



**Council Audit and Finance Committee Meeting  
WEDNESDAY, June 26, 2013**

**MINUTES**

THE AUSTIN CITY COUNCIL AUDIT AND FINANCE COMMITTEE CONVENED ON WEDNESDAY, JUNE 26, 2013 AT 10:08 A.M. IN THE BOARDS & COMMISSIONS ROOM, FIRST FLOOR, ROOM 1101, CITY HALL, 301 W. 2<sup>nd</sup> STREET.

The meeting was called to order at 10:08 a.m. by Chair Sheryl Cole. In attendance were Council Member Bill Spelman, Council Member Laura Morrison, and Council Member Kathie Tovo.

**Agenda Item #1:** Citizen Communication

*None*

**Agenda Item #2:** Approval of June 11, 2013 minutes

*The minutes of the June 11, 2013 meeting of the Audit & Finance Committee were approved on the motion from Council Member Spelman, seconded by Mayor Pro Tem Cole, with a 4-0 vote.*

**Agenda Items #7 & #8:** #7: The City's 2010 Ethics Benchmarking Study conducted by Ethics Resource Center's survey results. #8: Comparative statistics regarding the fear of retaliation and related policies and actions by City management (City Manager's Office)

*Anthony Snipes, Chief of Staff, on behalf of the City Manager's Office accompanied with Mark Washington, Human Resources Director, responded to questions about the ethics survey. Snipes and Washington provided an update of what has been done since their last presentation regarding the ethics survey. No action was taken.*

**Agenda Item #3:** The August 2013 general obligation bond sale, including information on the projects and equipment to be funded by public improvement bonds, certificates of obligation and contractual obligations, the estimated debt service tax rate, and information on the City's current general obligation bond ratings (Financial Services Department)

*Kim Springer, Deputy Budget Officer, and Georgia Sanchez, Assistant Treasurer, presented information on the bond sale schedule and bonds in general. Springer, Sanchez, and Elaine Hart, Chief Financial Officer, answered Committee Members' questions. No action was taken.*

**Agenda Item #4:** Youth Program Fees for Parks and Recreation Department Programs (Parks and Recreation Department)

*Kimberly McNeeley, PARD Assistant Director, Sara Hensley, PARD Director, and Justin Fletcher, Financial Consultant, presented the status of the youth program fee structure and potential options since their previous presentation in March 2013. The report was accepted on*

*a motion by Council Member Laura Morrison, seconded by Mayor Pro Tem Sheryl Cole, with a 4-0 vote.*

**Agenda Item #5:** The Follow-Up Audit of 311 Customer Service Initiative which evaluated the status of recommendation implementation from the 311 Customer Service Initiative Audit issued in May 2010 (Office of the City Auditor)

*Niki Raggi, Assistant City Auditor, presented the results of the follow-up audit of 311 Customer Service, which was led by Andrew Keegan. The follow-up audit was accepted on a motion by Council Member Laura Morrison, seconded by Mayor Pro Tem Sheryl Cole, with a 4-0 vote.*

**Agenda Item #6:** The Pension Contribution Audit which evaluated whether contributions to the City of Austin's three pension systems have been properly calculated and applied in compliance with applicable requirements (Office of the City Auditor)

*Niki Raggi, Assistant City Auditor, presented the results of the audit, which was led by Karl Stephenson. Raggi and Ken Mory, City Auditor, answered Committee Members' questions. The audit was accepted on a motion from Council Member Laura Morrison, seconded by Mayor Pro Tem Sheryl Cole, with a 4-0 vote*

**Adjourn – Mayor Pro Tem Cole adjourned the meeting without objections at 11:55 a.m.**