



MEMORANDUM

TO: Mayor and Council

FROM: Greg Guernsey, Director *GG*
Planning and Development Review Department

DATE: August 8, 2013

RE: **Jaylee, Ltd. – C14-2011-0091 and NPA-2011-0002.01**
Postponement Request by Staff

Staff is requesting a postponement of the above-referenced rezoning and neighborhood plan amendment (NPA) from August 8, 2013, to August 29, 2013. This request is needed because the rezoning case and NPA will not be heard by Planning Commission until August 13, 2013.

Greg Guernsey, Director
Planning and Development Review Department

x. Marc A. Ott, City Manager
Sue Edwards, Assistant City Manager