



**AUSTIN AIRPORT ADVISORY COMMISSION  
MINUTES**

**REGULAR MEETING  
TUESDAY, JULY 9, 2013**

The Austin Airport Advisory Commission convened in a regular meeting on Tuesday, July 9, 2013 at 2716 Spirit of Texas Drive, in Room 160 in Austin, Texas.

Chair, Dale Murphy called the meeting to order at 5:00 p.m.

**Commission Members in Attendance:**

Dale Murphy, Chair  
Steven Hart, Vice Chair  
George Farris  
Ernest Saulmon  
James Kelsey  
Rose Marie Klee

**Commission Members Absent:**

D'Ann Johnson, Secretary

**Staff in Attendance:**

Stephanie Tucker  
Susana Carbajal  
Dave Arthur  
Kellye Mireles  
Francisco Garza  
Shane Harbinson  
Yolanda Tovar  
Patti Edwards  
Robert Mercado  
Joan Ewell  
Perla Compton  
Jason Zielinski  
Billy Aguero

**Others Present:**

Nate Granger, RS&H  
Cris Ruebush, PGAL  
Chris Coons, RW Armstrong  
Karon Wiedemann, Garver  
Brad Scott, SAP LLC  
Chris Von Dohlon, SAP LLC  
Mathew Silver, Hensel Phelps  
Paul Bielarowicz, PSP  
Steve Glasgow, ABIA Retail, LLC  
Troy Jamail, HWA Parking

**1. CITIZENS COMMUNICATIONS: GENERAL**

None.

**2. APPROVAL OF MINUTES**

**The minutes from the meeting of June 11, 2013 were approved as amended on Commission Member Rose Marie Klee's motion, Commission Member Ernest Saulmon's second on a 5-0 vote.**

**Secretary D'Ann Johnson and Commission Member James Kelsey were absent.**

**3. DEPARTMENT OF AVIATION STAFF BRIEFINGS, REPORTS AND PRESENTATIONS**

a) Planning & Engineering Capital Improvement Project Monthly Status Report was presented by Shane Harbinson, Aviation Department.

Commission Member James Kelsey arrived.

b) Airport Tenant Updates was presented by Stephanie Tucker, Tenant Division Manager, Aviation Department.

c) Finance & Operations Reports for Fiscal Year 2013 to date was presented by Dave Arthur, Assistant Director, Aviation Department.

d) Ground Transportation Staging Area (GTSA) Transactions Report for June 2013 was presented by Perla Compton, Aviation Department. See below for a year-to-year comparison.

YEAR TO YEAR COMPARISON			
SERVICE CATEGORY	JUNE 2013	JUNE 2012	% Increase/(decrease)
TAXICAB	27,203	21,969	23.8%
LIMOUSINE	2,993	2,490	20.2%
HOTEL SHUTTLE	3,586	3,408	5.2%
OTHER SHUTTLE	525	570	(7.9%)
CHARTER BUS	84	29	189.7%
OVERALL TOTAL	34,391	28,466	20.8%

#### 4. ACTION ITEMS

a) Vote on recommendation to City Council regarding the following:

i. Fiscal Year 2013-2014 Operating Budget for Aviation Department.

**The motion authorizing action item 4ai was approved on Commission Member Rose Marie Klee's motion, Commission Member James Kelsey's second on a 6-0 vote. Secretary D'Ann Johnson was absent.**

ii. Authorize funding for Austin-Bergstrom International Airport (ABIA) Terminal East Infill Design-Build Agreement, specifically new east terminal security checkpoint facilities, customs expansion/renovation, and new central receiving operations for construction phase services, with Design-Builder Hensel Phelps Construction Company in the amount of \$59,450,000 plus \$2,800,000 owner contingency for a total amount not to exceed \$62,250,000 and authorize negotiation and execution of guaranteed maximum price packages.

**The motion authorizing action item 4aii was approved on Commission Member James Kelsey's motion, Commission Member Rose Marie Klee's second on a 6-0 vote. Secretary D'Ann Johnson was absent.**

iii. Authorize execution of a lease with ABIA Retail, LLC for a tract of approximately 13 acres of land at Austin-Bergstrom International Airport to develop for commercial retail uses.

**The motion authorizing action item 4aiii was approved on Commission Member Rose Marie Klee's motion, Commission Member Steve Hart's second on a 6-0 vote. Secretary D'Ann Johnson was absent.**

iv. Authorize negotiation and execution of a lease and development agreement with Scott Airport Parking, LLC for up to 64 acres of land at Austin-Bergstrom International Airport to develop and operate public covered parking facilities and additional services that enhance public use of the Airport.

**The motion authorizing action item 4aiv was approved on Commission Member Ernest Saulmon's motion, Commission Member Steven Hart's second on a 5-0-1 vote. Commission Member James Kelsey abstained from the vote. Secretary D'Ann Johnson was absent.**

- v. Authorize award and execution of fifteen contracts through the Texas Local Government Purchasing Cooperative (BuyBoard) with: KIRBY-SMITH MACHINERY, for the purchase of ten Multiquip V304EH Walk-Behind Rollers and one Multiquip Power Buggy WBH-16EF in an amount not to exceed \$134,782.00; RDO EQUIPMENT, for the purchase of one John Deere 670G Motor Grader, one John Deere 35D Mini Excavator, one John Deere 410TJ T/L/B, Cab/Air, Wain Roy Swinger Coupler w/ 24" Bucket, one John Deere 333DT Rubber-Track LDR, Cab/Air, 84" BKT, Backhoe, Shredder, and one John Deere 85D Excavator Quick-Attach Bucket in an amount not to exceed \$633,486.43; WAUKESHA-PEARCE INDUSTRIES, INC. , for the purchase of one Gradall XL3100 IV 4X2 Truck Mounted Excavator and one Gradall XL4100 IV 6X4 Truck Mounted Excavator in an amount not to exceed \$ 676,776.26; KINLOCH EQUIPMENT & SUPPLY, INC., for the purchase of one Vactor RamJet F-Series Sewer Cleaner, one Vactor 2103 Sewer Cleaner Body, and one Vactor 2100 plus Combination Sewer Cleaner Body in an amount not to exceed \$492,678.00; COOPER EQUIPMENT, for the purchase of four Schwarze A8000CNG Freightliner M2 112 High Dump Street Sweeper, one HAMM HD 12 VT Combo Roller , two HAMM HD 12 VV 47" Double Drum Asphalt Rollers, and one Schwarze A7000 FREIGHTLINER M2 Street Sweeper in an amount not to exceed \$1,800,584.60; RUSH TRUCK CENTER, for the purchase of one Peterbilt/MRL Striper in an amount not to exceed \$266,202.00; LONGHORN INTERNATIONAL, for the purchase of thirteen Crane Carrier LET2-45 Cab & Chassis for Commercial Body (brown) and two Crane Carrier LET2-45 Cab & Chassis for Commercial Body (blue) in an amount not to exceed \$2,896,831.00; TEXAN WASTE EQUIPMENT, dba HEIL OF TEXAS, for the purchase of fifteen Heil Commercial 25 Yard High Compaction Rear Loaders and two Heil F-4000N Narrow 11 Yard High Compaction Rear Loaders in an amount not to exceed \$2,581,925.90;

**The motion authorizing action item 4av was approved on Commission Member Rose Marie Klee's motion, Commission Member Ernest Saulmon's second on a 6-0 vote. Secretary D'Ann Johnson was absent.**

## **5. NEW BUSINESS**

- a) Aviation staff report on City Council Resolution No. 20130627-069 regarding aerial advertising was presented by Shane Harbinson, Aviation Department.
- b) Updates on recommendations to the aerial advertising stakeholder group were made to the Austin Airport Advisory Commission.

## **6. OLD BUSINESS (updates)**

- a) Status of action items upon which the Commission has made a recommendation to Council.  
*(Please note the progress of the following items)*

Conduct a public hearing and consider an ordinance amending **TITLE 13** of the city code relating to heli-facilities. *[Item went before City Council on June 20, 2013 and passed.]*

Authorize execution of a construction contract with **MID-STATE PLUMBING & MECHANICAL, INC.**, (WBE/FW-39.43%) for ABIA Terminal Fire Protection Improvements - Phase 2, in the amount of \$2,878,000 plus a \$287,800 contingency, for a total contract amount not to exceed \$3,165,800. *[Item went before City Council on June 20, 2013 and passed.]*

Authorize award and execution of a contract through the Texas Local Government Purchasing Cooperative (BuyBoard) with **PHILPOTT MOTORS, LTD.**, for the purchase of 38 medium-duty vehicles in an amount not to exceed \$2,103,767.81. *[Item went before City Council on June 20, 2013 and passed.]*

Authorize negotiation and execution of a professional services agreement with **BROWN & GAY ENGINEERS, INC.**, (staff recommendation) or one of the other qualified responders to RFQ Solicitation No. CLMP127, to provide engineering services for the ABIA Stormwater Drainage Improvements in an amount not to exceed \$2,500,000.00. *[Item is scheduled to go before City Council on August 8, 2013.]*

Authorize award, negotiation and execution of a 4-month service contract with **ELECTRONIC DATA, INC. (EDI)**, for software maintenance enhanced support for The Department of Aviation Tivoli Maximo Asset Management version 7.1 software, IBM Tivoli BIRT Reporting, EDI SuiteReq software modules and EDI PART 139 for Airport Operations mandated security procedures reporting requirements in an estimated amount not to exceed \$9,667, with two 12-month extension options in an amount not to exceed \$33,500 per extension option, for a total contract amount not to exceed \$76,667. *[Item went before City Council on June 20, 2013 and passed.]*

## **7. CONFIRM MEETING DATE AND PLACE AGENDA ITEMS FOR NEXT COMMISSION MEETING**

**Date of next meeting:** August 13, 2013

### **ADJOURNMENT**

**Motion to adjourn the meeting was made by Commission Member Ernest Saulmon, Commission Member Rose Marie Klee's second on a 6-0 vote. Secretary D'Ann Johnson was absent.**

**Meeting was adjourned at 6:48 p.m.**