

A G E N D A



Recommendation for Council Action

Austin City Council

Item ID

27133

Agenda Number

30.

Meeting Date:

9/26/2013

Department:

Health and Human Services

Subject

Authorize execution of interlocal agreements between the City and the cities of Bee Cave, Lakeway, Manor, Rollingwood, Village of San Leanna, Sunset Valley, Village of Volente and West Lake Hills to provide public health services for initial terms of one year with renewal options for up to four additional successive one year terms.

Amount and Source of Funding

A contract with each municipality has been negotiated. Revenues from them to the General Fund are projected to be \$145,000 in FY14.

Fiscal Note

Purchasing
Language:Prior Council
Action:For More
Information:

David B. Lopez, Chief Sanitarian, HHSD Environmental Health Services Division, 512-978-0303; Vincent Delisi, Assistant Division Manager HHSD Environmental Health Services Division 512-978-0320; Alma Ruiz, Agenda Coordinator, 512-972-5010.

Boards and
Commission
Action:

MBE / WBE:

Related Items:

Additional Backup Information

Since October 1, 2005, the City of Austin has entered into interlocal agreements with area incorporated municipalities to provide public health services including food establishment permits and inspections, swimming pool permits and inspections, day care inspections, and general environmental compliant investigations. The municipalities pay for these services through the collection of fees for permits and services from local business operators. The Village of San Leanna and the City of Rollingwood pay a contracted amount each year for environmental investigation services.

Approval by Council of this action will authorize the City Manager to execute these interlocal agreements to be effective October 1, 2013. The contracts will be effective for fiscal year 2014 and will be reviewed annually for up to four additional years.

Under the ILA the City of Austin will:

- Administer and enforce state laws and municipal ordinances regulating food enterprises (including plan review,

permit issuance, inspections, and complaint investigations).

- Conduct environmental inspections of child care centers, foster and adoptive homes as requested.
- Prepare and maintain case files on inspections made and inform the municipality of such inspections and any recommendations for action. Make staff available for testimony in court proceedings in the event suit is brought regarding the services provided under this agreement or the municipality's enforcement actions.
- The City will have no responsibility to initiate or prosecute any civil or criminal suit on any complaint or case.

The Municipalities will have the following responsibilities:

- Authorize personnel of the Austin-Travis County Health and Human Services Department to act as its agent in enforcing state law and any applicable municipal ordinances.
- Provide Austin with certified copies of the municipal ordinance to be used to enforce these agreements.
- Schedule and conduct any enforcement hearings, assess and collect fines and penalties and enforce liens.

The Health and Human Services Department is recommending that the Austin City Council approve this action and authorize the City Manager to sign the interlocal agreements with the eight municipalities.

PERFORMANCE

HHSD Related Departmental Goal: Minimize the public's exposure to health and environmental hazards.

The proposed interlocal agreements will generate the following number of inspections monitored by department performance measures:

- Number of food establishment, mobile food vendor establishments – 299
- Number of temporary food establishment inspections – 95
- Number of child care facilities inspections for annual environmental requirements – 21
- Number of pools/spas - 39