next meeting to designate a group of commissioners to meet separately with City Auditor, City Manager and City Mayor to discuss the creation of a Commission bank account that is independent of the City's. Member Farris seconded. Motion was passed on a vote of 11-0. Member Farris motioned to have member Rafols research public forum options that will be appropriate for the Commission and the public to utilize that is not attached to the City of Austin, and to have member Rafols report back and have that as an agenda item on the next meeting's agenda, and for anyone on the Commission or the public who would like to suggest any forums can direct them to Liaison Gutierrez, who will forward them to member Rafols and the rest of the commission. Member Diaz-Miranda seconded. Motion was passed on a vote of 11-0. Member Farris motioned to establish a hiring committee consisting of Member Saenz, Harrow, Haag, and Llanes Pulido to schedule a meeting in the next two weeks to determine the method in which they will be posting the advertisement, make the final edits to the advertisement, and determine how the resumes will be submitted and reviewed, and then report back to the Commission as a whole at the earliest possible opportunity. Member Rafols seconded. Motion was passed on a vote of 9-0. (2 members abstained from voting).

6. Schedule for public input meetings, locations, and possible dates  
Member Solis motioned the commission form a committee with member Solis as being the Chair where the committee will go and seek out locations where the commission can hold public meetings. Member Farris seconded. Motion was passed on a vote of 10-0. (1 member abstained from voting) Member Costello requested Liaison Gutierrez to have the City's counsel and outside counsel review the aspect of the charter (which falls under item G-2 that discusses if the commission does not have something permanent and fixed before the council by December 1<sup>st</sup>, City Council has the right to go before the Court) and provide a full review to the commission. Member Costello also asked Liaison Gutierrez request Counsel to review charter item 3-7 into their analysis. Member Rafols motioned that the commission openly invite all map companies/businesses to come to the next meeting to do a five minute presentation on their software capabilities. Interim Vice-Chair Hewitt stated this item will be discussed during Item 8 of the Agenda.
7. Selection of Chair and Vice-Chair (Defining of terms of office and Election of Chair and Vice-Chair)  
Member Diaz-Miranda motioned to postpone this item until the next meeting. Member Lopez seconded. Motion was passed on a vote of 11-0.
8. Future Agenda Items  
Interim Vice-Chair Hewitt stated the following items will be discussed at the next meeting: Selection of Chair and Co-Chair, future meeting locations, briefing from the City's PIO, update on the Executive Director Job posting, and a report from member Rafols on public online forums the commission can use. Member Rafols motioned the commission openly invite any and all mapping companies to do a demonstration during our meeting, and if no one responds, to have Liaison Gutierrez request a few speakers to come and speak to the commission. Member Harrow seconded. Motion was passed on a vote of 11-0. Liaison Gutierrez suggested to the Commission to use the ICRC website to advertise that the commission is looking for speakers who are skilled in working with GIS software.

**ADJOURNMENT**

Interim Vice Chair Hewitt adjourned the meeting at 9:30 pm without objection.

APPROVED