



Austin Community Technology and Telecommunications Commission
Regular Meeting <http://www.austintexas.gov/cttc>

MINUTES

September 11, 2013

City Hall – Austin, Texas

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Current Commission Members:

Lemuel Williams, Jr., Chair	Elizabeth Quintanilla, Vice Chair
Wendell Ramsey	Chip Rosenthal
Melvin White	Taylor Overstreet
VACANT POSITION	

The following items are posted for discussion and possible action.

1. Call to order – September 11, 2013 - 6:38 p.m.

Commission members in attendance:

Lemuel Williams, Jr.
Elizabeth Quintanilla
Wendell Ramsey
Chip Rosenthal
Melvin White

Commission member absent

Taylor Overstreet

Staff in attendance:

Rondella Hawkins
Paul Lewis
John Speirs
Jane Reina

2. Adoption of agenda.

The agenda was adopted by consent of the Commission

3. Citizen Communications: General

The first 10 speakers signed up prior to the meeting being called to order will each be allowed a three-minute allotment to address their concerns regarding items not posted on the agenda.

No citizens signed up for general citizen communications.

4. Approval of minutes – August 14, 2013 Commission Regular Meeting.

Minutes from the Commission regular meeting of August 14, 2013 were approved on Commissioner White's motion; Commissioner Quintanilla's second on a vote of 5-0.
(Commissioner Overstreet absent.)

View approved minutes at: <http://www.austintexas.gov/edims/document.cfm?id=196284>

5. Staff briefing on Capital Improvements Visualization, Information and Communication (CIVIC) system. (Mike Trimble, Capital Planning Officer; James Snow, Assistant Director, Public Works Department; and Charles Purma, IT Project Manager, CTM) (wp7)

Mr. Trimble gave an overview of CIVIC. Please visit the links below for details of the project.

View PowerPoint presentation at: <http://www.austintexas.gov/edims/document.cfm?id=196228>

View memo and ordinance at: <http://www.austintexas.gov/edims/document.cfm?id=196107>

6. Presentation from Capital City African American Chamber of Commerce on their community efforts and membership activities. (Natalie Cofield; President/CEO and Tam Hawkins; Membership Manager)(wp7)

Ms. Dee Patience Copeland with the Capital City African-American Chamber of Commerce (CCAACC) gave an overview of the CCAACC's mission which included promoting the development of African-American businesses and the expansion of the Greater Austin business community by providing resources, technical assistance, and leadership on policy issues that enhance economic growth and by promoting convention and tourism.

For more information visit: <http://www.capcitychamber.org>

7. Chief Information Officer update on City of Austin Information Technology. (Stephen Elkins, Chief Information Officer) (wp4)

Stephen Elkins, City of Austin Chief Information Officers stated that in FY 13 CTM was approved \$750,000 for a city wide IT assessment. This will help us look at what best managed looks like and how do we benchmark ourselves against other large cities as well as the private sector.

The process timeline would be to have a draft IT assessment request for proposal (RFP) by the end of this September with hopes of launching the assessment by March 2014.

Visit this link for the PowerPoint presentation:

<http://www.austintexas.gov/edims/document.cfm?id=196355>

8. Staff briefing on Legislative, Regulatory and Policy update. (Paul Lewis) (wp5)

Paul Lewis, Assistant Manager of the City of Austin Telecommunications & Regulatory Affairs (TARA) Office update included Cable/Video Issues; City Regulations of Cell Tower Offset and construction offset from existing Cell Towers; and Federal activity. View complete report at: <http://www.austintexas.gov/edims/document.cfm?id=196285>

9. Staff update on Community Technology Initiative and the Grant for Technology Opportunities Program (GTOPs). (John Speirs) (wp2)

Rondella Hawkins, City of Austin Telecommunications & Regulatory Affairs Office reported that City Council approved \$200,000 for GTOPS and \$50,000 conduct a Residential Survey for FY 14. She thanked the Commission for their support and efforts for requesting the funding.

The Google Fiber Community Connection Program launched the application process Aug 26th. The deadline for public entities and non-profits to apply is Sept 30th. The Telecommunications and Regulatory Affairs Office (TARA) will conduct a teleconference Q&A September 13th. www.austintexas.gov/digitalinclusion

10. Discussion and possible action on recommendations from the GTOPs Grant Review Working Group. (John Speirs) (wp2)

John Speirs, City of Austin Program Coordinator presented the recommendations to the Commission. <http://www.ci.austin.tx.us/edims/document.cfm?id=198217>

Motion to amend the recommendation as follows: strike the sentence: the TARA officer or designee will have final authority to respond to any protest received and replace with: A protest that has been verified by TARA staff will be provided to the Commission was made on Commissioner Rosenthal's motion; Commissioner Quintanilla's second on a vote of 4-0. (Commissioner Overstreet absent, Commissioner White left meeting early)

The Commission approved the 2014 GTOPs Review Working Group Recommendations with further direction to staff for recommendations 1, 3, 5 on Commissioner Ramsey's motion; Commissioner Quintanilla's second on a vote of 4-0. (Commissioner Overstreet absent, Commissioner White left meeting early)

11. Report from Open Government Working Group. (Chip Rosenthal) (wp4)

Commissioner Rosenthal's reported the City Manager has issued a draft of the open data directive. That is a produce this working group worked on. You can find a copy at www.open-austin.org.

He also reported on the AustinGO Performance Audit; Community Coordination; and the Working Group Membership.

For more info visit: <http://www.austintexas.gov/edims/document.cfm?id=196286>

12. Update reports on networking relationships with other boards/commissions and groups, citywide and Austin Community Technology and Telecommunications Commission (ACT&TC) information items.

Commissioner Rosenthal reported that Livable City Affordability Summit was last weekend. They are kicking off an initiative trying to identify things that can be done to make Austin a more

affordable community. Once they have a report he would like them to present to this Commission.

Commissioner Quintanilla reported:

October 7-9 2013 - SXSW Eco Hackathon at the Austin Convention Center. For more info visit: <http://sxsweco.com/hackathon>

Sept 14 2013 - Community Openstack Open Cloud Hackathon at Capital Factory sponsored by Rack Space. For more info visit: <http://capitalfactory.com/event/rackspace-build-something-awesome-with-openstack-and-the-open-cloud/>

October 16, 2013 - 2013 InnoTech Austin at the Austin Convention Center. For more info visit: <http://www.innotechaustin.com/>

13. Discussion of agenda items for ACT&TC future meetings.

Possible agenda items for October 9, 2013 regular meeting:

- Discussion and possible action on recommendation on the direction of the Open Government frame work. (Chip Rosenthal) (wp4)
- Election of Commission Officers
- Austin GO update
- Skillpoint Alliance report on their Empowered Computer Literacy Program
- Austin Housing Authority
- Update on Code review for Cell Tower setback for new buildings in relations to existing cell towers

November 6, 2013 special called meeting is scheduled to review and have input on the site selection for the Google Connection Program.

14. Adjournment

The meeting adjourned at 9:10 pm