



Austin/Travis County Health and Human Services Department



OFFICE OF THE DIRECTOR

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MEMORANDUM

To: Mayor and Council

From: Carlos Rivera, Director, HHSD

CR

Date: September 26, 2013

Re: CIUR 1056 Update –Resolution 20130627-077

Council Resolution 20130627-077 endorsed the School Readiness Action Plan for Austin/Travis County (SRAP) and directed the City Manager to develop a process to require agencies that receive City of Austin funding for early childhood services to report to the City about how their services address SRAP goals. A draft process was developed and was reviewed by Travis County Research and Planning staff and by United Way Success By 6 (SB6) staff. The City, County and United Way SB6 have a long-term, cooperative relationship in working together on early childhood planning and contracting. These partners will participate in the review of the alignment documents for current contracts and for solicitations if allowed by the solicitation.

Attached are two forms to be completed by City-funded agencies that use the funding for early childhood services. The forms are identical with the exception of one form (current contracts). One form is for currently funded agencies to complete while the other will be used during the solicitation process for all early childhood services. The forms are identical, but the processes are different.

The forms will be accompanied by the document "A Model for Decision-Making Based on Evidence." The Early Childhood Council reviewed and endorsed the draft process at its August 14, 2013 meeting with the following two recommendations:

1. That the alignment be scored for applicants for early childhood funding in solicitations. (This item was added to the solicitation alignment form process. The specific scoring will be determined within each solicitation.)
2. That the process be applied to any contract that includes City-funded early childhood services even if early childhood is not the primary service of the contract or the agency.

Once the form is approved for use, current City contractors will be requested to complete the form for existing early childhood services. Conducting the process with current contracts will provide experience in using and evaluating the information provided. The first use of this form may demonstrate a process adjustment. The form will be part of future HHSD social service

solicitations and will be required of contracts awarded without solicitations such as Interlocal Agreements where services include early childhood.

If you have any questions please feel free to contact me at, 972-5010.

Cc: Marc A. Ott, City Manager
Bert Lumbreras, Assistant City Manager