



**AUSTIN AIRPORT ADVISORY COMMISSION
MINUTES**

**REGULAR MEETING
TUESDAY, AUGUST 13, 2013**

The Austin Airport Advisory Commission convened in a regular meeting on Tuesday, August 13, 2013 at 2716 Spirit of Texas Drive, in Room 160 in Austin, Texas.

Chair, Dale Murphy called the meeting to order at 5:03 p.m.

Commission Members in Attendance:

Dale Murphy, Chair
D'Ann Johnson, Secretary
George Farris
Ernest Saulmon
James Kelsey
Rose Marie Klee

Commission Members Absent:

Steven Hart, Vice Chair

Staff in Attendance:

Becky Nagel
Dave Arthur
Francisco Garza
Shane Harbinson
Robert Mercado
Rohini Kumarge
Hope Reyes
Perla Compton
Matt Coldwell
Kane Carpenter
Chris Carter
Mike Robinson
Carrie Stefanelli
Joe Medici
Rick Stalder
Donnell January

Others Present:

Chris Coons, KSA Engineers
Karon Wiedemann, Garver
Ed Copeland, AECOM
John Fuller, AECOM
Nate Granger, RS&H
Jeff Brown, CHA

1. CITIZENS COMMUNICATIONS: GENERAL

None.

2. APPROVAL OF MINUTES

The minutes from the meeting of July 9, 2013 were approved on Commission Member George Farris' motion, Commission Member Ernest Saulmon's second on a 5-0 vote with the following recommendations:

Commission Member Rose Marie Klee asked for a change to be made to the company that Troy Jamail worked for to SAP, LLC instead of HWA Parking. Confirmation was made with the visitor sign in sheet and with Mr. Jamail and he is with HWA Parking. Dorian French was removed from the minutes under others present.

2. Approval of minutes

The minutes from the meeting of June 11, 2013 were approved as amended.

4 aiv. The motion authorizing action item 4aiv was approved on Commission Member Ernest Saulmon's motion, Commission Member Steven Hart's second on a 5-0-1 vote. Commission Member James Kelsey abstained from the vote. Secretary D'Ann Johnson was absent.

5 b) Updates on recommendations to the aerial advertising stakeholder group were made to the Austin Airport Advisory Commission.

6 b) was removed.

Secretary D'Ann Johnson and Vice Chair Steven Hart were absent.

3. DEPARTMENT OF AVIATION STAFF BRIEFINGS, REPORTS AND PRESENTATIONS

a) Planning & Engineering Capital Improvement Project Monthly Status Reports were presented by Robert Mercado, Aviation Department.

Secretary D'Ann Johnson arrived.

b) Airport Tenant Updates were presented by Hope Reyes, Aviation Department.

- c) Finance & Operations Reports for Fiscal Year 2013 to date were presented by Dave Arthur, Aviation Department. Commission Member Rose Marie Klee asked about the figures for the family friendly valet. Perla Compton responded that those figures would be presented to her next month but there was an increase and it will be expanded.
- d) Ground Transportation Staging Area (GTSA) Transactions Report for July 2013 was presented by Perla Compton, Aviation Department. See below for a year-to-year comparison.

YEAR TO YEAR COMPARISON			
SERVICE CATEGORY	JULY 2013	JULY 2012	% Increase/(decrease)
TAXICAB	24,421	21,737	12.3%
LIMOUSINE	2,506	2,100	19.3%
HOTEL SHUTTLE	3,522	3,572	(1.4%)
OTHER SHUTTLE	466	591	(21.2%)
CHARTER BUS	39	2	1,850.0%
OVERALL TOTAL	30,954	28,002	10.5%

- e) 5 Year Airport Capital Improvement Project (CIP) Overview was presented by Shane Harbinson, Aviation Department. This will be presented to the City Council in September.
- f) Tenant sustainability efforts, tenant outreach, and waste diversion improvements at the airport were presented by Carrie Stefanelli.
- g) Status update on Art In Public Places projects at the airport was presented by Matt Coldwell.

4. ACTION ITEMS

- a) Vote on recommendation to City Council regarding the following:
 - i. Authorize award and execution of a 36-month requirements service contract with **LBS ENTERPRISES, LLC dba ALLSTATES COATINGS, CO.** to provide airfield traffic paint for the Aviation Department, in an amount not to exceed \$360,000, with three 12-month extension options in an amount not to exceed \$120,000 per extension option, a total contract amount not to exceed \$720,000.

The motion authorizing action item 4ai was approved on Secretary D’Ann Johnson’s motion, Commission Member Ernest Saulmon’s second on a 6-0 vote. Vice Chair Steven Hart was absent.

- ii. Authorize the use of the **Competitive Sealed Proposal** method for construction in accordance with Government Code Chapter 2267 Subchapter D for Information System Building 7355 Emergency Power Improvements at the Austin-Bergstrom International Airport.

The motion authorizing action item 4a ii was approved on Commission Member Ernest Saulmon's motion, Commission Member James Kelsey's second on a 5-0-1 vote. Chair Dale Murphy abstained from the vote. Vice Chair Steven Hart was absent.

- iii. Authorize negotiation and execution of a professional services agreement with **AECOM TECHNICAL SERVICES, INC.**, (staff recommendation) or one of the other qualified responders to RFQ Solicitation CLMP129, to provide engineering services for the ABIA eALP and Utility Mapping project in an amount not to exceed \$450,000.

The motion authorizing action item 4a iii was approved on Commission Member James Kelsey's motion, Commission Member Ernest Saulmon's second on a 4-0-2 vote. Chair Dale Murphy and Commission Member Rose Marie Klee abstained from the vote. Vice Chair Steven Hart was absent.

- iv. Authorize award and execution of a 36-month contract with **THYSSENKRUPP AIRPORT SYSTEMS** to provide passenger boarding bridge tires for the Aviation Department in an amount not to exceed \$180,000, with three 12-month extension options in an amount not to exceed \$60,000 per extension option, for a total contract amount not to exceed \$360,000.

The motion authorizing action item 4a iv was approved on Secretary D'Ann Johnson's motion, Commission Member James Kelsey's second on a 6-0 vote. Vice Chair Steven Hart was absent.

- v. Approve an ordinance authorizing the issuance of City of Austin, Texas, Airport System Revenue Refunding Bonds, Series 2013A, in an amount not to exceed \$40,000,000 and all related documents, and approving related fees. These funds will be used to refund previously issued Airport System Prior Lien Revenue Refunding Bonds, Series 2003. Refunding these obligations is intended to result in present value savings exceeding the City's target guideline of 4.25%.

The motion authorizing action item 4a v was approved on Secretary D'Ann Johnson's motion, Commission Member Rose Marie Klee's second on a 6-0 vote. Vice Chair Steven Hart was absent.

5. NEW BUSINESS

None.

6. OLD BUSINESS (updates)

- a) Status of action items upon which the Commission has made a recommendation to Council.
(Please note the progress of the following items)

Authorize negotiation and execution of a professional services agreement with **BROWN & GAY ENGINEERS, INC.**, (staff recommendation) or one of the other qualified responders to RFQ Solicitation No. CLMP127, to provide engineering services for the ABIA Stormwater Drainage Improvements in an amount not to exceed \$2,500,000.00. *[Item went before City Council on August 8, 2013 and passed.]*

Authorize funding for Austin-Bergstrom International Airport (ABIA) **Terminal East Infill Design-Build Agreement**, specifically new east terminal security checkpoint facilities, customs expansion/renovation, and new central receiving operations for construction phase services, with Design-Builder Hensel Phelps Construction Company in the amount of \$59,450,000 plus \$2,800,000 owner contingency for a total amount not to exceed \$62,250,000 and authorize negotiation and execution of guaranteed maximum price packages. *[Item went before City Council on August 8, 2013 and passed.]*

Authorize award and execution of fifteen contracts through the Texas Local Government Purchasing Cooperative (BuyBoard) with: **KIRBY-SMITH MACHINERY**, for the purchase of ten Multiquip V304EH Walk-Behind Rollers and one Multiquip Power Buggy WBH-16EF in an amount not to exceed \$134,782.00; **RDO EQUIPMENT**, for the purchase of one John Deere 670G Motor Grader, one John Deere 35D Mini Excavator, one John Deere 410TJ T/L/B, Cab/Air, Wain Roy Swinger Coupler w/ 24" Bucket, one John Deere 333DT Rubber-Track LDR, Cab/Air, 84" BKT, Backhoe, Shredder, and one John Deere 85D Excavator Quick-Attach Bucket in an amount not to exceed \$633,486.43; **WAUKESHA-PEARCE INDUSTRIES, INC.**, for the purchase of one Gradall XL3100 IV 4X2 Truck Mounted Excavator and one Gradall XL4100 IV 6X4 Truck Mounted Excavator in an amount not to exceed \$ 676,776.26; **KINLOCH EQUIPMENT & SUPPLY, INC.**, for the purchase of one Vactor RamJet F-Series Sewer Cleaner, one Vactor 2103 Sewer Cleaner Body, and one Vactor 2100 plus Combination Sewer Cleaner Body in an amount not to exceed \$492,678.00; **COOPER EQUIPMENT**, for the purchase of four Schwarze A8000CNG Freightliner M2 112 High Dump Street Sweeper, one HAMM HD 12 VT Combo Roller , two HAMM HD 12 VV 47" Double Drum Asphalt Rollers, and one Schwarze A7000 FREIGHTLINER M2 Street Sweeper in an amount not to exceed \$1,800,584.60; RUSH TRUCK CENTER, for the purchase of one Peterbilt/MRL Striper in an amount not to exceed \$266,202.00; **LONGHORN INTERNATIONAL**, for the purchase of thirteen Crane Carrier LET2-45 Cab & Chassis for Commercial Body (brown) and two Crane Carrier LET2-45 Cab & Chassis for Commercial Body (blue) in an amount not to exceed \$2,896,831.00; **TEXAN WASTE EQUIPMENT, dba HEIL OF TEXAS**, for the purchase of fifteen Heil Commercial 25 Yard High Compaction Rear Loaders and two Heil F-4000N Narrow 11 Yard High Compaction Rear Loaders in an amount not to exceed \$2,581,925.90; *[Item is scheduled to go before City Council on August 22, 2013.]*

Authorize execution of a lease with ABIA Retail, LLC for a tract of approximately 13 acres of land at Austin-Bergstrom International Airport to develop for commercial retail uses. *[Item is scheduled to go before City Council on August 22, 2013.]*

Fiscal Year 2013-2014 Operating Budget for Aviation Department. *[Item is scheduled to go before City Council on September 11, 2013.]*

Authorize negotiation and execution of a lease and development agreement with Scott Airport Parking, LLC for up to 64 acres of land at Austin-Bergstrom International Airport to develop and operate public covered parking facilities and additional services that enhance public use of the Airport. *[City Council meeting date to be determined.]*

Authorize negotiation and execution of a 36-month rewards program administration agreement with Thanks Again, LLC to provide an airport centered loyalty/rewards program with estimated monthly program fees of \$5,000 per month, for a total contract amount not to exceed \$180,000. *[City Council meeting date to be determined.]*

7. CONFIRM MEETING DATE AND PLACE AGENDA ITEMS FOR NEXT COMMISSION MEETING

Date of next meeting: September 10, 2013

ADJOURNMENT

Motion to adjourn the meeting was made by Commission Member Rose Marie Klee, Commission Member Ernest Saulmon's second on a 6-0 vote. Vice Chair Steven Hart was absent.

Meeting was adjourned at 7:06 p.m.