



Partnership Housing Update

Updates as of 07/15/2013

- Number of clients currently occupying units at Spring or Arbor Terrace: 18
- Additional clients in application process: 3
- New clients housed since January 2013: 2

Overview of process

1. **Eligible clients had to fit Caritas housing program criteria:**

- Eligible for HUD funding (no sex offenders or murder charges)
- Clients had to provide proof of chronic disability and proof of chronic homelessness status, as defined by HUD

2. **Client had to fit Foundation Communities criteria:**

- Criminal History Charges had to be eligible for appeal if applicable
- Clients could appeal charges and use DACC funds to complete any necessary substance abuse treatment and/or assault prevention classes.
- Foundation Communities' Appeals Committee makes subjective decisions on each appeal packet. The decisions and supportive reasoning vary based on the client situation and supportive documents.

Appeals Criteria:

Criminal Offense: Any type of illegal use or possession, for personal use, of a controlled substance occurring within three (3) years of the date of the application

Required documentation of rehabilitation or stability include: participation in a substance abuse treatment program within six months of date of application, letters of recommendation from program staff with whom you have worked, such as social workers, counselors, case managers, parole or probation officers, etc.

Criminal Offense: Acts of assault or assault by threat. No more than 2 offenses in the last 5 years.

Required documentation of rehabilitation or stability include: completion of anger management counseling, police reports explaining the context of the incident, letters of recommendation from program staff with whom you have worked (see examples above)

Criminal Offense: Pattern of Offense. No more than 5 convictions for the same type of offense in the last 5 years.

Required documentation of rehabilitation or stability include: completion of counseling programs relating to the types of offenses committed. This can include letters of recommendation from counselors of such programs, program staff, case workers, social workers parole or probation officers, etc.

***Applicants denied for criminal offenses other than those listed above are not eligible to participate in the appeals process.**

Documents Needed: Application

- DPS Report (obtained within 90 days of application)
- ID documents
- Foundation Communities Spring Terrace or Arbor Terrace application, including notarized statements of income (or lack thereof)
- Caritas Disability Verification form or statement of SSI benefits
- Caritas Chronic Homelessness Verification form and supporting evidence
- 2 letters of reference for client application
- Any documents indicating income or bank statement for most recent 6 months

Documents Needed: Appeal

- DACC case managers collected documents for appeals packet:
- Letters of recommendation from various agencies
- Arrest affidavits
- Program completion certificates and AA/NA log sheets
 - Denial letter from Foundation Communities
 - Client statement of criminal activity
 - Completion Certificates of any program client voluntarily entered

Barriers

- **Finding Eligible Clients:**

- Applications are time-sensitive; therefore, a waitlist cannot be maintained
- Since January 2013, 4 clients have begun the housing application process and have disengaged due to incarceration, relapse, etc.
- Many currently engaged clients are not eligible for application due to criminal background

Barriers

- **Lengthy application and appeal process:**
 - The process of filling out an application can be lengthy, which can lead clients to become frustrated and disengaged
 - Gathering the necessary documentation for an appeal delays the application process further
- **Keeping Clients Housed:**
 - 1 client has been discharged from PSH for lease violations since January 2013
 - 1 client who had a unit reserved never moved in because he did not complete treatment
 - As of July 15, 2013, 8 clients in PSH have received new charges with DACC

Solutions

- Motivate clients to stay engaged in process through positive support and incentives
- Support clients who are in housing through continued collaboration with case managers, intensive services, peer support, pro-social activities, etc.
- Continue community-based advocacy for low-barrier housing for individuals with criminal backgrounds

Thank you!

Thank you for your ongoing support!

Any Questions?