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MEMORANDUM

TO:

Planning Commissioners

FROM:

Lee Heckman, AICP

Planning and Development Review Department

DATE:

August 7, 2013

SUBJECT: Postponement Request – 517 E Oltorf Street

C14-2013-0081

A Neighborhood Traffic Analysis (NTA) pertaining to Sherwood Lane is required as part of this rezoning request. At this time this NTA is not yet complete. The applicant is requesting a postponement until September 10, 2013 in order to complete that requirement, and to continue with outreach efforts to neighborhood stakeholders. This is the first postponement request.

Lee Heckman

Planning and Development Review Department