

## A G E N D A



## Recommendation for Council Action (Purchasing)

Austin City Council	Item ID:	26397	Agenda Number	41.
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Meeting Date:	August 29, 2013
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Department:	Purchasing
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## Subject

Authorize award and execution of a 12 month requirements service contract with 3M LIBRARY SYSTEMS, for the maintenance and repair of 3M equipment for the Austin Public Library Department in an amount not to exceed \$77,133, with four 12-month extension options in an amount not to exceed \$121,565 for the first extension option, \$168,997 for the second extension option, \$220,417 for the third extension option and \$276,009 for the fourth extension option, for a total contract amount not to exceed \$865,121.

## Amount and Source of Funding

Funding in the amount of \$77,133 is contingent upon approval of the Fiscal Year 2013-2014 Proposed Operating Budget of the Austin Public Library Department. Funding for the extension options is contingent upon available funding in future budgets.

## Fiscal Note

There is no unanticipated fiscal impact. A fiscal note is not required.

Purchasing Language:	Sole Source
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Prior Council Action:	
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For More Information:	David Kucko, Corporate Contract Administrator, 974-3364
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Boards and Commission Action:	
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MBE / WBE:	
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Related Items:	This contract will be awarded in compliance with City Code Chapter 2-9C (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this contract.
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## Additional Backup Information

This sole source contract will provide maintenance and repair services to various types of equipment used by the Austin Public Libraries. The equipment covered by the contract includes the book check, media check, self-check systems, the materials detection systems, Radio Frequency Identification (RFID) systems, and related workstations and supporting software. The Austin Public Library equipment is used to secure and process the Library Collections via barcodes, RFID and magnetic security tape.

3M, St. Paul, MN, is a sole provider of maintenance, repair, and support services for its proprietary software and hardware.

Pricing changes in years 2 through 5 are due to equipment additions that are no longer under warranty, and also include an allowance for contingencies. 3M is holding annual equipment and license rates flat to Year 1 rates for Fiscal Year 2015 and Fiscal Year 2016. For Fiscal Year 2017 and Fiscal Year 2018 the annual equipment and license rates increase 2% over the previous year.