

# **Austin Area Comprehensive HIV Planning Council**

## **Resource Allocation Guiding Principles**

### **Guiding Principles:**

- Decisions should be based on availability of other governmental and nongovernmental resources.
- Process subject to public scrutiny and to grievance procedures.
- Process must be public and fully documented in writing.
- Conflict of interest is a concern and must be clearly defined and enforced during the process.
- While much of the preliminary work may be delegated to a committee, the PC body as a whole is expected to make final decisions about resource allocations.

### **Suggested Steps:**

- Define the scope of the resource allocation process.
- Agree on the principles, criteria, process, and methods to be used in allocating funds to service categories.
- Estimate needs by service category.
- Allocate resources to service categories.
- Provide decisions to the administrative agency for use in procurement.
- Identify areas of uncertainty and needed improvement.

### **Documenting the Process:**

- Policies and plans for managing conflict
- Committee structure
- Service categories and priorities for the past year
- Information inputs
- Ground rules and overall approach
- Explanations/rationale