



**AUSTIN AIRPORT ADVISORY COMMISSION MEETING
TUESDAY, OCTOBER 8, 2013 AT 5:00 PM
ROOM No. 160
2716 SPIRIT OF TEXAS DRIVE
AUSTIN, TEXAS**

CURRENT BOARD MEMBERS:

Dale Murphy, Chair
George Farris
Rose Marie Klee

Steven Hart, Vice Chair
James Kelsey

D'Ann Johnson, Secretary
Ernest Saulmon

AGENDA

CALL TO ORDER

1. CITIZEN COMMUNICATION: GENERAL

Speakers signed up prior to the meeting being called to order will each be allowed a three-minute allotment to address their concerns regarding items not posted on the agenda.

2. APPROVAL OF MINUTES – September 10, 2013

3. DEPARTMENT OF AVIATION STAFF BRIEFINGS, REPORTS, AND PRESENTATIONS

- a) Airport Parking Operation Improvements Presentation.
- b) Airport Tenant Updates.
- c) Finance & Operation Reports for Fiscal Year 2013 to date.
- d) Ground Transportation Staging Area (GTSA) Transactions Report for September 2013.

4. ACTION ITEMS

- a) Election of officers: Chair, Vice-Chair, and Secretary.

- b) Vote on recommendation to City Council regarding the following:
- i. Authorize award and execution of a 36-month requirements service agreement with **VOIANCE LANGUAGE SERVICES, LLC**, to provide interpretation services for the Austin Police, Health and Human Services, Aviation, and Building Services Departments in an amount not to exceed \$281,028, with three 12-month extension options in an amount not to exceed \$93,676 per extension option, for a total contract amount not to exceed \$562,056. (28084)
 - ii. Authorize the use of the Competitive Sealed Proposal method for construction in accordance with Government Code Chapter 2267 Subchapter D on Terminal Area Spalling Improvements at the Austin-Bergstrom International Airport. (27926)

5. NEW BUSINESS

None.

6. OLD BUSINESS (updates)

- a) Status of action items upon which the Commission has made a recommendation to Council.
(Please note the progress of the following items)

Fiscal Year 2013-2014 Operating Budget for Aviation Department. *[Item went before City Council on September 10, 2013 and passed.]*

Authorize negotiation and execution of a lease and development agreement with **Scott Airport Parking, LLC** for up to 64 acres of land at Austin-Bergstrom International Airport to develop and operate public covered parking facilities and additional services that enhance public use of the Airport. *[Item went before City Council on September 26, 2013 and passed.]*

Authorize execution of a lease with **ABIA Retail, LLC** for a tract of approximately 13 acres of land at Austin-Bergstrom International Airport to develop for commercial retail uses. *[Item went before City Council on September 26, 2013 and passed. Direction was given to staff to take the item to the next meeting of the Comprehensive Planning and Transportation Subcommittee for further design discussion.]*

Authorize award and execution of a 36-month requirements service contract with **SIMPLEX GRINNELL L.P.**, or one of the other qualified offerors to RFP No. PAX0108 for inspection, testing, maintenance, repair, upgrades, and new system installation for fire alarm, suppression, alarm monitoring, and related systems for various City Departments in an amount not to exceed \$4,200,000, with three 12-month extension options in an amount not to exceed \$1,400,000 per option for a total contract amount not to exceed \$8,400,000. *[Item went before City Council on September 26, 2013 and passed.]*

Authorize award and execution of various supply and service contracts during the Fiscal Year 2013-2014 through the **STATE OF TEXAS DEPARTMENT OF INFORMATION RESOURCES (DIR)** cooperative purchasing program for the purchase of computer, telephone, and network hardware and related maintenance services in an amount not to exceed \$30,606,339. *[Item went before City Council on September 26, 2013 and passed.]*

Authorize award and execution of various service contracts during the Fiscal Year 2013-2014 through the **STATE OF TEXAS DEPARTMENT OF INFORMATION RESOURCES** cooperative purchasing program for the purchase of technology services in an amount not to exceed \$37,365,387. *[Item went before City Council on September 26, 2013 and passed.]*

Authorize negotiation and execution of a 36-month rewards program administration agreement with Thanks Again, LLC to provide an airport centered loyalty/rewards program with estimated monthly program fees of \$5,000 per month, for a total contract amount not to exceed \$180,000. *[Item went before City Council on October 3, 2013 and passed.]*

Approve an inter-local agreement between City of Austin Department of Aviation and the Capital Area Council of Governments to facilitate an Environmental Protection Agency Diesel Emission Reduction Act grant to replace diesel powered equipment operated by Southwest Airlines with electric equipment. *[Item went before City Council on October 3, 2013 and passed.]*

Approve a resolution authorizing acceptance of grants from the Federal Aviation Administration, the Department of Homeland Security, and other agencies of the United States Government in an amount not to exceed \$30,000,000 to the City of Austin, Department of Aviation, for Austin-Bergstrom International Airport for Fiscal Year 2013-2014. *[Item went before City Council on October 3, 2013 and passed.]*

Authorize award and execution of a 24-month requirements service contract with **OPEN TEXT CORPORATION** to provide electronic conversion of paper-based records for the Aviation Department in an amount of \$500,000. *[Item is scheduled to go before City Council on October 17, 2013.]*

7. CONFIRM MEETING DATE AND PLACE AGENDA ITEMS FOR NEXT COMMISSION MEETING

Date of next meeting: November 12, 2013

ADJOURNMENT

The City of Austin is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least 2 days before the meeting date. Please call Becky Nagel, Aviation Department, at (512) 530-6614 for additional information; TTY users route through Relay Texas at 711.

For more information on the Austin Airport Advisory Commission, please contact Susana Carbajal at (512) 530-6364.